

Public Meeting of the Board of Trustees of
Universal Creighton Charter School
Meeting held Virtually via Zoom
June 23, 2020 at 5:00 PM

Meeting Minutes

BOARD MEMBERS PRESENT:

1. Sultan Ahmad
2. Curtis Savoy
3. Gail Greene
4. Garland Thompson
5. Roger Tenant

Meeting called to Order at 5:15 pm

I. Meeting Minutes

- i. Board members reviewed the June 2, 2020 meeting minutes and there was some discussion regarding the minutes.
 - a. Mr. Ahmad asked for a motion to accept and approve the minutes from June 2, 2020 Mrs. Greene made a motion to accept and approve the Meeting Minutes from June 2, 2020 and Mr. Tenant second that motion.
 - b. By a majority vote the meeting minutes from June 2, 2020 were approved unanimously.

II. Monthly Reports

a. Creighton Reports

i. Principal Report

1. Principal Wendy Baldwin. presented an update on Creighton's Continuity of Education Plan and Virtual UC participation.
2. Creighton's Virtual UC participation average is about 82% for all grade levels.
3. Creighton's goal for Virtual UC is to continue to meet the instructional needs of all scholars during this prolonged school closure by providing virtual instruction facilitated by teachers.
4. All lessons and instructional activities are aligned to PA Common Core Standards
5. Creighton have implemented a distance learning model for the purpose of providing continuity of education for all students.
6. The model provides planned instruction and enrichment in an online setting which began on April 13, 2020
7. There was some discussion regarding the Creighton Principal report.
8. Mr. Ahmad asked for a motion to accept the Creighton Principal Report
9. Mrs. Greene made a motion to accept Creighton's Principal report and Mr. Thompson second that motion
10. By a majority vote the Creighton Principal's report was approved unanimously.

b. Central Office

- i. Dr. Nixon provided the Central Office update for Creighton.
 1. Dr. Nixon will continue to provide support to Creighton's Principals and Assistant principals as the school is providing virtual learning during the pandemic.
 2. Dr. Nixon discussed Creighton's Annual Charter Evaluation and area the school need to improve during the next school year.
 3. The hearing will be held virtually.
 4. There was some discussion about the Central Office Report
 5. Mr. Ahmad asked for a motion to approve the Central Office Report
 6. Mrs. Greene made a motion to approve the Central Office Report and Mr. Savoy second that motion.
 7. By a majority vote the Central Office Report was approved unanimously.

c. Legal Update

1. There was no Legal update.

IV. Board Matters

i. Committee Reports

a. Finance Committee

- i. **Profit and Loss Statement, Budget:** Mrs. Greene presented the Creighton Finance report.
- ii. Universal Creighton Charter School, Board members were given a copy the finance reports which was reviewed by board members prior to the board meeting.
 1. Mr. Ahmad asked for a motion to approve the Creighton Finance Report
 2. Mr. Tenant made a motion to approve the Creighton Finance Report and Mr. Savoy second that motion.
 3. By a majority vote the Creighton Finance Report was approved unanimously.

b. Facilities Committee

- i. There was no written Facilities Committee report.
- ii. Mr. Lawrence Threadgill presented an oral report.
- iii. Mr. Ahmad asked for a motion to approve the Facilities Committee Report.
- iv. Mr. Savoy made a motion to approve the Facilities Committee report and Mrs. Greene second that motion.
- v. By a majority vote the Facilities Committee report was approved unanimously.

c. HR Committee

- i. There was HR Committee Report.

d. Academic Committee

- i. There was Academic Committee Report

ii. Action Items/ Resolutions

i. Resolution C19-20-003: 2020 -2021 Code of Conduct

1. Mr. Ahmad asked for a motion to table Resolution C19-20-003.
2. Mrs. Greene made a motion to table Resolution C19-20-003 and Mr. Tenant. second that motion.
3. By a majority vote Resolution C19-20-003 was table.

ii. Resolution C19-20-004: 2020-2021 School Policy

1. Mr. Ahmad asked for a motion to table Resolution C19-20-004.
2. Mr. Thompson made a motion to table Resolution C19-20-004 and Mrs. Savoy second that motion.
3. By a majority vote Resolution C19-20-004 was tabled.

iii. Resolution C19-20-005: Financial Management Consultant Contract

1. Mr. Ahmad asked for a motion to accept Resolution C19-20-005.
2. Mr. Savoy made a motion to accept Resolution C19-20-005 and Mrs. Greene second that motion.
3. By a majority vote Resolution C19-20-005 was accepted unanimously.

RESOLVED, that the Board of Trustees authorizes Universal Community Homes, through the Chief Financial Officer or his designee, in the form attached, to execute, and deliver, a Contract with Horsey, Buckner & Heffler for the period commencing July 1, 2020 through June 30, 2021.

V. Public Comments

- i. There were no public comments.

VI. Adjournment

- a. Mr. Ahmad asked for a motion to adjourn meeting.
- b. The meeting concluded at 7:25pm.