

Public Meeting of the Combined Board of Trustees  
for  
Universal Alcorn Charter School  
Universal Vare Charter School  
Universal Audenried Charter High School  
Meeting held at Universal Alcorn  
3200 Dickinson Street, Philadelphia, PA 19146  
January 21, 2020 at 6:00PM

**Meeting Minutes**

**BOARD MEMBERS PRESENT:**

1. Sultan Ahmad
2. Curtis Savoy
3. Claudia Sherrod
4. Rose Bynum
5. Christopher Hill
6. Mrs. Phyllis Randall
7. Dr. Patricia Williams - Diaw

**Meeting called to Order at 6:37pm**

**1. Meeting Minutes**

- i. The Meeting Minutes from December 17, 2019 were reviewed by board members prior to board meeting. Board Members discussed and made corrections to the meeting minutes.
  - a. Mr. Ahmad asked for a motion to accept and approve the December 17, 2019 Meeting Minutes.
  - b. Mrs. Sherrod made a motion to approve the December 17, 2019 Meeting Minutes and Mr. Hill second that motion.
  - c. By a majority vote the December 17, 2019 Meeting Minutes were approved unanimously.

**2. Monthly Reports**

**a. Vare Monthly Reports**

- i. Mrs. Howell-Toomer presented the Vare monthly report.
  1. Board Members were given presentation handouts to follow along with Mrs. Howell-Toomer as she presented her report.
  2. Vare's total enrollment is 281. Vare enrollment target is 340. Vare has a ninety-three (93) percent average of scholars attending daily.
  3. Vare implements Positive Behavioral Intervention and Supports (PBIS) through a Multi-Tiered System of Support (MTSS) for behavior. The three (3) tiered system is as follows:
    - a) Tier 1- the base level of school behavior that is applied to all scholars as school policy

- b) Tier 2- Develop individual positive behavior support plans, including: mentorship, monthly team meetings with STS providers, Group Counseling and individual counseling
  - c) Tier 3- referral for evaluation for specialized services, Bi-weekly agency and school-based meetings.
4. Vare has a goal to achieve a ten (10) percent gain in all subject of scholars performing proficient or advanced.
  5. Vare will continue to promote a system-wide culture of safety, effective engagement, cultural competency, and customer service
  6. Principal Toomer is working diligently with the community to increase the enrollment at Vare.
  7. There was some discussion regarding Vare's Principal Report.
  8. Mr. Ahmad asked for a motion to approve the Vare Principal Report.
  9. Mrs. Sherrod made a motion to approve the Vare Principal Report and Mr. Savoy second that motion.
  10. By a majority vote the Vare Principal Report was approved unanimously.

ii. **Vare FSRC Report**

1. Mrs. Howell-Toomer presented the Vare FSRC Report.
2. FSRC focus areas include:
  - Student and Family health:
  - Adult and Parent Education
  - Professional Growth and Development
  - Family Support Service.

b. **Audenried Monthly Reports**

- i. Mr. Diavua presented the Audenried monthly report
  1. Board Members were given presentation handouts to follow along with Mr. Diavua as he presented his report.
  2. Audenried's total enrollment is 534 with a goal to reach 705. Audenried is under the enrollment cap. Audenried has an eighty-four (84) percent of scholars attending daily.
  3. Audenried implements Positive Behavioral Intervention and Supports (PBIS) through a Multi-Tiered System of Support (MTSS) for behavior. The three (3) tiered system is as follows:
    - d) Tier 1- the base level of school behavior that is applied to all scholars as school policy
    - e) Tier 2- scholars placed into groups based on the type of infractions. Interventions include: Community service, Group Sessions and daily reports
    - f) Tier 3- Scholars receive behavioral contracts, counseling sessions, positive behavior support plans.
  4. Audenried will continue to promote a system-wide culture of safety, effective engagement, cultural competency, and customer service

