

Public Meeting of the Board of Trustees of
Universal Creighton Charter School
Meeting held Virtually via Zoom
June 2, 2020 at 5:00 PM

Meeting Minutes

BOARD MEMBERS PRESENT:

1. Sultan Ahmad
2. Curtis Savoy
3. Gail Greene
4. Garland Thompson
5. Roger Tenant

Meeting called to Order at 5:22pm

I. Meeting Minutes

- i. Board members reviewed the March 10, 2020 meeting minutes and there was some discussion regarding the minutes.
 - a. Mr. Ahmad asked for a motion to accept and approve the minutes from March 10, 2020 Mrs. Greene made a motion to accept and approve the Meeting Minutes from March 10, 2020 and Mr. Tenant second that motion.
 - b. By a majority vote the meeting minutes from March 10, 2020 were approved unanimously.

II. Monthly Reports

a. Creighton Reports

i. Principal Report

1. Principal Wendy Baldwin. presented an update on Creighton's Continuity of Education Plan and Virtual UC participation.
2. Creighton's Virtual UC participation average is about 82% for all grade levels.
3. Creighton's goal for Virtual UC is to continue to meet the instructional needs of all scholars during this prolonged school closure by providing virtual instruction facilitated by teachers.
4. All lessons and instructional activities are aligned to PA Common Core Standards
5. Creighton have implemented a distance learning model for the purpose of providing continuity of education for all students.
6. The model provides planned instruction and enrichment in an online setting which began on April 13, 2020
7. There was some discussion regarding the Creighton Principal report.
8. Mr. Ahmad asked for a motion to accept the Creighton Principal Report
9. Mrs. Greene made a motion to accept Creighton's Principal report and Mr. Thompson second that motion
10. By a majority vote the Creighton Principal's report was approved unanimously.

b. Central Office

- i. Dr. Nixon provided the Central Office update for Bluford and Daroff.
 1. Dr. Nixon will continue to provide support to Creighton's Principals and Assistant principals as the school is providing virtual learning during the pandemic.
 2. Dr. Nixon discussed Creighton's Annual Charter Evaluation and area the school need to improve during the next school year.
 3. The hearing will be held virtually.
 4. There was some discussion about the Central Office Report
 5. Mr. Ahmad asked for a motion to approve the Central Office Report
 6. Mr. Seay made a motion to approve the Central Office Report and Mr. Davis second that motion.
 7. By a majority vote the Central Office Report was approved unanimously.

c. Legal Update

1. There was no Legal update.

IV. Board Matters

i. Committee Reports

a. Finance Committee

- i. **Profit and Loss Statement, Budget:** Mrs. Greene presented the Creighton Finance report.
- ii. Universal Creighton Charter School, Board members were given a copy the finance reports which was reviewed by board members prior to the board meeting.
 1. Mr. Ahmad asked for a motion to approve the Creighton Finance Report
 2. Mr. Tenant made a motion to approve the Creighton Finance Report and Mr. Tenant second that motion.
 3. By a majority vote the Creighton Finance Report was approved unanimously.

b. Facilities Committee

- i. There was no written Facilities Committee report.
- ii. Mr. Lawrence Threadgill presented an oral report.
- iii. Mr. Ahmad asked for a motion to approve the Facilities Committee Report.
- iv. Mr. Savoy made a motion to approve the Facilities Committee report and Mrs. Greene second that motion.
- v. By a majority vote the Facilities Committee report was approved unanimously.

c. HR Committee

- i. There was HR Committee Report.

d. Academic Committee

- i. There was Academic Committee Report

ii. Action Items/ Resolutions

i. Resolution C19-20-003: Creighton Continuity of Education Plan

1. Mr. Ahmad asked for a motion to accept Resolution C19-20-003.
2. Mr. Savoy made a motion to accept Resolution C19-20-003 and Mr. Thompson. second that motion.
3. By a majority vote Resolution C19-20-003 was accepted unanimously.

RESOLVED, that the Board of Trustees authorizes Universal Education Management, through the Superintendent or her designee, During the COVID-19 related closure of 2020, to implement a virtual learning model for the purpose of providing continuity of education to provide planned instruction and enrichment in an online setting that are aligned to PA Common Core Standards for all students.

ii. Resolution C19-20-004: 2020-2021 Board Calendar

1. Mr. Ahmad asked for a motion to accept Resolution C19-20-004.
2. Mrs. Greene made a motion to accept Resolution C19-20-004 and Mr. Tenant second that motion.
3. By a majority vote Resolution C19-20-004 was accepted unanimously.

RESOLVED, that the Board of Trustees authorizes Universal Education Management, through the Superintendent or her designee, in the form attached, to produce the 2020 - 2021 Board Meeting Calendar, which reflects Board Meetings will begin September 1, 2020, through June 30, 2021, to reflect meetings to be held monthly throughout the school year.

iii. Resolution C19-20-005: 2020-2021 Academic Calendar

1. Mr. Ahmad asked for a motion to accept Resolution C19-20-005.
2. Mrs. Greene made a motion to accept Resolution C19-20-005 and Mr. Savoy second that motion.
3. By a majority vote Resolution C19-20-005 was accepted unanimously.

RESOLVED, RESOLVED, that the Board of Trustees authorizes Universal Education Management, through the Superintendent or her designee, in the form attached, to produce the 2020 - 2021 Academic Calendar, which reflects the School year to begin August 1, 2020, through June 30, 2021, to align the ending of the school year closely to the School District of Philadelphia year ending.

iv. Resolution C19-20-006: Creighton HVAC System Repair

1. Mr. Ahmad asked for a motion to accept Resolution C19-20-006.
2. Mrs. Greene made a motion to accept Resolution C19-20-006 and Mr. Tenant second that motion.
3. By a majority vote Resolution C19-20-006 was accepted unanimously.

RESOLVED, that the Board of Trustees authorizes Universal Community Homes, through the Chief Operating Officer or her designee, in the form attached, to execute, and deliver, a contract DTL Mechanical LLC, in an amount not to exceed \$138,116.00 for repairs to Heating and Cooling units at Creighton.

v. Resolution C19-20-007: Creighton Fire Alarm System Repair

1. Mr. Ahmad asked for a motion to table Resolution C19-20-007.
2. Mrs. Greene made a motion to table Resolution C19-20-007 and Mr. Thompson second that motion.
3. By a majority vote Resolution C19-20-007 was accepted unanimously.

RESOLVED, that the Board of Trustees authorizes Universal Community Homes, through the Chief Operating Officer or her designee, in the form attached, to execute, and deliver, a contract Wayman Fire Protection, in an amount not to exceed \$286,900.00 for repairs and replacement of Fire Alarm System at Creighton.

vi. Resolution C19-20-008: Creighton School Cleaning Contract

1. Mr. Ahmad asked for a motion to accept and approve Resolution C19-20-008.
2. Mrs. Greene made a motion to accept and approve Resolution C19-20-008 and Mr. Savoy second that motion.
3. By a majority vote Resolution C19-20-008 was accepted unanimously.

RESOLVED, that the Board of Trustees authorizes Universal Community Homes, through the Chief Operating Officer or her designee, in the form attached, to execute, and deliver, a contract Davis Specialized Services, in an amount not to exceed \$28,344.00 for Summer Deep Cleaning at Alcorn.

V. Public Comments

- i. There were no public comments.

VI. Adjournment

- a. Mr. Ahmad asked for a motion to adjourn meeting.
- b. The meeting concluded at 7:25pm.