



Special Public Meeting of the Combined Board of Trustees
for
Universal Bluford Charter School
Universal Daroff Charter School
Meeting held Virtually via Zoom
April 29, 2021 at 6:00 PM
Meeting Minutes

BOARD MEMBERS PRESENT:

1. Dr. Deshawnda Williams
2. Joel Seay
3. Mark Davis
4. Cheryl Seay
5. Gail Greene

Meeting called to Order at 6:02pm

I. Meeting Minutes

- i. The Meeting Minutes from March 18, 2021 were reviewed by board members prior to board meeting. Board Members discussed and made corrections to the meeting minutes.
 - a. Dr. Williams asked for a motion to accept and approve the March 18, 2021 Meeting Minutes with additions and corrections.
 - b. Mr. Seay made a motion to approve the March 18, 2021 Meeting Minutes with additions and Corrections and Mrs. Greene second that motion.
 - c. By a majority vote the March 18, 2021 Meeting Minutes were approved.
 - **Board Vote:**
 - **Yes: 5**
 - **No: 0**
 - **Abstain: 0**

II. Superintendent Remarks

- i. Dr. Nixon presented the Superintendents remarks.
 1. The Universal Schools Health and Safety Plan continue to serve as our local guidelines for all instructional and non-instructional school reopening activities.
 2. The conditions surrounding the COVID-19 pandemic are dynamic. Universal will continue to closely monitor the situation and adjust the school opening plan as needed.
 3. At this time, it is determined that Universal Schools will continue 100% virtual learning indefinitely.
 4. Leadership teams are working hard to get buildings prepared and ready for students to return.
 5. Dr. Williams asked for a motion to accept and approve the Superintendents remarks.
 6. Mrs. Greene made a motion to approve the Superintendents remarks and Mr. Seay second that motion.
 7. By a majority vote the Superintendents remarks was approved.

III. Committee Reports

i. Financial Report

a. Bluford Charter School

1. **Profit/Loss and Budget Statement:** Charter Choice financial management consultant. Jesse Bean presented the finance report for Bluford Charter School.



2. Board members were given copies the Bluford finance report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Bluford financial report.
4. Dr. Williams asked for a motion to approve the Bluford financial report.
5. Mrs. Greene made a motion to accept and approve Bluford finance report and Mr. Davis second that motion.
6. By a majority vote the Bluford financial report was accepted and approved unanimously.
 - **Board Vote:**
 - **Yes: 5**
 - **No: 0**
 - **Abstain: 0**

b. Daroff Charter School

1. **Profit/Loss and Budget Statement:** Charter Choice financial management consultant. Jesse Bean presented the finance report for Daroff Charter School.
2. Board members were given copies the Daroff finance report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Daroff financial report.
4. Dr. Williams asked for a motion to approve the Daroff financial report.
5. Mrs. Greene made a motion to accept and approve Daroff finance report and Mr. Seay second that motion.
6. By a majority vote the Daroff financial report was accepted and approved unanimously.
 - **Board Vote:**
 - **Yes: 5**
 - **No: 0**
 - **Abstain: 0**

ii. Academic Committee Reports

- a. **There was no academic committee report.**

iii. HR Committee Reports

a. Bluford Charter School

1. Cheryl Seay presented the HR committee report for Bluford.
2. Board members were given copies the Bluford HR report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Bluford HR report.
4. Dr. Williams asked for a motion to approve the Bluford HR report.
5. Mr. Seay made a motion to accept and approve Bluford HR report and Mrs. Seay second that motion.
6. By a majority vote the Bluford HR report was accepted and approved unanimously.
 - **Board Vote:**
 - **Yes: 5**
 - **No: 0**
 - **Abstain: 0**



b. Daroff Charter School

1. Cheryl Seay presented the HR committee report for Daroff.
2. Board members were given copies the Daroff HR report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Daroff HR report.
4. Dr. Williams asked for a motion to approve the Daroff HR report.
5. Mr. Davis made a motion to accept and approve Daroff HR report and Mr. Seay second that motion.
6. By a majority vote the Daroff HR report was accepted and approved unanimously.

