

Public Meeting of the Combined Board of Trustees  
for  
Universal Alcorn Charter School  
Universal Vare Charter School  
Universal Audenried Charter High School  
Meeting held at Universal Audenried Charter School  
3301 Tasker St, Philadelphia, PA 19145  
February 19, 2019 at 6:00PM

**Meeting Minutes**

**BOARD MEMBERS PRESENT:**

1. Sultan Ahmad (via Phone)
2. Curtis Savoy
3. Mrs. Claudia Sherrod

**BOARD MEMBERS ABSENT:**

1. Jermaine Millhouse
2. Dr. Patricia Williams-Diaw

**Meeting called to Order at 6:05pm**

**I. Meeting Minutes**

- i. The Meeting Minutes from January 15, 2019 were reviewed by board members prior to board meeting. Board Members discussed and made corrections to the meeting minutes.
  - a. Mr. Savoy asked for a motion to accept and approve the January 15, 2019 Meeting Minutes.
  - b. Mr. Ahmad made a motion to approve the January 15, 2019 Meeting Minutes and Mrs. Sherrod second that motion.
  - c. By a majority vote the January 15, 2019 Meeting Minutes were approved unanimously.

**II. Monthly Reports**

**a. Alcorn Monthly Reports**

- i. Mr. Starke presented the Alcorn Elementary Principal Report. Ms. Mallory presented the Alcorn MYA Principal report.
  1. Board Members were given presentation handouts to follow along with Mr. Starke and Ms. Mallory as they presented their report.
  2. Alcorn's total enrollment is 575. Alcorn enrollment cap is 620.
  3. Alcorn has a ninety- three (93) percent average of scholars attending daily.

4. Alcorn implements Positive Behavioral Intervention and Supports (PBIS) through a Multi-Tiered System of Support (MTSS) for behavior. The three (3) tiered system is as follows:
  - a) Tier 1- the base level of school behavior that is applied to all scholars as school policy
  - b) Tier 2- Develop individual positive behavior support plans, including: mentorship, monthly team meetings with STS providers, Group Counseling and individual counseling
  - c) Tier 3- referral for evaluation for specialized services, Bi-weekly agency and school based meetings.
5. Alcorn has a goal to achieve a ten (10) percent gain in all subject of scholars performing proficient or advanced.
6. Alcorn will continue to promote a system-wide culture of safety, effective engagement, cultural competency, and customer service
7. There was some discussion regarding the Alcorn Principal report
8. Mr. Savoy asked for a motion to approve the Alcorn Principal Report
9. Mr. Ahmad made a motion to approve the Alcorn Principal Report and Mrs. Sherrod second that motion.
10. By a majority vote the Alcorn Principal Report was approved unanimously.

**ii. Alcorn FSRC Report**

1. Mr. Stark presented the Alcorn FSRC Report.
2. FSRC focus areas include:
  - Student and Family health:
  - Adult and Parent Education
  - Professional Growth and Development
  - Family Support Service

**b. Vare Monthly Reports**

- i. Dr. Chadwick Antonio, presented the Vare report
  1. Board members were given presentation handouts to follow along with Dr. Antonio as he presented his report.
  2. Vare's total enrollment is 344. Vare has a eighty-six (86) percent average of scholars attending daily.
  3. Vare implements Positive Behavioral Intervention and Supports (PBIS) through a Multi-Tiered System of Support (MTSS) for behavior. The three (3) tiered system is as follows:
    - d) Tier 1- the base level of school behavior that is applied to all scholars as school policy
    - e) Tier 2- Develop individual positive behavior support plans, including: mentorship, monthly team meetings with STS providers, Group Counseling and individual counseling
    - f) Tier 3- referral for evaluation for specialized services, Bi-weekly agency and school based meetings.

4. Vare has a goal to achieve a ten (10) percent gain in all subject of scholars performing proficient or advanced.
5. Vare will continue to promote a system-wide culture of safety, effective engagement, cultural competency, and customer service
6. There was some discussion regarding Vare's Principal Report.
7. Mr. Savoy asked for a motion to approve the Vare Principal Report
8. Mr. Ahmad made a motion to approve the Vare Principal Report and Mrs. Sherrod second that motion.
9. By a majority vote the Vare Principal Report was approved unanimously.

