

Public Meeting of the Combined Board of Trustees
for
Universal Alcorn Charter School
Universal Vare Charter School
Universal Audenried Charter High School
Meeting held at Universal Vare
2100 S. 24th St, Philadelphia, PA 19145
September 17, 2019 at 6:00PM

Meeting Minutes

BOARD MEMBERS PRESENT:

1. Sultan Ahmad
2. Curtis Savoy
3. Dr. Patricia Williams-Diaw
4. Mrs. Claudia Sherrod

Meeting called to Order at 6:15pm

1. Meeting Minutes

- i. The Meeting Minutes from June 5, 2019 were reviewed by board members prior to board meeting. Board Members discussed and made corrections to the meeting minutes.
 - a. Mr. Ahmad asked for a motion to accept and approve the June 5, 2019 Meeting Minutes.
 - b. Mrs. Sherrod made a motion to approve the June 5, 2019 Meeting Minutes and Mr. Savoy second that motion.
 - c. By a majority vote the June 5, 2019 Meeting Minutes were approved unanimously.

2. Monthly Reports

a. Alcorn Monthly Reports

1. Mr. Starke presented the Alcorn Principal Report.
2. Board Members were given presentation handouts to follow along with Mr. Starke and Ms. Mallory as they presented their report.
3. Alcorn's total enrollment is 541. Alcorn enrollment cap is 620. Alcorn implements Positive Behavioral Intervention and Supports (PBIS) through a Multi-Tiered System of Support (MTSS) for behavior. The three (3) tiered system is as follows:
 - a) Tier 1- the base level of school behavior that is applied to all scholars as school policy
 - b) Tier 2- Develop individual positive behavior support plans, including: mentorship, monthly team meetings with STS providers, Group Counseling and individual counseling
 - c) Tier 3- referral for evaluation for specialized services, Bi-weekly agency and school based meetings.

4. Alcorn's leadership team is in the process of identifying scholars that are in need of behavioral support. There are 19 scholars that carried over from the previous school year.
5. Alcorn has a goal to achieve a ten (10) percent gain in all subject of scholars performing proficient or advanced.
6. Alcorn will continue to promote a system-wide culture of safety, effective engagement, cultural competency, and customer service
7. There was some discussion regarding the Alcorn Principal report
8. Mr. Amad asked for a motion to approve the Alcorn Principal Report
9. Mr. Savoy made a motion to approve the Alcorn Principal Report and Mrs. Sherrod second that motion.
10. By a majority vote the Alcorn Principal Report was approved unanimously.

ii. Alcorn FSRC Report

1. Mr. Stark presented the Alcorn FSRC Report.
2. FSRC focus areas include:
 - Student and Family health:
 - Adult and Parent Education
 - Professional Growth and Development
 - Family Support Service

b. Audenried Monthly Reports

- i. Mr. Diavua presented the Audenried monthly report
 1. Board Members were given presentation handouts to follow along with Mr. Diavua as he presented his report.
 2. Audenried's total enrollment is 580 with a goal to reach 700. Audenried is under the enrollment cap.
 3. Audenried implements Positive Behavioral Intervention and Supports (PBIS) through a Multi-Tiered System of Support (MTSS) for behavior. The three (3) tiered system is as follows:
 - d) Tier 1- the base level of school behavior that is applied to all scholars as school policy
 - e) Tier 2- scholars placed into groups based on the type of infractions. Interventions include: Community service, Group Sessions and daily reports
 - f) Tier 3- Scholars receive behavioral contracts, counseling sessions, positive behavior support plans.
 4. Audenried will continue to promote a system-wide culture of safety, effective engagement, cultural competency, and customer service
 5. Audenried focus is on scholars being college and career ready. Scholars take PSAT in grades 9-11 and are allowed to take the pre-test numerous times to determine how prepared scholars are.