5. Audenried focus is on scholars being college and career ready. Scholars take PSAT in grades 9 -11 and can take the pre-test numerous times to determine how prepared scholars are.
6. Audenried has a goal to achieve a ten (10) percent gain in all subject of scholars performing proficient or advanced.
7. There was some discussion about the Audenried Principal Report.
8. Mr. Ahmad asked for a motion to approve the Audenried Principal Report.
9. Mrs. Sherrod made a motion to approve the Audenried Principal Report and Mr. Savoy second that motion.
10. By a majority vote the Audenried Principal Report was approved unanimously.

ii. **Audenried FSRC Report**

1. Mr. Diavua presented the Audenried FSRC Report.
2. FSRC focus areas include:
  - Student and Family health:
  - Adult and Parent Education
  - Professional Growth and Development
  - Family Support Service

c. **Alcorn Monthly Reports**

1. Mr. Starke presented the Alcorn Principal Report.
2. Board Members were given presentation handouts to follow along with Mr. Starke as he presented his report.
3. Alcorn's total enrollment is 537. Alcorn enrollment cap is 620. Alcorn implements Positive Behavioral Intervention and Supports (PBIS) through a Multi-Tiered System of Support (MTSS) for behavior. The three (3) tiered system is as follows:
  - g) Tier 1- the base level of school behavior that is applied to all scholars as school policy
  - h) Tier 2- Develop individual positive behavior support plans, including: mentorship, monthly team meetings with STS providers, Group Counseling and individual counseling
  - i) Tier 3- referral for evaluation for specialized services, Bi-weekly agency and school-based meetings.
4. Alcorn's made gains in all three subject areas on the PSSA Test.
5. Alcorn has a goal to achieve a ten (10) percent gain in all subject of scholars performing proficient or advanced.
6. Alcorn will continue to promote a system-wide culture of safety, effective engagement, cultural competency, and customer service
7. There was some discussion regarding the Alcorn Principal report
8. Mr. Ahmad asked for a motion to approve the Alcorn Principal Report
9. Mrs. Sherrod made a motion to approve the Alcorn Principal Report and Mrs. Randall second that motion.

10. By a majority vote the Alcorn Principal Report was approved unanimously.

**ii. Alcorn FSRC Report**

1. Mr. Stark presented the Alcorn FSRC Report.
2. FSRC focus areas include:
  - Student and Family health:
  - Adult and Parent Education
  - Professional Growth and Development
  - Family Support Service

**d. Central Office Report**

- i. Dr. Nixon presented the Central Office report presented for Alcorn, Vare, and Audenried. Board members were given copies of the Central Office report prior to the board meeting.
  1. Dr. Nixon is working closely with Vare and Audenried Principal's to review the Charter renewal conditions.
  2. Dr. Nixon will begin the operating budget process for 2020-2021 school year with all Principals in February.
  3. Central Office kicked off its Early Literacy Initiative with an Action Plan through 2023.
  4. Central Office will continue to work hard and diligent to implement common core curriculum to achieve academic achievement.
  5. There was some discussion about the Central Office report.
  6. Mr. Ahmad asked for a motion to approve the Central Office Report.
  7. Dr. Williams-Diaw made a motion to approve the Central Office Report and Mrs. Sherrod second that motion.
  8. By a majority vote the Central Office Report was approved unanimously.

**e. Legal Department Report**

- i. There was no written legal department report.

**3. Board Matters**

**a. Committee Reports**

**i. Financial Report**

**1) Profit/Loss and Budget Statement:** Mrs. Sherrod Presented the Finance Reports for Alcorn Charter School, Audenried Charter High School and Vare Charter School

1. Board members were given copies the finance reports which were reviewed by board members prior to the board meeting.
2. There was discussion amongst board members regarding the Financial Reports.
3. Mr. Ahmad asked for a motion to approve the Financial Report which was reviewed prior to the board meeting.
  - a. Mr. Hill made a Motion to accept and approve Alcorn Finance report and Dr. Williams-Diaw second that Motion



- e. Vernard Johnson, Vent problem at Alcorn and Vare, He met with Threadgill about the issues, the facility issues are the SDP problems, Lead problem at Vare and Alcorn, Danielle Floyd made a promise to reimburse Universal for any money spent on facilities.
- f. Joseph Rose, comment regarding the heat system at Alcorn and the impact that it has on academics

**3. Adjournment**

- a. The meeting concluded at 7:45 p.m.