



Public Meeting of the Board of Trustees  
for  
Universal Creighton Charter School  
*Meeting held Virtually via Zoom*  
*January 12, 2021 at 6:00 PM*

**Meeting Minutes**

**BOARD MEMBERS PRESENT:**

1. Curtis Savoy
2. Garland Thompson
3. Gail Greene
4. Roger Tenant

**Meeting called to Order at 6:10pm**

**I. Meeting Minutes**

- a. The Meeting Minutes from December 29, 2020 were reviewed by board members prior to board meeting. Board Members discussed and made corrections to the meeting minutes.
  - a. Mr. Thompson asked for a motion to accept and approve the December 29, 2020 Meeting Minutes with additions and corrections.
  - b. Mr. Savoy made a motion to approve the December 29, 2020 Meeting Minutes with additions and Corrections and Mr. Tenant second that motion.
  - c. By a majority vote the December 29, 2020 Meeting Minutes were approved.
    - **Board Vote:**
      - **Yes: 4**
      - **No: 0**
      - **Abstain: 0**
- b. The Meeting Minutes from November 10, 2020 were reviewed by board members prior to board meeting. Board Members discussed and made corrections to the meeting minutes.
  - d. Mr. Thompson asked for a motion to accept and approve the November 10, 2020 Meeting Minutes with additions and corrections.
  - e. Mr. Tenant made a motion to approve the November 10, 2020 Meeting Minutes with additions and Corrections and Mr. Savoy second that motion.
  - f. By a majority vote the November 10, 2020 Meeting Minutes were approved.
    - **Board Vote:**
      - **Yes: 4**
      - **No: 0**
      - **Abstain: 0**

**II. Superintendent Remarks**

- a. Dr. Nixon presented the Superintendents remarks.
- b. Over the past several months, Universal Schools followed the guidance of government and public health officials and medical professionals. School principals have worked closely with school staff, parents, and the community to develop Schools Reopening Health and Safety Plans.
- c. Schools established Pandemic Teams to prepare for the 2020-2021 SY. Pandemic Teams created School Reopening Health and Safety Plans for the 2020-2021 SY.



- d. The Universal Schools Health and Safety Plan serves as our local guidelines for all instructional and non-instructional school reopening activities.
- e. The conditions surrounding the COVID-19 pandemic are dynamic. Universal will continue to closely monitor the situation and adjust the school opening plan as needed.
- f. At this time, it is determined that Universal Creighton will continue 100% virtual learning indefinitely.
- g. Mr. Thompson asked for a motion to accept and approve the Superintendents remarks.
- h. Mr. Savoy made a motion to approve the Superintendents remarks and Mr. Tenant second that motion.
- i. By a majority vote the Superintendents remarks was approved.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

### III. Committee Reports

#### i. Financial Report

##### a. Creighton Charter School

1. **Profit/Loss and Budget Statement:** Mrs. Greene introduced Horsey, Buckner & Heffler Financial Management Consultant. Michael Horsey Presented the Finance Report for Creighton Charter School.
2. Board members were given copies the Creighton finance report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Creighton Financial report.
4. Mr. Thompson asked for a motion to approve the Creighton Financial Report.
5. Mr. Savoy made a motion to accept and approve Creighton Finance report and Mr. Tenant second that motion.
6. By a majority vote the Creighton Financial report was accepted and approved unanimously.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

#### ii. Academic Committee Reports

##### a. Creighton Charter School

1. There was no Academic Committee report

#### iii. HR Committee Reports

##### a. Creighton Charter School

1. Mr. Savoy Presented the HR report for Creighton Charter School.
2. Board members were given copies the Creighton HR report which was reviewed by board members prior to the board meeting.



