



Public Meeting of the Board of Trustees  
for  
Universal Creighton Charter School  
*Meeting held Virtually via Zoom*  
*April 13, 2021 at 6:00 PM*

**Meeting Minutes**

**BOARD MEMBERS PRESENT:**

1. Curtis Savoy
2. Garland Thompson
3. Gail Greene
4. Roger Tenant

**Meeting called to Order at 6:17pm**

**I. Meeting Minutes**

- a. The Meeting Minutes from January 12, 2021 were reviewed by board members prior to board meeting. Board Members discussed and made corrections to the meeting minutes.
  - a. Mr. Thompson asked for a motion to accept and approve the January 12, 2021 Meeting Minutes with additions and corrections.
  - b. Mr. Tenant made a motion to approve the January 12, 2021 Meeting Minutes with additions and Corrections and Mrs. Greene second that motion.
  - c. By a majority vote the January 12, 2021 Meeting Minutes were approved.
    - **Board Vote:**
      - **Yes: 4**
      - **No: 0**
      - **Abstain: 0**

**II. Superintendent Remarks**

- a. Dr. Nixon presented the Superintendents remarks.
- b. The Universal Schools Health and Safety Plan continue to serve as our local guidelines for all instructional and non-instructional school reopening activities.
- c. The conditions surrounding the COVID-19 pandemic are dynamic. Universal will continue to closely monitor the situation and adjust the school opening plan as needed.
- d. At this time, it is determined that Universal Schools will continue 100% virtual learning indefinitely.
- e. Leadership teams are working hard to get buildings prepared and ready for students to return.
- f. Mr. Thompson asked for a motion to accept and approve the Superintendents remarks.
- g. Mrs. Greene made a motion to approve the Superintendents remarks and Mr. Tenant second that motion.
- h. By a majority vote the Superintendents remarks was approved.

- **Board Vote:**
  - **Yes: 4**
  - **No: 0**
  - **Abstain: 0**



### III. Committee Reports

#### i. Financial Report

##### a. Creighton Charter School

1. **Profit/Loss and Budget Statement:** Mrs. Greene Presented the Finance Report for Creighton Charter School.
2. Board members were given copies the Creighton finance report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Creighton Financial report.
4. Mr. Thompson asked for a motion to approve the Creighton Financial Report.
5. Mr. Savoy made a motion to accept and approve Creighton Finance report and Mr. Tenant second that motion.
6. By a majority vote the Creighton Financial report was accepted and approved unanimously.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

#### ii. Academic Committee Reports

##### a. Creighton Charter School

1. There was no written Academic Committee report.

#### iii. HR Committee Reports

##### a. Creighton Charter School

1. Mr. Savoy Presented the HR report for Creighton Charter School.
2. Board members were given copies the Creighton HR report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Creighton HR report.
4. Mr. Thompson asked for a motion to approve the Creighton HR report.
5. Mr. Tenant made a motion to accept and approve Creighton HR report and Mrs. Greene second that motion.
6. By a majority vote the Creighton HR report were accepted and approved unanimously.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

#### iv. Facilities Committee Reports

##### b. Creighton Charter School

1. Mr. Tenant Presented the Facilities report for Creighton Charter School.
2. Board members were given copies the Creighton facilities report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Creighton facilities report.
4. Mr. Thompson asked for a motion to approve the Creighton facilities report.



5. Mr. Savoy made a motion to accept and approve Creighton facilities report and Mrs. Greene second that motion.
6. By a majority vote the Creighton Facilities report were accepted and approved unanimously.

➤ **Board Vote:**

- **Yes: 3**
- **No: 0**
- **Abstain: 1 – Mr. Thompson**

#### **IV. Presentations**

##### **i. Creighton Monthly Reports**

1. Mrs. Baldwin presented an update on Creighton’s Virtual UC School report.
2. Creighton’s Virtual UC participation average is about 87% for all grade levels.
3. Creighton’s goal for Virtual UC is to continue to meet the instructional needs of all scholars during this prolonged school closure by providing virtual instruction facilitated by teachers.
4. All lessons and instructional activities are aligned to PA Common Core Standards
5. Creighton have implemented a distance learning model for the purpose of providing continuity of education for all students.
6. There was some discussion regarding the Creighton Principal report
7. Mr. Thompson asked for a motion to approve the Creighton Principal Report
8. Mr. Savoy made a motion to approve the Creighton Principal Report and Mr. Tenant second that motion.
9. By a majority vote the Creighton Principal Report was approved unanimously.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

##### **ii. Central Office Report**

- i. Dr. Nixon presented the Central Office report presented for Creighton; board members were given copies of the Central Office report prior to the board meeting.
  1. The Universal Schools Health and Safety Plan serves as our local guidelines for all instructional and non-instructional school reopening activities.
  2. The conditions surrounding the COVID-19 pandemic are dynamic. Universal will continue to closely monitor the situation and adjust the school opening plan as needed.
  3. At this time, it is determined that Universal Creighton will continue 100% virtual learning indefinitely.
  4. Universal Teachers and staff were invited to participate in the Philadelphia educators vaccine process through CHOP.



5. UEC hired a Director of Talent Recruitment to support school-based recruitment. The following Recruitment Plan will be launched in January 2021: VIRTUAL OPEN HOUSE FOR 2021-2022 SCHOOL YEAR
6. There was some discussion about the Central Office report.
7. Mr. Thompson asked for a motion to approve the Central Office Report.
8. Mr. Tenant made a motion to approve the Central Office Report and Mrs. Greene second that motion.
9. By a majority vote the Central Office Report was approved unanimously.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

**iii. Corporate Office Report**

- i. Mrs. Tamelia Hinson-Threadgill presented the Corporate Office report.
  1. Food Services provide weekly bulk meals to families of Creighton students
  2. HR will be provided new benefit packages to staff.
  3. There was some discussion about the Corporate Office report.
  4. Mr. Thompson asked for a motion to approve the Corporate Office Report.
  5. Mr. Tenant made a motion to approve the Corporate Office Report and Mrs. Greene second that motion.
  6. By a majority vote the Corporate Office Report was approved unanimously.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

**V. Board Action Items**

*\*All action items tabled\**

**a. Universal Creighton Charter School**

- i. Resolution C20-21-013: Facilities Request Ventilation System
- ii. Resolution C20-21-014: Facilities Request Electrical repairs
- iii. Resolution C20-21-015: Purchase Request Student desk
- iv. Resolution C20-21-016: Purchase Request Promethean Boards
- v. Resolution C20-21-017: Purchase Request Curriculum McGraw Hill
- vi. Resolution C20-21-018 Purchase Request Curriculum McGraw Hill
- vii. Resolution C20-21-019: 2021-2022 School Operational Budget

**VI. Public Comments**

- a. There were no public comments.

**VII. Adjournment**

- a. The meeting concluded at 8:15 p.m.

