

Public Meeting of the Combined Board of Trustees
for
Universal Alcorn Charter School
Universal Vare Charter School
Universal Audenried Charter High School
Meeting held at Universal Alcorn Elementary
3200 Dickinson St, Philadelphia, PA 19146
October 16, 2018 at 6:00PM

Meeting Minutes

BOARD MEMBERS PRESENT:

1. Curtis Savoy
2. Mrs. Claudia Sherrod
3. Dr. Patricia Williams-Diaw

BOARD MEMBERS ABSENT:

1. Sultan Ahmad
2. Jermaine Millhouse

In the absence of Board President, the meeting was chaired by Mr. Curtis Savoy

Meeting called to Order at 6:05pm

1. Meeting Minutes

- i. The Meeting Minutes from September 18, 2018 were reviewed by board members prior to board meeting. Board Members discussed and made corrections to the meeting minutes.
 - a. Mr. Savoy asked for a motion to accept and approve the September 18, 2018 Meeting Minutes.
 - b. Mrs. Sherrod made a motion to approve the September 18, 2018 Meeting Minutes and Dr. Diaw second that motion.
 - c. By a majority vote the September 18, 2018 Meeting Minutes were approved unanimously.

2. Monthly Reports

a. Vare Monthly Reports

- i. Principal Staacie Mitchell-Precia, presented the Vare report
 1. Board Members welcomed Ms. Mitchell-Precia as the new Principal at Vare. Board members were given presentation handouts to follow along with Ms. Mitchell-Precia as she presented her report.
 2. Vare's total enrollment is 352. Vare enrollment target is 400. Vare has a eighty-nine (89) percent average of scholars attending daily.
 3. Vare implements Positive Behavioral Intervention and Supports (PBIS) through a Multi-Tiered System of Support (MTSS) for behavior. The three (3) tiered system is as follows:

- a) Tier 1- the base level of school behavior that is applied to all scholars as school policy
 - b) Tier 2- Develop individual positive behavior support plans, including: mentorship, monthly team meetings with STS providers, Group Counseling and individual counseling
 - c) Tier 3- referral for evaluation for specialized services, Bi-weekly agency and school based meetings.
4. Vare has a goal to achieve a ten (10) percent gain in all subject of scholars performing proficient or advanced.
 5. Vare will continue to promote a system-wide culture of safety, effective engagement, cultural competency, and customer service
 6. There was some discussion regarding Vare's Principal Report.
 7. Mr. Savoy asked for a motion to approve the Vare Principal Report
 8. Dr. Diaw made a motion to approve the Vare Principal Report and Mrs. Sherrod second that motion.
 9. By a majority vote the Vare Principal Report was approved unanimously.

ii. **Vare FSRC Report**

1. Ms. Mitchell-Precia presented the Vare FSRC Report.
2. FSRC focus areas include:
 - Student and Family health:
 - Adult and Parent Education
 - Professional Growth and Development

b. **Audenried Monthly Reports**

- i. Mr. Diavua presented the Audenried monthly report
 1. Board Members were given presentation handouts to follow along with Mr. Diavua as he presented his report.
 2. Audenried's total enrollment is 553 with a goal to reach 575. Audenried is under the enrollment cap. Audenried has an eighty-six (86) percent average of scholars attending daily.
 3. Audenried implements Positive Behavioral Intervention and Supports (PBIS) through a Multi-Tiered System of Support (MTSS) for behavior. The three (3) tiered system is as follows:
 - d) Tier 1- the base level of school behavior that is applied to all scholars as school policy
 - e) Tier 2- scholars placed into groups based on the type of infractions. Interventions include: Community service, Group Sessions and daily reports
 - f) Tier 3- Scholars receive behavioral contracts, counseling sessions, positive behavior support plans.
 4. Audenried will continue to promote a system-wide culture of safety, effective engagement, cultural competency, and customer service

5. Audenried focus is on scholars being college and career ready. Scholars take PSAT in grades 9-11 and are allowed to take the pre-test numerous times to determine how prepared scholars are.
6. Audenried has a goal to achieve a ten (10) percent gain in all subject of scholars performing proficient or advanced.
7. There was some discussion about the Audenried Principal Report.
8. Mr. Savoy asked for a motion to approve the Audenried Principal Report.
9. Dr. Diaw made a motion to approve the Audenried Principal Report and Mrs. Sherrod second that motion.
10. By a majority vote the Audenried Principal Report was approved unanimously.