**ii. Vare FSRC Report**

1. Dr. Antonio presented the Vare FSRC Report.
2. FSRC focus areas include:
  - Student and Family health:
  - Adult and Parent Education
  - Professional Growth and Development

**c. Audenried Monthly Reports**

- i. Mr. Diavua presented the Audenried monthly report
  1. Board Members were given presentation handouts to follow along with Mr. Diavua as he presented his report.
  2. Audenried's total enrollment is 494. Audenried is under the enrollment cap. However, Audenried is working diligently to increase its enrollment.
  3. Audenried has an eighty- two (82) percent average of scholars attending daily.
  4. Audenried implements Positive Behavioral Intervention and Supports (PBIS) through a Multi-Tiered System of Support (MTSS) for behavior. The three (3) tiered system is as follows:
    - g) Tier 1- the base level of school behavior that is applied to all scholars as school policy
    - h) Tier 2- scholars placed into groups based on the type of infractions. Interventions include: Community service, Group Sessions and daily reports
    - i) Tier 3- Scholars receive behavioral contracts, counseling sessions, positive behavior support plans.
  5. Audenried will continue to promote a system-wide culture of safety, effective engagement, cultural competency, and customer service
  6. Audenried focus is on scholars being college and career ready. Scholars take PSAT in grades 9-11 and are allowed to take the pre-test numerous times to determine how prepared scholars are.
  7. Audenried has a goal to achieve a ten (10) percent gain in all subject of scholars performing proficient or advanced.
  8. There was some discussion about the Audenried Principal Report.

9. Mr. Savoy asked for a motion to approve the Audenried Principal Report.
10. Mrs. Sherrod made a motion to approve the Audenried Principal Report and Mr. Ahmad second that motion.
11. By a majority vote the Audenried Principal Report was approved unanimously.

**ii. Audenried FSRC Report**

1. Mr. Diavua presented the Audenried FSRC Report.
2. FSRC focus areas include:
  - Student and Family health:
  - Adult and Parent Education
  - Professional Growth and Development
  - Family Support Service Family Support Service

**d. Central Office Report**

- i. There was no written Central Office report
  1. .

**e. Legal Department Report**

- i. There was no Legal update.

**III. Board Matters**

**a. Committee Reports**

**i. Financial Report**

**1) Profit/Loss and Budget Statement:** Mrs. Sherrod Presented the Finance Report for Alcorn Charter School, Audenried Charter High School and Vare Charter School

1. Board members were given copies the finance reports which were reviewed by board members prior to the board meeting.
2. There was discussion amongst board members regarding the Financial Report.
3. Mr. Savoy asked for a motion to approve the Financial Report which was reviewed prior to the board meeting.
  - a. Mr. Ahmad made a Motion to accept and approve Alcorn Finance report and Mr. Savoy second that Motion
  - b. Mr. Ahmad made a motion to accept and approve the Audenried Finance report and Mr. Savoy second that motion
  - c. Mr. Ahmad made a motion to accept and approve Vare Finance report and Mr. Savoy second that motion.
4. By a majority vote the all of the Financial Reports were accepted and approved unanimously.

**ii. Academic Committee Reports**

1. Dr. Williams-Diaw submitted a written academic report prior to the Board Meeting.
2. There was some discussion regarding the academic report

3. Mr. Savoy asked for a motion to approve the Academic report.
4. Mrs. Sherrod made a motion to accept and approve the academic report and Mr. Ahmad second that motion.
5. By a majority vote the Academic Committee report was approved unanimously.

**iii. HR Committee Reports**

1. There was no written HR Committee report

**iv. Facilities Committee Reports**

1. There was no written Facilities Committee Report.

**2. Public Comments .**

- a. Mrs. B. Peoples; community member, SAC, commented about coats she donated to Vare for Coat Drive.
- b. Ms. Canti, Parent, comment regarding workshops held at Audenried that she would like partner with the school with to conduct.

**3. Adjournment**

- a. The meeting concluded at 6:45 p.m.