

**Public Meeting of the Board of Trustees
of
Universal Creighton Charter School
Meeting held at
5401 Tabor Ave, Philadelphia, PA 19120
February 13, 2018 @ 6:00PM**

Meeting Minutes

Board Members Present:

1. Mr. Curtis Savoy
2. Mrs. Gail Greene
3. Mr. Garland Thompson

**In the absence of Board President this meeting was chaired by Mr. Curtis Savoy*

Meeting begin at 6:15PM

The meeting to be translated by Ms. Van Tsang, Bilingual Counselor Assistant.

I. Meeting Minutes

- i. Board members reviewed the November 14, 2017 meeting minutes and there was some discussion regarding the minutes.
 - a. Mr. Savoy made a motion to accept and approve the Meeting Minutes from November 14, 2017 and Mrs. Greene second that motion.
 - b. By a majority vote the meeting minutes from November 14, 2017 were approved unanimously.

II. Monthly Reports

i. Principal Report

1. Principal Wendy Baldwin presented the Creighton Principal Report. Board members were given copies of the Creighton Principal Report to follow along as Ms. Baldwin Presented.
2. Creighton's total enrollment is 761. Creighton has a ninety-two (92) percent average of scholars attending daily.
3. Creighton implements Positive Behavioral Intervention and Supports (PBIS) through a Multi-Tiered System of Support (MTSS) for behavior. The three (3) tiered system is as follows:
 - a) Tier 1- the base level of school behavior that is applied to all scholars as school policy
 - b) Tier 2- Bi-weekly parent check-in meetings, Scholars have adult staff mentors, and Weekly behavior reports and /or individual student contracts are issued.
 - c) Tier 3- Scholars are receiving STS services.
4. Creighton's MTSS for academics support will implement small groups through small data driven target.

5. Specialist teachers are utilized in the MTSS period to assist with small group instruction.
6. Creighton has a goal to achieve a ten (10) percent gain in all subject of scholars performing proficient or advanced.
7. Instructional Coaches will work along-side with teachers to ensure teachers are self-sufficient. Instructional Coaches will model teachers' lessons.
8. Creighton has designed a new school-wide behavior plan in January called "Zones of regulation".
9. There was some discussion regarding the Creighton principal report.
10. Mr. Savoy made a motion to accept the report and Mrs. Greene second that motion.
11. By a majority vote the Creighton Principal report was accepted unanimously.

ii. Creighton FSRC Report

1. FSRC focus areas include:
 - Student and Family health:
 - Adult and Parent Education
 - Professional Growth and Development
 - Family Support Service

II. Central Office Education Report

- a. There was no Central Education Office Report.

III. Board Matters

I. Financial Report

i. Profit and Loss Statement, Budget:

1. Mrs. Gail Greene Presented the finance report. Board members were given a copy the finance report which was reviewed by board members prior to the board meeting.
2. Mr. Savoy made a motion to accept and approve the finance report and Mr. Thompson second that motion.
3. By a majority vote the finance report was accepted and approved unanimously.

II. Committee Reports

a. Facilities Committee

- i. There was no written Facilities Committee report. However, All facilities issues at Creighton have been repaired.

b. HR Committee

- i. Mr. Savoy presented the HR committee report.
 1. Board members were given a copy the finance report which was reviewed by board members prior to the board meeting.

2. Mr. Savoy made a motion to accept and approve the HR report and Mrs. Greene second that motion.
3. By a majority vote the HR report was accepted and approved unanimously.

c. Academic Committee

- i. There was no written Academic Committee Report.

IV. Public Comment

1. Mary Pollard, Parent and SAC member, made a comment regarding the Robo Calls. Ms. Pollard states that the Robo calls are not coming in Spanish, the system may need to be repaired.
2. Bahiyah Hopkins-Bay, parent, comment regarding the 4th grade teacher vacancy.

V. Adjournment

- i. The board concluded its business and the meeting adjourned at 07:16pm.