

Public Meeting of the Combined Board of Trustees
for
Universal Alcorn Charter School
Universal Vare Charter School
Universal Audenried Charter High School
Meeting held at Universal Audenried Charter High School
3301 Tasker St, Philadelphia, PA 19145
December 18, 2018 at 6:00PM

Meeting Minutes

BOARD MEMBERS PRESENT:

1. Sultan Ahmad
2. Curtis Savoy
3. Mrs. Claudia Sherrod
4. Dr. Patricia Williams-Diaw

BOARD MEMBERS ABSENT:

1. Jermaine Millhouse

Meeting called to Order at 6:20pm

I. Meeting Minutes

- i. The Meeting Minutes from October 16, 2018 were reviewed by board members prior to board meeting. Board Members discussed and made corrections to the meeting minutes.
 - a. Mr. Ahmad asked for a motion to accept and approve the October 16, 2018 Meeting Minutes.
 - b. Mr. Savoy made a motion to approve the October 16, 2018 Meeting Minutes and Mrs. Sherrod second that motion.
 - c. By a majority vote the October 16, 2018 Meeting Minutes were approved unanimously.

II. Monthly Reports

a. Vare Monthly Reports

- i. Principal Staacie Mitchell-Precia, presented the Vare report
 1. Board members were given presentation handouts to follow along with Ms. Mitchell-Precia as she presented her report.
 2. Vare's total enrollment is 352. Vare enrollment target is 400. Vare has a eighty-nine (89) percent average of scholars attending daily.
 3. Vare implements Positive Behavioral Intervention and Supports (PBIS) through a Multi-Tiered System of Support (MTSS) for behavior. The three (3) tiered system is as follows:
 - a) Tier 1- the base level of school behavior that is applied to all scholars as school policy

- b) Tier 2- Develop individual positive behavior support plans, including: mentorship, monthly team meetings with STS providers, Group Counseling and individual counseling
 - c) Tier 3- referral for evaluation for specialized services, Bi-weekly agency and school based meetings.
4. Vare has a goal to achieve a ten (10) percent gain in all subject of scholars performing proficient or advanced.
 5. Vare will continue to promote a system-wide culture of safety, effective engagement, cultural competency, and customer service
 6. There was some discussion regarding Vare's Principal Report.
 7. Mr. Ahmad asked for a motion to approve the Vare Principal Report
 8. Dr. Diaw made a motion to approve the Vare Principal Report and Mr. Savoy second that motion.
 9. By a majority vote the Vare Principal Report was approved unanimously.

ii. **Vare FSRC Report**

1. Ms. Mitchell-Precia presented the Vare FSRC Report.
2. FSRC focus areas include:
 - Student and Family health:
 - Adult and Parent Education
 - Professional Growth and Development

b. **Audenried Monthly Reports**

- i. There was no written report for Audenried.

c. **Alcorn Monthly Reports**

- i. There was no written report for Alcorn.

d. **Central Office Report**

- i. Dr. Nixon provided copies of the Central Office report for Alcorn, Vare, and Audenried for Board members. There was no presentation of the written report.

e. **Legal Department Report**

- i. There was no Legal update.

III. Board Matters

a. **Committee Reports**

i. **Financial Report**

- 1) **Profit/Loss and Budget Statement:** Mrs. Sherrod Presented the Finance Report for Alcorn Charter School, Audenried Charter High School and Vare Charter School
 1. Board members were given copies the finance reports which were reviewed by board members prior to the board meeting.
 2. There was discussion amongst board members regarding the Financial Report.
 3. Mr. Ahmad asked for a motion to approve the Financial Report which was reviewed prior to the board meeting.

- a. Mr. Savoy made a Motion to accept and approve Alcorn Finance report and Dr. Diaw second that Motion
 - b. Dr. Diaw made a motion to accept and approve the Audenried Finance report and Mr. Savoy second that motion
 - c. Dr. Diaw made a motion to accept and approve Vare Finance report and Mr. Savoy second that motion.
4. By a majority vote the all of the Financial Report was accepted and approved unanimously.

ii. Academic Committee Reports

1. There was no written academic committee report. Dr. Williams-Diaw presented an oral report.
2. There was some discussion regarding the academic report
3. Mr. Ahmad asked for a motion to approve the Academic report.
4. Mr. Savoy made a motion to accept and approve the academic report and Mrs. Sherrod second that motion.
5. By a majority vote the Academic Committee report was approved unanimously.

iii. HR Committee Reports

1. Mr. Savoy presented the HR Committee report. Board members were given copies of the HR report to follow along with Mr. Savoy as he presented.
2. There was some discussion regarding the HR report
3. Mr. Ahmad asked for a motion to approve the HR report.
4. Dr. Williams-Diaw made a motion to accept and approve the academic report and Mrs. Sherrod second that motions.
5. By a majority vote the HR Committee report was approved unanimously.

i. Facilities Committee Reports

1. There was no written Facilities Committee Report.

6. Public Comments

- a. Norman Best, community member, SAC and Safe Corridor member at Audenried, Comment about the low enrollment numbers at Audenried. What actions are being done to increase enrollment. Also Mr. Best made a comment regarding Audenried's Charter renewal.
- b. Charles Reeves; had a concern regarding why the information for Audenried not being presented for this meeting and when will Audenried host the next meeting. Additionally Mr. Reeves made a comment regarding the qualifications for substitute teachers and the status of Audenried's Charter renewal.
- c. Zulema Canti, Parent, commented about the Follow-up with parent meeting procedure being set, Procedure to assess the behavior issues at Audenried. The behavior issues at Audenried are out of Control and are interfering with the

success of other scholars who do want to learn. Also, what is the status of meeting the goal for Audenried Charter Renewal. Is Audenried close to meeting the goal.

- d. Earl Burton: Concerned with number of suspensions at Audenried are there any other options for discipline
- e. Rochelle Nispett : SAC Member acknowledge 2 teacher Dr. Branch STAT teacher Dr. Perez Chemistry Both teacher do outstanding jobs with teaching her student. Ms. Nispett also questioned will there be any Athletic Trainers, what is the hiring process to get trainers hired. Who is responsible for hiring Athletic trainers, What Program is in place for the Athletic department.

7. Adjournment

- a. The meeting concluded at 7:21 p.m.