

**Public Meeting of the Board of Trustees
of
Universal Creighton Charter School
Meeting held at
5401 Tabor Ave, Philadelphia, PA 19120
May 7, 2019 @ 6:00PM**

Meeting Minutes

Board Members Present:

1. Mr. Sultan Ahmad
2. Mr. Curtis Savoy
3. Mrs. Gail Green
4. Mr. Garland Thompson

Meeting begin at 6:17PM

I. Meeting Minutes

- i. Board members reviewed the February 27, 2019 meeting minutes and there was some discussion regarding the minutes.
 - a. Mr. Ahmad asked for a motion to accept and approve the minutes from February 27, 2019
 - b. Mr. Savoy made a motion to accept and approve the Meeting Minutes from February 27, 2019 and Mrs. Gail Green second that motion.
 - c. By a majority vote the meeting minutes from February 27, 2019 were approved unanimously.

II. Monthly Reports

i. Principal Report

- a. Principal Wendy Baldwin presented the Creighton Principal Report. Board members were given copies of the Creighton Principal Report to follow along as Ms. Baldwin Presented.
 1. Creighton's total enrollment is 791. Creighton has a ninety-three (93) percent average of scholars attending daily.
 2. Creighton implements Positive Behavioral Intervention and Supports (PBIS) through a Multi-Tiered System of Support (MTSS) for behavior. The three (3) tiered system is as follows:
 - a) Tier 1- the base level of school behavior that is applied to all scholars as school policy
 - b) Tier 2- Bi-weekly parent check-in meetings, Scholars have adult staff mentors, and Weekly behavior reports and /or individual student contracts are issued. There are 27 scholars in Tier 2.
 - c) Tier 3- Scholars are receiving STS services. There are 11 scholars in Tier 3.

3. Creighton's MTSS for academics support will implement small groups through small data driven target.
4. Specialist teachers are utilized in the MTSS period to assist with small group instruction. Data will be available during the first week of October.
5. Creighton has a goal to achieve a ten (10) percent gain in all subjects of scholars performing proficient or advanced.
6. There was some discussion regarding the Creighton Principal report.
7. Mr. Ahmad asked for a motion to accept the Creighton Principal report.
8. Mr. Savoy made a motion to accept the report and Mr. Thompson second that motion.
9. By a majority vote the Creighton Principal report was accepted unanimously.

ii. Creighton FSRC Report

1. FSRC focus areas include:
 - Student and Family health:
 - Adult and Parent Education
 - Professional Growth and Development
 - Family Support Service

iii. Central Office Education Report

- a. There was no Central Office report.

iv. Legal Update

- a. There was no written Legal Update

III. Board Matters

A. Financial Report

i. Profit and Loss Statement, Budget:

1. Mrs. Gail Greene Presented the finance report. Board members were given a copy the finance report which was reviewed by board members prior to the board meeting.
2. Mr. Thompson made a motion to accept and approve the finance report and Mr. Savoy second that motion.
3. By a majority vote the finance report was accepted and approved unanimously.

B. Committee Reports

i. Facilities Committee

1. There was no written Facilities Committee report.

ii. HR Committee

1. There was no HR Committee report.

iii. Academic Committee

1. There was no written Academic Committee Report.

C. Action Items/ Resolutions

a. Resolution C18-19-004: 2019-2020 Academic Calendar

1. Mr. Ahmad asked for a motion to accept Resolution C18-19-004.
2. Mr. Savoy made a motion to accept Resolution C18-19-004 and Mr. Thompson second that motion.
3. By a majority vote Resolution C18-19-004 was accepted unanimously.

RESOLVED, that the Board of Trustees authorizes Universal Education Management, through the Superintendent or her designee, in the form attached, to produce the 2019 - 2020 Academic Calendar, which reflects the School year to begin August 1, 2019, through June 30, 2020, to align the ending of the school year closely to the School District of Philadelphia year ending.

b. Resolution C18-19-005: 2019-2020 Operating Budget

1. Mr. Ahmad asked for a motion to accept Resolution C18-19-005.
2. Mr. Savoy made a motion to accept Resolution C18-19-005 and Mr. Thompson second that motion.
3. By a majority vote Resolution C18-19-005 was accepted unanimously.

RESOLVED, that the Board of Trustees authorizes Universal Community Homes, through the Chief Financial Officer or his designee, in the form attached, to execute, and deliver, the 2019-2020 Operating Budget, to which the salary and benefits of eighty-three (83) employees, other operating expenses and revenue for a total amount not to exceed 10,649,425, for the period commencing August 1, 2019 through June 30, 2020.

c. Resolution C18-19-006: Management Agreement (UCH)

1. Mr. Ahmad asked for a motion to accept Resolution C18-19-006
2. Mr. Savoy made a motion to accept Resolution C18-19-006 and Mr. Thompson second that motion.
3. By a majority vote Resolution C18-19-006 was accepted unanimously.

RESOLVED, that the Board of Trustees authorizes Universal Community Homes, through the Chief Financial Officer or his designee, to amend the Operations Management Agreement to increase the management fee to \$500 per enrolled student per year to Universal Community Homes, which will return Universal Community Homes to its prior level (of funding that existed prior to the financial crisis of two years ago).

IV. Public Comment

1. **None:** there were no public comments

V. Adjournment

- i. The board concluded its business and the meeting adjourned at 06:50pm.