

**Public Meeting of the Board of Trustees
of
Universal Creighton Charter School
Meeting held at
5401 Tabor Ave, Philadelphia, PA 19120
September 19, 2017 @ 6:00PM**

Meeting Minutes

Board Members Present:

1. Mr. Sultan Ahmad
2. Mr. Curtis Savoy
3. Mrs. Gail Green

Meeting begin at 6:30PM

The meeting to be translated by Ms. Van Tsang, Bilingual Counselor Assistant.

I. Meeting Minutes

- i. Board members reviewed the June 13, 2017 meeting minutes and there was some discussion regarding the minutes.
 - a. Mr. Ahmad asked for a motion to accept and approve the minutes from June 13, 2017
 - b. Mrs. Green made a motion to accept and approve the Meeting Minutes from June 13, 2017 and Mr. Savoy second that motion.
 - c. By a majority vote the meeting minutes from June 13, 2017 were approved unanimously.

II. Monthly Reports

i. Principal Report

1. Principal Wendy Baldwin presented the Creighton Principal Report. Board members were given copies of the Creighton Principal Report to follow along as Ms. Baldwin Presented.
2. Creighton's total enrollment is 815. Creighton has a eighty-eight (88) percent average of scholars attending daily.
3. Creighton implements Positive Behavioral Intervention and Supports (PBIS) through a Multi-Tiered System of Support (MTSS) for behavior. The three (3) tiered system is as follows:
 - a) Tier 1- the base level of school behavior that is applied to all scholars as school policy
 - b) Tier 2- Bi-weekly parent check-in meetings, Scholars have adult staff mentors, and Weekly behavior reports and /or individual student contracts are issued.
 - c) Tier 3- Scholars are receiving STS services.
4. Creighton's MTSS for academics support will implement small groups through small data driven target.

5. Specialist teachers are utilized in the MTSS period to assist with small group instruction.
6. Creighton has a goal to achieve a ten (10) percent gain in all subject of scholars performing proficient or advanced.
7. Instructional Coaches will work along-side with teachers to ensure teachers are self-sufficient. Instructional Coaches will model teachers' lessons.
8. Creighton obtained the five year Charter Renewal.
9. There was some discussion regarding the Creighton principal report.
10. Mr. Ahmad asked for a motion to accept the Creighton Principal report.
11. Mrs. Green made a motion to accept the report and Mr. Savoy second that motion.
12. By a majority vote the Creighton Principal report was accepted unanimously.

ii. Creighton FSRC Report

1. FSRC focus areas include:
 - Student and Family health:
 - Adult and Parent Education
 - Professional Growth and Development
 - Family Support Service

II. Central Office Education Report

- a. There was no Central Education Office Report.

III. Board Matters

I. Financial Report

i. Profit and Loss Statement, Budget:

1. Board members were given a copy the finance report which was reviewed by board members prior to the board meeting. The Finance report was tabled.

II. Committee Reports

a. Facilities Committee

- i. There was no written Facilities Committee report.

b. HR Committee

- i. There was no HR Committee report.

c. Academic Committee

- i. There was no written Academic Committee Report.

IV. Public Comment

1. Yang Qiu-Ying- Parent, had a comment/question regarding safety concerns regarding scholars playing ball and other activities in the schoolyard before and after-school.

2. Ms. Doris Thayer- Parent, had a question about breakfast for scholars if scholars arrive to school at 8:20 when the bell ring.
3. Ms. Kim Mungin- Parent, Had a comment/question regarding scholars safety during dismissal.

V. Adjournment

- i. The board concluded its business and the meeting adjourned at 06:57pm.