

**Public Meeting of the Board of Trustees
of
Universal Creighton Charter School
Meeting held at
5401 Tabor Ave, Philadelphia, PA 19120
June 5, 2018 @ 6:00PM**

Meeting Minutes

Board Members Present:

1. Sultan Ahmad
2. Mr. Curtis Savoy
3. Mrs. Gail Greene
4. Garland Thompson

Meeting begin at 6:00PM

The meeting to be translated by Ms. Van Tsang, Bilingual Counselor Assistant.

- I. Information:** An executive session was held on June 5, 2018 at 5:00PM. The Board discussed the Operating Budget 2018-2019 school year. Also, the Board discussed new school policies for the 2018-2019 school year. Minutes from this meeting is available upon request

II. Meeting Minutes

- i. Board members reviewed the April 17, 2018 meeting minutes and there was some discussion regarding the minutes.
 - a. Mr. Ahmad asked for a motion to approve the April 17, 2018 Meeting minutes
 - b. Mrs. Greene made a motion to accept and approve the Meeting Minutes from April 17, 2018 and Mr. Thompson second that motion.
 - c. By a majority vote the meeting minutes from April 17, 2018 were approved unanimously.

III. Monthly Reports

i. Principal Report

1. Principal Wendy Baldwin presented the Creighton Principal Report. Board members were given copies of the Creighton Principal Report to follow along as Ms. Baldwin Presented.
2. Creighton's total enrollment is 761. Creighton has a ninety-two (92) percent average of scholars attending daily.
3. Creighton implements Positive Behavioral Intervention and Supports (PBIS) through a Multi-Tiered System of Support (MTSS) for behavior. The three (3) tiered system is as follows:
 - a) Tier 1- the base level of school behavior that is applied to all scholars as school policy

- b) Tier 2- Bi-weekly parent check-in meetings, Scholars have adult staff mentors, and Weekly behavior reports and /or individual student contracts are issued.
 - c) Tier 3- Scholars are receiving STS services.
4. Creighton's MTSS for academics support will implement small groups through small data driven target.
 5. Specialist teachers are utilized in the MTSS period to assist with small group instruction.
 6. Creighton has a goal to achieve a ten (10) percent gain in all subject of scholars performing proficient or advanced.
 7. Instructional Coaches will work along-side with teachers to ensure teachers are self-sufficient. Instructional Coaches will model teachers' lessons.
 8. Creighton is in the middle of taking the PSSA test.
 9. Creighton have several school events scheduled. Poetry Slam in April, Science Fair in May and the Spring Fling dance for the middle school scholars.
 10. There was some discussion regarding the Creighton principal report.
 11. Mr. Ahmad asked for a motion to approve Creighton's Principal report.
 12. Mrs. Greene made a motion to accept the report and Mr. Savoy second that motion.
 13. By a majority vote the Creighton Principal report was accepted unanimously.

ii. Creighton FSRC Report

1. FSRC focus areas include:
 - Student and Family health:
 - Adult and Parent Education
 - Professional Growth and Development
 - Family Support Service

I. Central Office Education Report

- a. There was no Central Education Office Report.

IV. Board Matters

i. Financial Report

i. Profit and Loss Statement, Budget:

1. There was no Finance Report

ii. Committee Reports

a. Facilities Committee

- i. There was no written Facilities Committee report.

b. HR Committee

1. There was HR Report.

c. Academic Committee

- i. There was no written Academic Committee Report.

iii. Action Items

a. 2018-2019 Operating Budget Audenried

1. Board members were given a copy the 2018-2019 Operating Budget for Creighton, which was reviewed by board members prior to the board meeting.
2. There was some discussion about the 2018-2019 Operating Budget.
3. Mr. Ahmad asked for a motion to accept and approve the 2018-2019 Operating Budget for Creighton.
4. Mr. Savoy made a motion to accept and approve the 2018-2019 Operating Budget for Creighton and Mr. Thompson second that motion.
5. By a majority vote the 2018-2019 Operating Budget for Creighton was approved unanimously.

b. 2018-2019 Code of Conduct

1. Board members were given a copy the 2018-2019 Code of Conduct for Creighton, which was reviewed by board members prior to the board meeting.
2. There was some discussion about the 2018-2019 Code of Conduct
3. Mr. Ahmad asked for a motion to accept and approve the 2018-2019 Code of Conduct for five (5) years for Creighton
4. Mrs. Greene made a motion to accept and approve the 2018-2019 Code of Conduct for five (5) years for Creighton and Mr. Savoy second that motion.
5. By a majority vote the 2018-2019 Code of Conduct for five (5) years for Creighton was approved unanimously.

