

Public Meeting of the Combined Board of Trustees  
for  
Universal Alcorn Charter School  
Universal Vare Charter School  
Universal Audenried Charter High School  
Meeting held at Universal Alcorn Main  
3200 Dickinson St, Philadelphia, PA 19146  
April 23, 2019 at 6:00PM

**Meeting Minutes**

**BOARD MEMBERS PRESENT:**

1. Sultan Ahmad (via Phone)
2. Curtis Savoy
3. Dr. Patricia Williams-Diaw

**BOARD MEMBERS ABSENT:**

1. Jermaine Millhouse
2. Mrs. Claudia Sherrod

**Meeting called to Order at 6:05pm**

**1. Meeting Minutes**

- i. The Meeting Minutes from March 19, 2019 were reviewed by board members prior to board meeting. Board Members discussed and made corrections to the meeting minutes.
  - a. Mr. Savoy asked for a motion to accept and approve the March 19, 2019 Meeting Minutes.
  - b. Dr. Diaw made a motion to approve the March 19, 2019 Meeting Minutes and Mr. Ahmad second that motion.
  - c. By a majority vote the March 19, 2019 Meeting Minutes were approved unanimously.

**2. Monthly Reports**

**a. Vare Monthly Reports**

- i. Dr. Chadwick Antonio, presented Vare's Principal report
  1. Board members were given presentation handouts to follow along with Dr. Antonio as he presented his report.
  2. Vare's total enrollment is 347. Vare enrollment target is 400. Vare has a eighty-six (86) percent average of scholars attending daily.
  3. Vare implements Positive Behavioral Intervention and Supports (PBIS) through a Multi-Tiered System of Support (MTSS) for behavior. The three (3) tiered system is as follows:
    - a) Tier 1- the base level of school behavior that is applied to all scholars as school policy

- b) Tier 2- Develop individual positive behavior support plans, including: mentorship, monthly team meetings with STS providers, Group Counseling and individual counseling
  - c) Tier 3- referral for evaluation for specialized services, Bi-weekly agency and school based meetings.
4. Vare has a goal to achieve a ten (10) percent gain in all subject of scholars performing proficient or advanced.
  5. Vare will continue to promote a system-wide culture of safety, effective engagement, cultural competency, and customer service
  6. There was some discussion regarding Vare's Principal Report.
  7. Mr. Savoy asked for a motion to approve the Vare Principal Report
  8. Mr. Ahmad made a motion to approve the Vare Principal Report and Dr. Diaw second that motion.
  9. By a majority vote the Vare Principal Report was approved unanimously.

**ii. Vare FSRC Report**

1. Dr. Antonio presented the Vare FSRC Report.
2. FSRC focus areas include:
  - Student and Family health:
  - Adult and Parent Education
  - Professional Growth and Development
  - Family Support Service

**b. Audenried Monthly Reports**

- i. Mr. Diavua presented the Audenried monthly report
  1. Board Members were given presentation handouts to follow along with Mr. Diavua as he presented his report.
  2. Audenried's total enrollment is 476 with a goal to reach 700. Audenried is under the enrollment cap. Audenried has an eighty-two (82) percent average of scholars attending daily.
  3. Audenried implements Positive Behavioral Intervention and Supports (PBIS) through a Multi-Tiered System of Support (MTSS) for behavior. The three (3) tiered system is as follows:
    - d) Tier 1- the base level of school behavior that is applied to all scholars as school policy
    - e) Tier 2- scholars placed into groups based on the type of infractions. Interventions include: Community service, Group Sessions and daily reports
    - f) Tier 3- Scholars receive behavioral contracts, counseling sessions, positive behavior support plans.
  4. Audenried will continue to promote a system-wide culture of safety, effective engagement, cultural competency, and customer service

5. Audenried focus is on scholars being college and career ready. Scholars take PSAT in grades 9-11 and are allowed to take the pre-test numerous times to determine how prepared scholars are.
6. Audenried has a goal to achieve a ten (10) percent gain in all subject of scholars performing proficient or advanced.
7. There was some discussion about the Audenried Principal Report.
8. Mr. Savoy asked for a motion to approve the Audenried Principal Report.
9. Dr. Diaw made a motion to approve the Audenried Principal Report and Mr. Ahmad second that motion.
10. By a majority vote the Audenried Principal Report was approved unanimously.

**ii. Audenried FSRC Report**

1. Mr. Diavua presented the Audenried FSRC Report.
2. FSRC focus areas include:
  - Student and Family health:
  - Adult and Parent Education
  - Professional Growth and Development
  - Family Support Service

**c. Alcorn Monthly Reports**

- i. Mr. Starke presented the Alcorn Elementary Principal Report. Ms. Mallory presented the Alcorn MYA Principal report.
  1. Board Members were given presentation handouts to follow along with Mr. Starke and Ms. Mallory as they presented their report.
  2. Alcorn's total enrollment is 569. Alcorn enrollment cap is 620. Alcorn implements Positive Behavioral Intervention and Supports (PBIS) through a Multi-Tiered System of Support (MTSS) for behavior. The three (3) tiered system is as follows:
    - g) Tier 1- the base level of school behavior that is applied to all scholars as school policy
    - h) Tier 2- Develop individual positive behavior support plans, including: mentorship, monthly team meetings with STS providers, Group Counseling and individual counseling
    - i) Tier 3- referral for evaluation for specialized services, Bi-weekly agency and school based meetings.
  3. Alcorn's leadership team is in the process of identifying scholars that are in need of behavioral support. There are 19 scholars that carried over from the previous school year.
  4. Alcorn has a goal to achieve a ten (10) percent gain in all subject of scholars performing proficient or advanced.
  5. Alcorn will continue to promote a system-wide culture of safety, effective engagement, cultural competency, and customer service
  6. There was some discussion regarding the Alcorn Principal report

7. Mr. Savoy asked for a motion to approve the Alcorn Principal Report
8. Mr. Ahmad made a motion to approve the Alcorn Principal Report and Dr, Diaw second that motion.
9. By a majority vote the Alcorn Principal Report was approved unanimously.