3. There was discussion amongst board members regarding the Creighton HR report.
4. Mr. Thompson asked for a motion to approve the Creighton HR report.
5. Mr. Tenant made a motion to accept and approve Creighton HR report and Mr. Savoy second that motion.
6. By a majority vote the Creighton HR report were accepted and approved unanimously.
  - **Board Vote:**
    - **Yes: 4**
    - **No: 0**
    - **Abstain: 0**

**iv. Facilities Committee Reports**

**b. Creighton Charter School**

1. Mr. Tenant Presented the Facilities report for Creighton Charter School.
2. Board members were given copies the Creighton facilities report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Creighton facilities report.
4. Mr. Thompson asked for a motion to approve the Creighton facilities report.
5. Mr. Savoy made a motion to accept and approve Creighton facilities report and Mr. Tenant second that motion.
- 6.
7. By a majority vote the Creighton Facilities report were accepted and approved unanimously.
  - **Board Vote:**
    - **Yes: 4**
    - **No: 0**
    - **Abstain: 0**

**IV. Presentations**

**i. Creighton Monthly Reports**

1. Mrs. Baldwin presented an update on Creighton's Virtual UC participation.
2. Creighton's Virtual UC participation average is about 87% for all grade levels.
3. Creighton's goal for Virtual UC is to continue to meet the instructional needs of all scholars during this prolonged school closure by providing virtual instruction facilitated by teachers.
4. All lessons and instructional activities are aligned to PA Common Core Standards
5. Creighton have implemented a distance learning model for the purpose of providing continuity of education for all students.
6. There was some discussion regarding the Creighton Principal report
7. Mr. Thompson asked for a motion to approve the Creighton Principal Report
8. Mr. Savoy made a motion to approve the Creighton Principal Report and Mr. Tenant second that motion.



9. By a majority vote the Creighton Principal Report was approved unanimously.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

**ii. Central Office Report**

- i. Dr. Nixon presented the Central Office report presented for Creighton; board members were given copies of the Central Office report prior to the board meeting.

1. Over the past several months, Universal Schools followed the guidance of government and public health officials and medical professionals. School principals have worked closely with school staff, parents, and the community to develop Schools Reopening Health and Safety Plans.
2. Schools established Pandemic Teams to prepare for the 2020-2021 SY. Pandemic Teams created School Reopening Health and Safety Plans for the 2020-2021 SY.
3. The Universal Schools Health and Safety Plan serves as our local guidelines for all instructional and non-instructional school reopening activities.
4. The conditions surrounding the COVID-19 pandemic are dynamic. Universal will continue to closely monitor the situation and adjust the school opening plan as needed.
5. At this time, it is determined that Universal Creighton will continue 100% virtual learning until indefinitely.
6. There was some discussion about the Central Office report.
7. Mr. Thompson asked for a motion to approve the Central Office Report.
8. Mr. Tenant made a motion to approve the Central Office Report and Mrs. Greene second that motion.
9. By a majority vote the Central Office Report was approved unanimously.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

**iii. Corporate Office Report**

- i. There was no corporate office report.

**V. Board Action Items**

**a. Universal Creighton Charter School**

**i. Resolution C20-21-012: Code of Conduct (update)**

1. Mr. Thompson asked for a motion to accept and approve Resolution C20-21-012.
2. Mr. Savoy made a motion to accept Resolution C20-21-012 and Mrs. Greene second that motion.
3. By a majority vote Resolution C20-21-012 was accepted and approved unanimously.



**RESOLVED**, that the Board of Trustees authorizes Universal Education Management, through the Superintendent or her designee, to update the Code of Conduct to align with the School District of Philadelphia Charter School Office requirements. The Code of Conduct was updated to bring the Code of Conduct in Compliance.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

**b. Resolution C20-21-013: Purchase Request: Promethean Boards**

1. Mr. Thompson asked for a motion to accept Resolution C20-21-013.
2. Mr. Tenant made a motion to accept Resolution C20-21-013 and Mrs. Greene second that motion.
3. The motion to accept Resolution C20-21-013 failed.

➤ **Board Vote:**

- **Yes: 2: Mr. Tenant and Mrs. Greene**
- **No: 2: Mr. Savoy and Mr. Thompson**
- **Abstain: 0**

4. Mr. Thompson and Mr. Savoy request that the bandwidth in the school be tested before any technology purchases are approved. Creighton school have weak signal and the current bandwidth will not support the promethean boards.

**VI. Public Comments**

- a. There were no public comments.

**VII. New Business:**

- a. Management Merger
  - i. Robert Archie, attorney for UCH, presented to the board the prospect of merging the UCH and UCE management agreements.
  - ii. Mr. Archie advised, the board should consider dissolving the UEC agreement, and all services that UEC is responsible for should be assigned to the UCH agreement.

**VIII. Adjournment**

- a. The meeting concluded at 8:00 p.m.