➤ **Board Vote:**

- **Yes: 5**
- **No: 0**
- **Abstain: 0**

iv. Facilities Committee Reports

c. Bluford Charter School

1. There was no facilities committee report

d. Daroff Charter School

1. There was no facilities committee report

IV. Presentations

i. Legal Update

a. Special education matters

1. Attorney Linda Hiller presented the legal update.
2. Daroff have one open Special education matter. There is a settlement recommendation for compensatory education for student N.A. and reasonable attorney fees.
3. Dr. Williams asked for a motion to approve the legal update.
4. Mrs. Seay made a motion to approve the legal update and Mr. Seay second that motion.
5. By a majority vote the legal update Report was approved.

➤ **Board Vote:**

- **Yes: 5**
- **No: 0**
- **Abstain: 0**

V. Board Action Items

i. Universal Bluford Charter School

a. Resolution B20-21-015: 2021-2022 Academic Calendar

1. Dr. Williams asked for a motion to accept and approve Resolution B20-21-015.
2. Mr. Seay made a motion to accept Resolution B20-21-015 and Mrs. Seay second that motion.
3. By a majority vote Resolution B20-21-015 was accepted and approved unanimously.

RESOLVED, that the Board of Trustees authorizes Universal Education Management, through the Superintendent or her designee, in the form attached, to produce the 2021 - 2022 Academic Calendar, which reflects the School year



to begin July 1, 2021, through June 30, 2022, to align the ending of the school year closely to the School District of Philadelphia year ending.

➤ **Board Vote:**

- **Yes: 5**
- **No: 0**
- **Abstain: 0**

ii. **Universal Daroff Charter School**

a. **Resolution D20-21-018: 2021-2022 Academic Calendar**

1. Dr. Williams asked for a motion to accept and approve Resolution D20-21-018.
2. Mr. Seay made a motion to accept Resolution D20-21-018 and Mrs. Greene second that motion.
3. By a majority vote Resolution D20-21-018 was accepted and approved unanimously.

RESOLVED, that the Board of Trustees authorizes Universal Education Management, through the Superintendent or her designee, in the form attached, to produce the 2021 - 2022 Academic Calendar, which reflects the School year to begin July 1, 2021, through June 30, 2022, to align the ending of the school year closely to the School District of Philadelphia year ending.

➤ **Board Vote:**

- **Yes: 5**
- **No: 0**
- **Abstain: 0**

b. **Resolution D20-21-019: Purchase Request: Chromebooks**

4. Dr. Williams asked for a motion to accept and approve Resolution D20-21-019.
5. Mrs. Seay made a motion to accept Resolution D20-21-019 and Mrs. Greene second that motion.
6. By a majority vote Resolution D20-21-019 was accepted and approved unanimously.

RESOLVED, the Board of Trustees hereby authorize the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for technology supplies from **CDW** for an amount not to exceed **\$205,816** for Daroff.

➤ **Board Vote:**

- **Yes: 5**
- **No: 0**
- **Abstain: 0**

c. **Resolution D20-21-020: Purchase Request: Promethean Boards**

7. Dr. Williams asked for a motion to accept and approve Resolution D20-21-020.
8. Mrs. Seay made a motion to accept Resolution D20-21-020 and Mrs. Greene second that motion.
9. By a majority vote Resolution D20-21-020 was accepted and approved unanimously.

RESOLVED, the Board of Trustees hereby authorize the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for technology supplies from **CDW** for an amount not to exceed **\$85,312** for Daroff.

➤ **Board Vote:**

- **Yes: 5**



- **No: 0**
- **Abstain: 0**

d. Resolution D20-21-021: Purchase Request: Special Education Curriculum

10. Dr. Williams asked for a motion to accept and approve Resolution D20-21-021.
11. Mr. Seay made a motion to accept Resolution D20-21-021 and Mrs. Greene second that motion.
12. By a majority vote Resolution D20-21-021 was accepted and approved unanimously.

RESOLVED, the Board of Trustees hereby authorize the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for instructional supplies from McGraw Hill for an amount not to exceed \$47, 588.07 effective the 2020-2021 academic year.

➤ **Board Vote:**

- **Yes: 5**
- **No: 0**
- **Abstain: 0**

VI. Public Comments

- a. There were no public comments.

VII. Adjournment

- a. The meeting concluded at 7:26 p.m.