c. Confidential Communications about Student Information Policy

1. Board members were given a copy the Confidential Communication about Student Information Policy for Creighton which was reviewed by board members prior to the board meeting.
2. There was some discussion about Confidential Communication about Student Information Policy
3. Mr. Ahmad asked for a motion to accept and approve the Confidential Communication about Student Information Policy for Creighton

4. Mr. Thompson made a motion to accept and approve the Confidential Communication about Student Information Policy for Creighton and Mrs. Greene second that motion.
5. By a majority vote the Confidential Communication about Student Information Policy for Creighton was approved unanimously.

d. Educational Stability Policy

1. Board members were given a copy the Educational Stability Policy for Creighton, which was reviewed by board members prior to the board meeting.
2. There was some discussion about the Educational Stability Policy
3. Mr. Ahmad asked for a motion to accept and approve the Educational Stability Policy for Creighton
4. Mr. Savoy made a motion to accept and approve Educational Stability Policy for Creighton and Mr. Thompson second that motion.
5. By a majority vote the Educational Stability Policy for Creighton was approved unanimously.

e. Transgender Student Policy

1. Board members were given a copy the Transgender Policy for Creighton which was reviewed by board members prior to the board meeting.
2. There was some discussion about the Transgender Policy.
3. Mr. Ahmad asked for a motion to accept and approve the Transgender Policy for both Creighton
4. Mr. Savoy made a motion to accept and approve the Transgender Policy for Creighton and Mrs. Greene second that motion.
5. By a majority vote the Transgender Policy for Creighton was approved unanimously.

f. Bullying Policy

1. Board members were given a copy the Bullying Policy for Creighton, which was reviewed by board members prior to the board meeting.
2. There was some discussion about the Bullying Policy
3. Mr. Ahmad asked for a motion to accept and approve the Bullying Policy for both Creighton
4. Mr. Thompson made a motion to accept and approve the Bullying Policy for Creighton and Mr. Savoy second that motion.
5. By a majority vote the Bullying Policy for Creighton was approved unanimously.

g. Controlled Substance Policy

1. Board members were given a copy the Controlled Substance Policy for Creighton, which was reviewed by board members prior to the board meeting.
2. There was some discussion about the Controlled Substance Policy
3. Mr. Ahmad asked for a motion to accept and approve the Controlled Substance Policy for Creighton
4. Mr. Thonmpson made a motion to accept and approve the Controlled Substance Policy for Creighton and Mr. Savoy second that motion.
5. By a majority vote the Controlled Substance Policy for Creighton was approved unanimously.

h. Weapons Policy

1. Board members were given a copy the Weapons Policy for Creighton, which was reviewed by board members prior to the board meeting.
2. There was some discussion about the Weapons Policy
3. Mr. Ahmad asked for a motion to accept and approve the Weapons Policy for Creighton
4. Mr. Thompson made a motion to accept and approve the Weapons Policy for Creighton and Mr. Savoy second that motion.
5. By a majority vote the Weapons Policy for Creighton was approved unanimously.

i. Homelessness Policy

1. Board members were given a copy the Homelessness Policy for Creighton, which was reviewed by board members prior to the board meeting.
2. There was some discussion about the Homelessness Policy
3. Mr. Ahmad asked for a motion to accept and approve the Homelessness Policy for Creighton
4. Mr.Thompson made a motion to accept and approve the Homelessness Policy for Creighton and Mr. Savoy second that motion.
5. By a majority vote the Homelessness Policy for Creighton was approved unanimously.

V. Public Comment

1. Kim Mugin, Parent, made a comment regarding the cost of school trips, is there funding available for parents to attend trips. She also commented about bullying. She states that Bullying is a huge issue at the school. Additionally she state homelessness and support for families in need is also a issue. Parents

are feeling left out due to the lack of communication between the school and families.

2. Ms. Perkins, Parent and SAC president, made a comment regarding Substitute teachers. The classes are not properly controlled which disrupts learning. The Subs are not assigning homework. Also she comment on a incident with her student and the schools delay in responding to her concerns. Ms. Baldwin will meet with Ms. Perkins to address her concerns.
3. Mr. Thompson, Board member, state that he will like to work closely with the Principal regarding Homelessness and Bullying.

VI. Adjournment

- ii. The board concluded its business and the meeting adjourned at 07:00pm.