



Public Meeting of the Board of Trustees
for
Universal Creighton Charter School
Meeting held Virtually via Zoom
September 28, 2021 at 6:00 PM
Meeting Minutes

BOARD MEMBERS PRESENT:

1. Curtis Savoy
2. Gail Greene
3. Roger Tenant

BOARD MEMBERS ABSENT:

1. Garland Thompson

Meeting called to Order at 6:05pm

I. Meeting Minutes

- a. The Meeting Minutes from August 25, 2021 were reviewed by board members prior to board meeting. Board Members discussed and made corrections to the meeting minutes.
 - a. Mr. Savoy asked for a motion to accept and approve the August 25, 2021 Meeting Minutes with additions and corrections.
 - b. Mr. Tenant made a motion to approve the August 25, 2021 Meeting Minutes with additions and Corrections and Mrs. Greene second that motion.
 - c. By a majority vote the August 25, 2021 Meeting Minutes were approved.
 - **Board Vote:**
 - **Yes: 3**
 - **No: 0**
 - **Abstain: 0**
- b. The Meeting Minutes from June 1, 2021 were reviewed by board members prior to board meeting. Board Members discussed and made corrections to the meeting minutes.
 - d. Mr. Savoy asked for a motion to accept and approve the June 1, 2021 Meeting Minutes with additions and corrections.
 - e. Mr. Tenant made a motion to approve the June 1, 2021 Meeting Minutes with additions and Corrections and Mrs. Greene second that motion.
 - f. By a majority vote the June 1, 2021 Meeting Minutes were approved.
 - **Board Vote:**
 - **Yes: 3**
 - **No: 0**
 - **Abstain: 0**

II. Superintendent Remarks

- a. Dr. Nixon presented the Superintendents remarks.
 1. Universal schools welcomed scholars back into the buildings for 100% in-person learning for the first time in 18 months.
 2. School opening is off to a great start in all Universal schools.
 3. Universal continues to provide timely communication to the school community including Board member, administration, teachers, staff, students, and families.



4. Universal Schools continue to follow the guidance of government and public health officials and medical professionals.
5. The conditions surrounding the COVID-19 pandemic are dynamic. Universal will continue to closely monitor it.
6. Mr. Savoy asked for a motion to accept and approve the Superintendents remarks.
7. Mrs. Greene made a motion to approve the Superintendents remarks and Mr. Tenant second that motion.
8. By a majority vote the Superintendents remarks was approved.

- **Board Vote:**
 - **Yes: 3**
 - **No: 0**
 - **Abstain: 0**

III. Committee Reports

i. Financial Report

a. Creighton Charter School

1. **Profit/Loss and Budget Statement:** Mrs. Greene Presented the Finance Report for Creighton Charter School.
2. Board members were given copies the Creighton finance report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Creighton Financial report.
4. Mr. Savoy asked for a motion to approve the Creighton Financial Report.
5. Mr. Tenant made a motion to accept and approve Creighton Finance report and Mrs. Greene second that motion.
6. By a majority vote the Creighton Financial report was accepted and approved unanimously.

- **Board Vote:**
 - **Yes: 3**
 - **No: 0**
 - **Abstain: 0**

ii. Academic Committee Reports

a. Creighton Charter School

1. There was no written Academic Committee report.

iii. HR Committee Reports

a. Creighton Charter School

1. Karina Dean Presented the HR report for Creighton Charter School.
2. Board members were given copies the Creighton HR report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Creighton HR report.
4. Mr. Savoy asked for a motion to approve the Creighton HR report.
5. Mr. Tenant made a motion to accept and approve Creighton HR report and Mrs. Greene second that motion.
6. By a majority vote the Creighton HR report were accepted and approved unanimously.



