

**Public Meeting of the Board of Trustees
of
Universal Institute Charter School
Meeting held at
1415 Catherine Street, Philadelphia, PA 19146
June 12, 2019**

Board Members Present:

1. Mr. Sultan Ahmad
2. Ms. Salima Rabb
3. Dr. Emma Chappell

Board Member Absent:

1. Mr. Kenneth Gamble
2. Mrs. Faatimah Gamble

Meeting begin at 6:40PM

I. Meeting Minutes

- i. Board members reviewed the May 9, 2019 meeting minutes and there was some discussion regarding the minutes.
 - a. Mr. Ahmad asked for a motion to accept and approve the minutes from May 9, 2019.
 - b. Dr. Chappell made a motion to accept and approve the Meeting Minutes from May 9, 2019 and Ms. Rabb second that motion.
 - c. By a majority vote the meeting minutes from May 9, 2019 were approved unanimously.

II. Monthly Reports

i. Principal Report

1. Principal Jeffery Williams presented the UICS Principal Report.
2. UICS's total enrollment is 656. UICS has a ninety (90) percent average of scholars attending daily.
3. UICS implements Positive Behavioral Intervention and Supports (PBIS) through a Multi-Tiered System of Support (MTSS) for behavior. The three (3) tiered system is as follows:
 - a) Tier 1- the base level of school behavior that is applied to all scholars as school policy
 - b) Tier 2- Supports Dean's List/Dean Dollars. Students are given Student Contract and participate in Community Service.
 - c) Tier 3- Scholars receive support through Youth Court, Pears of Wisdom, Boys to Men and Alpha Leadership Academy.
4. UICS's MTSS for academics support will be implemented through small groups to reach data driven target.
5. All scholars will be receiving Guided Reading as part of the literacy framework

6. Specialist teachers are utilized in the MTSS period to assist with small group instruction.
7. UICS has a goal to achieve a ten (10) percent gain in all subject of scholars performing proficient or advanced. PSSA test results should become available over the summer.
8. Instructional Coaches will work along-side with teachers to ensure teachers are self-sufficient. Instructional Coaches will model teachers' lessons.
9. There was some discussion regarding the UICS principal report.
10. Mr. Ahmad asked for a motion to accept the UICS Principal report.
11. Ms. Rabb made a motion to accept the report and Dr. Chappell second that motion.
12. By a majority vote the UICS Principal report was accepted unanimously.

ii. UICS FSRC Report

1. Mr. Williams presented the UICS FSRC Report.
2. FSRC focus areas include:
 - Student and Family health:
 - Adult and Parent Education
 - Professional Growth and Development
 - Family Support Service

iii. Central Office Education Report

1. There was no Central Education Office report.

iv. Legal Update

1. There was no Legal update

III. Board Matters

i. Financial Report

1. **Profit and Loss Statement, Budget:** Board members were given a copy the finance report which was reviewed by board members prior to the board meeting.
2. Mr. Ahmad asked for a motion to approve the finance report.
3. Ms. Rabb made a motion to approve the finance report and Dr. Chappell second that motion.
4. By a majority vote the finance report was approved unanimously.

ii. Committee Reports

a. Facilities Committee

- i. There was no written Facilities Committee report.

b. HR Committee

- i. There was no written Academic Committee Report

c. Academic Committee

- i. There was no written Academic Committee Report. Ms. Rabb presented an oral summary report

iii. Action Items/ Resolutions

a. Resolution I18-19-007: 2019-2020 Board Calendar

1. Mr. Ahmad asked for a motion to accept Resolution I18-19-007.
2. Dr. Chappell made a motion to accept Resolution I18-19-007 and Ms. Rabb second that motion.
3. By a majority vote Resolution I18-19-007 was accepted unanimously.

RESOLVED, that the Board of Trustees authorizes Universal Education Management, through the Superintendent or her designee, in the form attached, to produce the 2019 - 2020 Board Meeting Calendar, which reflects Board Meetings will begin September 26, 2019, through May 14, 2020, to reflect at least five (5) scheduled meetings to be held throughout the school year.

b. Resolution I18-19-008: E-Signature Resolution

1. Mr. Ahmad asked for a motion to accept Resolution I18-19-008.
2. Dr. Chappell made a motion to accept Resolution I18-19-008 and Ms. Rabb second that motion.
3. By a majority vote Resolution I18-19-008 was accepted unanimously.

RESOLVED, that the Board of Trustees authorizes Universal Education Management, through the Superintendent or her designee, to appoint **Dr. Penny Nixon**, who is the **Superintendent of Schools** of the above named bodies is authorized and directed to sign any and all contracts, agreements, grants and/or licenses (hereinafter collectively referred to as contract(s)) with the Pennsylvania Department of Education (Department);

IV. Public Comment

1. Aminah Rabb, Student had a comment regarding Social Studies curriculum and language courses (i.e. French and Spanish) should be offered at the school.
2. Francine Daniels: Youth Court Founder, comment regarding Youth Court camp and Mayor's reception to be held at City Hall on July 26, 2019

V. Adjournment

- i.** Mr. Ahmad asked for the meeting to be adjourned.
- ii.** The board concluded its business and the meeting adjourned at 07:30pm.