

**Public Meeting of the Board of Trustees  
of  
Universal Creighton Charter School  
Meeting held at  
5401 Tabor Ave, Philadelphia, PA 19120  
June 11, 2019 @ 6:00PM**

**Meeting Minutes**

**Board Members Present:**

1. Mr. Sultan Ahmad
2. Mr. Curtis Savoy
3. Mrs. Gail Green
4. Mr. Garland Thompson

**Meeting begin at 6:17PM**

**I. Meeting Minutes**

- i. Board members reviewed the May 7, 2019 meeting minutes and there was some discussion regarding the minutes.
  - a. Mr. Ahmad asked for a motion to accept and approve the minutes from May 7, 2019
  - b. Mr. Savoy made a motion to accept and approve the Meeting Minutes from May 7, 2019 and Mrs. Gail Green second that motion.
  - c. By a majority vote the meeting minutes from May 7, 2019 were approved unanimously.

**II. Monthly Reports**

**i. Principal Report**

- a. Principal Wendy Baldwin presented the Creighton Principal Report. Board members were given copies of the Creighton Principal Report to follow along as Ms. Baldwin Presented.
  1. Creighton's total enrollment is 791. Creighton has a ninety-three (93) percent average of scholars attending daily.
  2. Creighton implements Positive Behavioral Intervention and Supports (PBIS) through a Multi-Tiered System of Support (MTSS) for behavior. The three (3) tiered system is as follows:
    - a) Tier 1- the base level of school behavior that is applied to all scholars as school policy
    - b) Tier 2- Bi-weekly parent check-in meetings, Scholars have adult staff mentors, and Weekly behavior reports and /or individual student contracts are issued. There are 27 scholars in Tier 2.
    - c) Tier 3- Scholars are receiving STS services. There are 11 scholars in Tier 3.

3. Creighton's MTSS for academics support will implement small groups through small data driven target.
4. Specialist teachers are utilized in the MTSS period to assist with small group instruction. Data will be available during the first week of October.
5. Creighton has a goal to achieve a ten (10) percent gain in all subjects of scholars performing proficient or advanced.
6. There was some discussion regarding the Creighton Principal report.
7. Mr. Ahmad asked for a motion to accept the Creighton Principal report.
8. Mr. Savoy made a motion to accept the report and Mr. Thompson second that motion.
9. By a majority vote the Creighton Principal report was accepted unanimously.

**ii. Creighton FSRC Report**

1. FSRC focus areas include:
  - Student and Family health:
  - Adult and Parent Education
  - Professional Growth and Development
  - Family Support Service

**iii. Central Office Education Report**

- a. There was no Central Office report.

**iv. Legal Update**

- a. There was no written Legal Update

**III. Board Matters**

**A. Financial Report**

**i. Profit and Loss Statement, Budget:**

1. Mrs. Gail Greene Presented the finance report. Board members were given a copy the finance report which was reviewed by board members prior to the board meeting.
2. Mr. Thompson made a motion to accept and approve the finance report and Mr. Savoy second that motion.
3. By a majority vote the finance report was accepted and approved unanimously.

**B. Committee Reports**

**i. Facilities Committee**

1. There was no written Facilities Committee report.

**ii. HR Committee**

1. There was no HR Committee report.

**iii. Academic Committee**

1. There was no written Academic Committee Report.

**C. Action Items/ Resolutions**

**a. Resolution C18-19-007: 2019-2020 Board Calendar**

1. Mr. Ahmad asked for a motion to accept Resolution C18-19-007.
2. Mr. Savoy made a motion to accept Resolution C18-19-007 and Mr. Thompson second that motion.
3. By a majority vote Resolution C18-19-007 was accepted unanimously.

**RESOLVED**, that the Board of Trustees authorizes Universal Education Management, through the Superintendent or her designee, in the form attached, to produce the 2019 - 2020 Board Meeting Calendar, which reflects Board Meetings will begin September 24, 2019, through June 2, 2020, to reflect meetings to be held monthly throughout the school year.

**b. Resolution C18-19-008: E-Signature Resolution**

1. Mr. Ahmad asked for a motion to accept Resolution C18-19-008.
2. Mr. Savoy made a motion to accept Resolution C18-19-008 and Mr. Thompson second that motion.
3. By a majority vote Resolution C18-19-008 was accepted unanimously.

**RESOLVED**, that the Board of Trustees authorizes Universal Education Management, through the Superintendent or her designee, to appoint **Dr. Penny Nixon**, who is the **Superintendent of Schools** of the above named bodies is authorized and directed to sign any and all contracts, agreements, grants and/or licenses (hereinafter collectively referred to as contract(s)) with the Pennsylvania Department of Education (Department);

**IV. Public Comment**

1. **None:** there were no public comments

**V. Adjournment**

- i. The board concluded its business and the meeting adjourned at 06:50pm.