6. Audenried has a goal to achieve a ten (10) percent gain in all subject of scholars performing proficient or advanced.
7. There was some discussion about the Audenried Principal Report.
8. Mr. Ahmad asked for a motion to approve the Audenried Principal Report.
9. Mr. Savoy made a motion to approve the Audenried Principal Report and Dr. Diaw second that motion.
10. By a majority vote the Audenried Principal Report was approved unanimously.

ii. Audenried FSRC Report

1. Mr. Diavua presented the Audenried FSRC Report.
2. FSRC focus areas include:
 - Student and Family health:
 - Adult and Parent Education
 - Professional Growth and Development
 - Family Support Service

c. Vare Monthly Reports

- i. There was no written Principal report for Vare. Principal Karen Howell-Toomer was introduced as the new Principal for Vare.
 1. Board Members welcomed Ms. Mitchell-Precia as the new Principal at Vare.
 2. Principal Howell-Toomer presented an oral overview of her background and experience.

d. Central Office Report

- i. Dr. Nixon presented the Central Office report for Alcorn, Vare, and Audenried. Board members were given copies of the Central Office report to follow along with Dr. Nixon as she presented.
 1. Central Office will continue to work hard and diligent to implement common core curriculum to achieve academic achievement.
 2. Dr. Nixon will continue to provide support to the Principal and Assistant principals on climate, culture, and safety.
 3. There was some discussion about the Central Office Report
 4. Mr. Ahmad asked for a motion to approve the Central Office Report
 5. Mrs. Sherrod made a motion to approve the Central Office Report and Mr. Savoy second that motion.
 6. By a majority vote the Central Office Report was approved unanimously.

e. Legal Department Report

- i. Mu'min Islam presented a legal update for Alcorn- Vare- Audeenried.
 1. Alcorn and Audenried Charter schools do not have any outstanding legal matters.

2. Vare have 2 ongoing Special Education matters that may be recommended for settlement.
3. There was some discussion amongst board members regarding the legal update.

3. Board Matters

a. Committee Reports

i. Financial Report

1) Profit/Loss and Budget Statement: Mrs. Sherrod Presented the Finance Report for Alcorn Charter School, Audenried Charter High School and Vare Charter School

1. Board members were given copies the finance reports which were reviewed by board members prior to the board meeting.
2. There was discussion amongst board members regarding the Financial Report.
3. Mr. Ahmad asked for a motion to approve the Financial Report which was reviewed prior to the board meeting.
 - a. Dr. Diaw made a Motion to accept and approve Alcorn Finance report and Mr. Savoy second that Motion
 - b. Dr. Diaw made a motion to accept and approve the Audenried Finance report and Mr. Savoy second that motion
 - c. Dr. Diaw made a motion to accept and approve Vare Finance report and Mr. Savoy second that motion.
4. By a majority vote the all Financial Reports were accepted and approved unanimously.

ii. Academic Committee Reports

1. Dr. Williams-Diaw presented the Academic Committee report.
2. There was some discussion regarding the academic report
3. Mr. Ahmad asked for a motion to approve the Academic report.
4. Mrs. Sherrod made a motion to accept and approve the academic report and Mr. Savoy second that motion.
5. By a majority vote the Academic Committee report was approved unanimously.

iii. HR Committee Reports

1. There was no written HR Committee report.

iv. Facilities Committee Reports

1. There was no written Facilities Committee Report.

v. Nomination Committee Report

- a. Nomination of New Board Members

1. Mr. Ahmad nominated the following individuals to join the Combined Board of Trustees of Alcorn- Vare – Audenried Charter Schools:
 - a) Phyllis Randall
 - b) Rose Bynum
 - c) Christopher Hill
2. Each individual presented a brief overview of his/her background and experience and what qualities she could offer the Alcorn, Vare and Audenried Board of Trustees.
3. Mrs. Sherrod made a motion to accept and approve the Nominations of (1) Phyllis Randall, (2) Rose Bynum, and (3) Christopher Hill as new members of the Combined Board of Trustees of Alcorn- Vare – Audenried Charter Schools. Dr. Williams-Diaw Second that motion.
4. By a majority vote the motion to accept and approve the Nominations of (1) Phyllis Randall, (2) Rose Bynum, and (3) Christopher Hill as new members of the Combined Board of Trustees of Alcorn-Vare–Audenried Charter Schools was accepted unanimously.

2. Public Comments

- a. Charles Reeves, Comment regarding Alcorn Boiler System and the repairs to the system that scheduled to take place during the summer. Mr. Reeves had additional comments regarding incident with Audenried students and Bartram High School students.
- b. Norman Best Comment regarding Audenried Charter renewal and when the next renewal is due.
- c. Vernard Johnson, Comment regarding the facilities issues at Alcorn surrounding Lead pain and other environmental concerns the School District of Philadelphia is aware of.
- d. Ms. Peoples, comment regarding Alcorn environmental concerns and how the School District of Philadelphia is aware of the issues.

3. Adjournment

- a. The meeting concluded at 8:15 p.m.