ii. Audenried FSRC Report

1. Mr. Diavua presented the Audenried FSRC Report.
2. FSRC focus areas include:
 - Student and Family health:
 - Adult and Parent Education
 - Professional Growth and Development
 - Family Support Service Family Support Service

c. Alcorn Monthly Reports

- i. Mr. Starke presented the Alcorn Elementary Principal Report. Ms. Mallory presented the Alcorn MYA Principal report.
 1. Board Members were given presentation handouts to follow along with Mr. Starke and Ms. Mallory as they presented their report.
 2. Alcorn's total enrollment is 605. Alcorn enrollment cap is 620. Alcorn implements Positive Behavioral Intervention and Supports (PBIS) through a Multi-Tiered System of Support (MTSS) for behavior. The three (3) tiered system is as follows:
 - g) Tier 1- the base level of school behavior that is applied to all scholars as school policy
 - h) Tier 2- Develop individual positive behavior support plans, including: mentorship, monthly team meetings with STS providers, Group Counseling and individual counseling
 - i) Tier 3- referral for evaluation for specialized services, Bi-weekly agency and school based meetings.
 3. Alcorn's leadership team is in the process of identifying scholars that are in need of behavioral support. There are 19 scholars that carried over from the previous school year.
 4. Alcorn has a goal to achieve a ten (10) percent gain in all subject of scholars performing proficient or advanced.
 5. Alcorn will continue to promote a system-wide culture of safety, effective engagement, cultural competency, and customer service
 6. There was some discussion regarding the Alcorn Principal report

7. Mr. Savoy asked for a motion to approve the Alcorn Principal Report
8. Dr. Diaw made a motion to approve the Alcorn Principal Report and Mrs. Sherrod second that motion.
9. By a majority vote the Alcorn Principal Report was approved unanimously.

ii. **Alcorn FSRC Report**

1. Mr. Stark presented the Alcorn FSRC Report.
2. FSRC focus areas include:
 - Student and Family health:
 - Adult and Parent Education
 - Professional Growth and Development
 - Family Support Service

d. **Central Office Report**

- i. There was no Central Office Report.

e. **Legal Department Report**

- i. Board members were given copies of the Legal Department report prior to the board meeting.
 1. There are no pending lawsuits currently against Audenried, Vare or Alcorn.
 2. There is one special education matter for both Alcorn and Vare that is in early stages of review.
 3. There was some discussion about the Legal department report
 4. Mr. Savoy asked for a motion to approve the Legal Department Report.
 5. Mr. Savoy made a motion to approve the Legal department report and Mrs. Sherrod second that motion.
 6. By a majority vote the legal department report was approved unanimously.

3. **Board Matters**

a. **Committee Reports**

i. **Financial Report**

- 1) **Profit/Loss and Budget Statement:** Mrs. Sherrod Presented the Finance Report for Alcorn Charter School, Audenried Charter High School and Vare Charter School
 1. Board members were given copies the finance reports which were reviewed by board members prior to the board meeting.
 2. There was discussion amongst board members regarding the Financial Report.
 3. Mr. Savoy asked for a motion to approve the Financial Report which was reviewed prior to the board meeting.

4. Dr. Diaw made a motion to approve the Financial Report and Mr. Savoy second that motion.
5. By a majority vote the Financial Report was approved unanimously.

ii. Academic Committee Reports

1. Dr. Williams-Diaw presented the Academic Committee report. Board members were given copies of the Academic report to follow along with Dr. Williams-Diaw as she presented.
2. The Academic Committee conducted site visits to all three schools during the opening week of school.
3. There was some discussion regarding the academic report
4. Mr. Savoy asked for a motion to approve the Academic report.
5. Mrs. Sherrod made a motion to accept and approve the academic report and Mr. Savoy second that motions.
6. By a majority vote the Academic Committee report was approved unanimously.

iii. HR Committee Reports

1. Mr. Savoy presented the HR Committee report. Board members were given copies of the HR report to follow along with Mr. Savoy as he presented.
2. There was some discussion regarding the HR report
3. Mr. Savoy asked for a motion to approve the HR report.
4. Dr. Williams-Diaw made a motion to accept and approve the academic report and Mrs. Sherrod second that motions.
5. By a majority vote the HR Committee report was approved unanimously.

i. Facilities Committee Reports

1. There was no written Facilities Committee Report.

6. Public Comments

- a. Christian Nakaishin, Teacher at Vare, comment regarding recruitment and plan to fill vacancies.
- b. Norman Bess, community member, SAC and Safe Corridor member at Audenried, Comment about board members attending upcoming SAC meeting.

7. Adjournment

- a. The meeting concluded at 7:36 p.m.