



Special Public Meeting of the Board of Trustees
for
Universal Institute Charter School
Meeting held Virtually via Zoom
December 29, 2020 at 6:00 PM
Meeting Minutes

BOARD MEMBERS PRESENT:

1. Sultan Ahmad
2. Dr. Emma Chappell
3. Mrs. Faatimah Gamble
4. Mr. Kenneth Gamble
5. Ms. Salima Rabb

Meeting called to Order at 6:10pm

1. Meeting Minutes

- i. The Meeting Minutes from December 3, 2020 were tabled.

2. Finance Committee Report

- i. **Annual Financial Audit Statement FY 2020:** Dr. Chappell introduced Haeefele, Flanagan & Co. Financial Management Consultant. Jim Rogers Presented the Audit Financial Report for Institute Charter School.
- ii. Board members were given copies the Institute annual finance audit statement report for FY 2020 ending June 30, 2020.
- iii. There was discussion amongst board members regarding the Institute Audit Financial Report.
- iv. Mr. Ahmad asked for a motion to approve the Institute Audit Financial Report for FY 2020 ending June 30, 2020.
- v. Dr. Chappell made a Motion to accept and approve Institute Audited Financial Statement for FY 2020 ending June 30, 2020 and Mrs. Gamble second that Motion
- vi. By a majority vote the Institute Financial Report was accepted and approved unanimously.

➤ **Board Vote:**

- **Yes: 5**
- **No: 0**
- **Abstain: 0**

3. Board Matters

i. Action Items/ Resolutions

a. Resolution I20-21-013: Annual Financial Audit Statement FY 2020

1. Mr. Ahmad asked for a motion to accept Resolution I20-21-013.
2. Dr. Chappell made a motion to accept Resolution I20-21-013 and Mrs. Gamble second that motion.
3. By a majority vote Resolution I20-21-013 was accepted unanimously.

RESOLVED, that the Board of Trustees authorizes Universal Community Homes, through the Chief Financial Officer or his designee, the execution,



delivery, and performance by Haefele, Flanagan & Co, the completion of the Annual Financial Audit for FY 2020 ending June 30, 2020 for Universal Institute Charter School.

➤ **Board Vote:**

- **Yes: 5**
- **No: 0**
- **Abstain: 0**

4. Public Comments

- a. There were no public comments.

5. Announcement

- a. Board President Sultan Ahmad announced that he is resigning from the board effective January 4, 2021.

6. Adjournment

- a. The meeting concluded at 6:45 p.m.