**ii. Alcorn FSRC Report**

1. Mr. Stark presented the Alcorn FSRC Report.
2. FSRC focus areas include:
  - Student and Family health:
  - Adult and Parent Education
  - Professional Growth and Development
  - Family Support Service

**d. Central Office Report**

- i. Dr. Nixon presented the Central Office report for Alcorn, Vare, and Audenried. Board members were given copies of the Central Office report to follow along with Dr. Nixon as she presented.
  1. Central Office will continue to work hard and diligent to implement common core curriculum to achieve academic achievement.
  2. Dr. Nixon will continue to provide support to the Principal and Assistant principals on climate, culture, and safety.
  3. There was some discussion about the Central Office Report
  4. Mr. Savoy asked for a motion to approve the Central Office Report
  5. Mr. Ahmad made a motion to approve the Central Office Report and Dr. Diaw second that motion.
  6. By a majority vote the Central Office Report was approved unanimously.

**e. Legal Department Report**

- i. There was no written Legal report or update.

**3. Board Matters**

**a. Committee Reports**

**i. Financial Report**

- 1) **Profit/Loss and Budget Statement:** There was no Finance report presented.

**ii. Academic Committee Reports**

1. Dr. Williams-Diaw presented the Academic Committee report. Board members were given copies of the Academic report.
2. There was some discussion regarding the academic report
3. Mr. Savoy asked for a motion to approve the Academic report.
4. Mr. Ahmad made a motion to accept and approve the academic report and Mr. Savoy second that motions.
5. By a majority vote the Academic Committee report was approved unanimously.

**iii. HR Committee Reports**

1. There was no written HR Committee report.

**i. Facilities Committee Reports**

1. There was no written Facilities Committee Report.

**i. Action Items/ Resolutions**

**a. Resolution AL18-19-004: 2019-2020 Academic Calendar**

1. Mr. Savoy asked for a motion to accept Resolution AL18-19-004.
2. Mr. Ahmad made a motion to accept Resolution AL18-19-004 and Dr. Diaw second that motion.
3. By a majority vote Resolution AL18-19-004 was accepted unanimously.

**RESOLVED**, that the Board of Trustees authorizes Universal Education Management, through the Superintendent or her designee, in the form attached, to produce the 2019 - 2020 Academic Calendar, which reflects the School year to begin August 1, 2019, through June 30, 2020, to align the ending of the school year closely to the School District of Philadelphia year ending.

**b. Resolution AL18-19-005: School Merging Resolution**

1. Mr. Savoy asked for a motion to accept Resolution AL18-19-005.
2. Mr. Ahmad made a motion to accept Resolution AL18-19-005 and Dr. Diaw second that motion.
3. By a majority vote Resolution AL18-19-005 was accepted unanimously.

**RESOLVED**, that the Board of Trustees authorizes Universal Education Management, through the Superintendent or her designee, to close the Universal Alcorn Middle Years Academy educational program located at 1319 S. 26<sup>th</sup> Street effective June 30, 2019; and officially merge with the Universal Alcorn Elementary campus located at 3200 Dickinson Street; and officially change the grade configuration of the Universal Alcorn Elementary campus to serve students in Kindergarten through eighth grade beginning in the 2019-2020 school year

**c. Resolution AU18-19-005: 2019-2020 Academic Calendar**

1. Mr. Savoy asked for a motion to accept Resolution AU18-19-005.
2. Mr. Ahmad made a motion to accept Resolution AU18-19-005 and Dr. Diaw second that motion.
3. By a majority vote Resolution AU18-19-005 was accepted unanimously.

**RESOLVED**, that the Board of Trustees authorizes Universal Education Management, through the Superintendent or her designee, in the form attached, to produce the 2019 - 2020 Academic Calendar, which reflects the School year to begin August 1, 2019, through June 30, 2020, to align the ending of the school year closely to the School District of Philadelphia year ending..

**d. Resolution V18-19-005: 2018-2019 Academic Calendar (revised)**

1. Mr. Savoy asked for a motion to accept Resolution V18-19-005.
2. Mr. Ahmad made a motion to accept Resolution V18-19-005 and Dr. Diaw second that motion.
3. By a majority vote Resolution V18-19-005 was accepted unanimously.

**RESOLVED**, that the Board of Trustees authorizes Universal Education Management, through the Superintendent or her designee, in the form attached, to produce the 2019 - 2020 Academic Calendar, which reflects the School year to begin August 1, 2019, through June 30, 2020, to align the ending of the school year closely to the School District of Philadelphia year ending.

**2. Public Comments**

- a. Norman Best, community member, SAC and Safe Corridor member at Audenried, Comment on the merging of Alcorn and Alcorn MYA
- b. B. Peoples, commented on contacting families and community members regarding meeting concerning the merge of Alcorn.

**3. Adjournment**

- a. The meeting concluded at 7:45 p.m.