



Public Meeting of the Combined Board of Trustees  
for  
Universal Alcorn Charter School  
Universal Vare Charter School  
Universal Audenried Charter High School  
*Meeting held Virtually via Zoom  
August 24, 2021 at 12:00 PM*

**Meeting Minutes**

**BOARD MEMBERS PRESENT:**

1. Curtis Savoy
2. Christopher Hill
3. Dr. Patricia Williams – Diaw
4. Mrs. Phyllis Randall

**Meeting called to Order at 6:05pm**

**I. Meeting Minutes**

- i. The meeting minutes from June 24,2021 and June 10, 2021, were tabled.

**II. Old Business**

- a. The board discussed outstanding school lunch matters that require board attention.
- b. Nominations for parent members are announced and the board is actively recruiting parents to join the board.

**III. Superintendent Remarks**

- i. Dr. Nixon publicly thanked board members to attending and participating in the leadership conference.
- ii. COVID testing for school staff will begin August 26<sup>th</sup> and August 27<sup>th</sup> via Docs Health.
- iii. Universal continues to provide timely communication to the school community including Board member, administration, teachers, staff, students, and families.
- iv. Universal Schools continue to follow the guidance of government and public health officials and medical professionals.

**IV. Committee Reports**

**i. Financial Report**

**a. Alcorn Charter School**

1. **Profit/Loss and Budget Statement:** Charter Choice financial management consultant. Kevin Corcoran presented the finance report for Alcorn Charter School.
2. Board members were given copies the Alcorn finance report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Alcorn financial report.
4. Mr. Savoy asked for a motion to approve the Alcorn financial report.
5. Mr. Hill made a motion to accept and approve Alcorn finance report and Mrs. Randall second that motion.
6. By a majority vote the Alcorn financial report was accepted and approved unanimously.

➤ **Board Vote:**



- **Yes: 4**
- **No: 0**
- **Abstain: 0**

**b. Vare Charter School**

1. **Profit/Loss and Budget Statement:** Charter Choice financial management consultant. Kevin Corcoran presented the finance report for Vare Charter School.
2. Board members were given copies the Vare finance report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Vare financial report.
4. Mr. Savoy asked for a motion to approve the Vare financial report.
5. Mr. Hill made a motion to accept and approve Vare finance report and Dr. Diaw second that motion.
6. By a majority vote the Vare Financial Report was accepted and approved unanimously.
  - **Board Vote:**
    - **Yes: 4**
    - **No: 0**
    - **Abstain: 0**

**c. Audenried Charter High School**

1. **Profit/Loss and Budget Statement:** Charter Choice financial management consultant. Kevin Corcoran Presented the finance report for Audenried Charter School.
2. Board members were given copies the Audenried finance report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Audenried financial report.
4. Mr. Savoy asked for a motion to approve the Audenried financial report.
5. Mrs. Randall made a motion to accept and approve Audenried finance report and Dr. Diaw second that motion.
6. By a majority vote the Audenried Financial report was accepted and approved unanimously.
  - **Board Vote:**
    - **Yes: 4**
    - **No: 0**
    - **Abstain: 0**

**ii. Academic Committee Reports**

- a. Dr. Diaw announced there are 2 new members of the academic committee
  - Lawrence Threadgill
  - Bernadette Peoples
- b. Dr. Diaw will contact Dana King for assistant with recruiting additional members for the academic committee.

**iii. HR Committee Reports**

- c. There was no HR committee report



**iv. Facilities Committee Reports**

**a. Alcorn Charter School**

1. Mr. Hill presented the facilities report for Alcorn Charter School.
2. Board members were given copies the Alcorn facilities report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Alcorn facilities report.
4. Mr. Savoy asked for a motion to approve the Alcorn facilities report.
5. Dr. Diaw made a motion to accept and approve Alcorn facilities report and Mr. Hill second that motion.
6. By a majority vote the Alcorn facilities report were accepted and approved unanimously.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

**d. Vare Charter School**

1. Mr. Hill presented the facilities report for Vare Charter School.
2. Board members were given copies the Vare facilities report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Vare facilities report.
4. Mr. Savoy asked for a motion to approve the Vare facilities report.
5. Dr. Diaw made a motion to accept and approve Vare facilities report and Mr. Hill second that motion.
6. By a majority vote the Vare facilities report were accepted and approved unanimously.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

**e. Audenried Charter High School**

1. Mr. Hill presented the facilities report for Audenried Charter School.
2. Board members were given copies the Audenried facilities report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Audenried facilities report.
4. Mr. Savoy asked for a motion to approve the Audenried facilities report.
5. Dr. Diaw made a motion to accept and approve Audenried facilities report and Mr. Hill second that motion.
6. By a majority vote the Audenried facilities report were accepted and approved unanimously.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

**V. Presentations**

**a. Central Office Report**



- i. There was no Central Office report
- b. **Corporate Office Report**
  - i. There was no corporate office report
- c. **Legal Update**
  - a. There was no Legal update

**VI. Board Action Items**

**i. Universal Alcorn Charter School**

**a. Resolution AL21-22-000: Curriculum Purchase Request**

1. Mr. Savoy asked for a motion to accept and approve Resolution AL21-22-000.
2. Dr. Diaw made a motion to accept and approve Resolution AL21-22-000 and Mr. Hill second that motion.
3. By a majority vote Resolution AL21-22-000 was approved.

**RESOLVED**, the Board of Trustees hereby authorize the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for instructional supplies from Achieve 3000 for an amount not to exceed \$37, 230 effective the 2021-2022 academic year

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

**b. Resolution AL21-22-001: Curriculum Purchase Request**

4. Mr. Savoy asked for a motion to accept and approve Resolution AL21-22-001.
5. Dr. Diaw made a motion to accept and approve Resolution AL21-22-001 and Mr. Hill second that motion.
6. By a majority vote Resolution AL21-22-001 was approved.

**RESOLVED**, the Board of Trustees hereby authorize the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for instructional supplies from Curriculum Associates for an amount not to exceed \$54,739.20 effective the 2020-2021 academic year.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

**c. Resolution AL21-22-002: Technology Purchase Request**

7. Mr. Savoy asked for a motion to accept and approve Resolution AL21-22-002.
8. Dr. Diaw made a motion to accept and approve Resolution AL21-22-002 and Mr. Hill second that motion.
9. By a majority vote Resolution AL21-22-002 was approved.

**RESOLVED**, the Board of Trustees hereby authorize the execution, delivery, and performance by Universal Education Company, through the Superintendent



or her designee, of a purchase for instructional supplies from CDW for an amount not to exceed \$72,000 for Chromebooks.

- **Board Vote:**
  - **Yes: 4**
  - **No: 0**
  - **Abstain: 0**

**d. Resolution AL21-22-003: Technology Purchase Request**

10. Mr. Savoy asked for a motion to accept and approve Resolution AL21-22-003.
11. Dr. Diaw made a motion to accept and approve Resolution AL21-22-003 and Mr. Hill second that motion.
12. By a majority vote Resolution AL21-22-003 was approved.

**RESOLVED**, the Board of Trustees hereby authorize the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for instructional supplies from CDW for an amount not to exceed \$26,600 for Promethean boards.

- **Board Vote:**
  - **Yes: 4**
  - **No: 0**
  - **Abstain: 0**

**ii. Universal VARE Charter School**

1. **Resolution V21-22-000: Curriculum Purchase Request**
2. Mr. Savoy asked for a motion to approve Resolution V21-22-000.
3. Mr. Hill made a motion to approve Resolution V21-22-000 and Dr. Diaw second that motion.
4. By a majority vote Resolution V21-22-000 was approved.

**RESOLVED**, the Board of Trustees hereby authorize the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for instructional supplies from Great Minds for an amount not to exceed \$19,564.18 effective the 2020-2021 academic year.

- **Board Vote:**
  - **Yes: 4**
  - **No: 0**
  - **Abstain: 0**

**b. Resolution V21-22-001: Technology Purchase Request**

1. Mr. Savoy asked for a motion to approve Resolution V21-22-001.
2. Mr. Hill made a motion to approve Resolution V21-22-001 and Dr. Diaw second that motion.
3. By a majority vote Resolution V21-22-001 was approved.

**RESOLVED**, the Board of Trustees hereby authorize the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for instructional supplies from CDW for an amount not to exceed \$53,320.



- **Board Vote:**
  - **Yes: 4**
  - **No: 0**
  - **Abstain: 0**

**c. Resolution V21-22-003: Instructional Supplies Purchase Request**

1. Mr. Savoy asked for a motion to approve Resolution V21-22-003.
2. Mr. Hill made a motion to approve Resolution V21-22-003 and Dr. Diaw second that motion.
3. By a majority vote Resolution V21-22-003 was approved.

**RESOLVED**, the Board of Trustees hereby authorize the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for instructional supplies from Worthington for an amount not to exceed \$29,485 from ESSER 1 funds.

- **Board Vote:**
  - **Yes: 4**
  - **No: 0**
  - **Abstain: 0**

**iii. Universal Audenried Charter School**

**d. Resolution AU21-22-000: Curriculum Purchase Request**

1. Mr. Savoy asked for a motion to accept and approve Resolution AU21-22-000.
2. Dr. Diaw made a motion to accept and approve Resolution AU21-22-000 and Mr. Hill second that motion.
3. By a majority vote Resolution AU21-22-000 was approved.

**RESOLVED**, that the Board of Trustees authorizes Universal Community Homes, through the Chief Financial Officer or his designee, in the form attached, to produce the 2021 - 2022 Operating Budget, to which include the salary and benefits of employees, other operating expenses and revenue for the period commencing July 1, 2021 through June 30, 2022.

- **Board Vote:**
  - **Yes: 3**
  - **No: 0**
  - **Abstain: 0**

**e. Resolution AU21-22-001: Technology Purchase Request**

1. Mr. Savoy asked for a motion to accept and approve Resolution AU21-22-001.
2. Dr. Diaw made a motion to accept and approve Resolution AU21-22-001 and Mr. Hill second that motion.
3. By a majority vote Resolution AU21-22-001 was approved.

**RESOLVED**, the Board of Trustees hereby authorize the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for instructional supplies from CDW for an amount not to exceed \$36,300 for Chromebooks.

- **Board Vote:**



- **Yes: 4**
- **No: 0**
- **Abstain: 0**

**f. Resolution AU21-22-002: Technology Purchase Request**

4. Mr. Savoy asked for a motion to accept and approve Resolution AU21-22-002.
5. Dr. Diaw made a motion to accept and approve Resolution AU21-22-002 and Mr. Hill second that motion.
6. By a majority vote Resolution AU21-22-002 was approved.

**RESOLVED**, the Board of Trustees hereby authorize the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for instructional supplies from CDW for an amount not to exceed \$26,660 for Promethean boards.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

**VII. Public Comments**

- a. There were no public comments

**VIII. Adjournment**

- a. The meeting concluded at 1:45 p.m.