- **Board Vote:**
 - **Yes: 3**
 - **No: 0**
 - **Abstain: 0**

iv. Facilities Committee Reports

b. Creighton Charter School

1. Mr. Tenant Presented the Facilities report for Creighton Charter School.
2. Board members were given copies the Creighton facilities report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Creighton facilities report.
4. Mr. Savoy asked for a motion to approve the Creighton facilities report.
5. Mrs. Greene made a motion to accept and approve Creighton facilities report and Mr. Tenant second that motion.
6. By a majority vote the Creighton Facilities report were accepted and approved unanimously.

- **Board Vote:**
 - **Yes: 3**
 - **No: 0**
 - **Abstain: 0**

IV. Presentations

i. Creighton Monthly Reports

- a. Principal. Baldwin presented a Creighton’s monthly school report.
 1. Creighton’s total enrollment is 705. Creighton enrollment cap is 741.
 2. Creighton implements Positive Behavioral Intervention and Supports (PBIS) through a Multi-Tiered System of Support (MTSS) for behavior. The three (3) tiered system is as follows:
 - a. Tier 1- the base level of school behavior that is applied to all scholars as school policy
 - b. Tier 2- Develop individual positive behavior support plans, including: mentorship, monthly team meetings with STS providers, Group Counseling and individual counseling
 - c. Tier 3- referral for evaluation for specialized services, Bi-weekly agency and school based meetings.
 3. Creighton’s leadership team is in the process of identifying scholars that are in need of behavioral support. There are 6 scholars that carried over from the previous school year.
 4. Creighton has a goal to achieve a ten (10) percent gain in all subject of scholars performing proficient or advanced.
 5. Creighton will continue to promote a system-wide culture of safety, effective engagement, cultural competency, and customer service There was some discussion regarding the Creighton Principal report
 6. Mr. Savoy asked for a motion to approve the Creighton Principal Report
 7. Mrs. Greene made a motion to approve the Creighton Principal Report and Mr. Tenant second that motion.
 8. By a majority vote the Creighton Principal Report was approved unanimously.



- **Board Vote:**
 - **Yes: 3**
 - **No: 0**
 - **Abstain: 0**

ii. Central Office Report

- i. Dr. Nixon presented the Central Office report presented for Creighton Board members were given copies of the Central Office report prior to the board meeting.
 1. Dr. Nixon presented the school reopening plan for the 2021-2022 academic year
 2. Over the past several months, Universal Schools followed the guidance of government and public health officials and medical professionals.
 3. The conditions surrounding the COVID-19 pandemic are dynamic. Universal will continue to closely monitor the situation and adjust the school opening plan as needed.
 4. All Universal Schools reopen for 100% in-person learning on August 31, 2021.
 5. Dr. Nixon established a COVID-19 response team that coordinates all things COVID in all the school buildings, including but not limited to testing, responding to positive test results and exposure.
 6. The COVID response team created all letters and/or correspondence to notify parents of COVID case within the schools building and exposures procedures.
 7. The COVID response team maintain a dashboard on the school websites.
 8. There was some discussion about the Central Office report.
 9. Mr. Savoy asked for a motion to approve the Central Office Report.
 10. Mr. Tenant made a motion to approve the Central Office Report and Mrs. Greene second that motion.
 11. By a majority vote the Central Office Report was approved unanimously.

- **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

V. Board Action Items

a. Universal Creighton Charter School

a. Resolution C21-22-000: 2021-2022 HR Personnel Hires and Salaries

1. Mr. Savoy asked for a motion to accept and approve Resolution C21-22-000.
2. Mr. Tenant made a motion to accept and approve Resolution C21-22-000 and Mrs. Greene second that motion.
3. By a majority vote Resolution C21-22-000 was approved.

RESOLVED, that the Board of Trustees authorizes Universal Community Homes, through the Chief Operating Officer or her designee, in the form attached, to execute and deliver contracts for the 2021 - 2022 HR hires, to which include the salary and benefits of employees

- **Board Vote:**
 - **Yes: 3**



- **No: 0**
- **Abstain: 0**

1. Resolution C21-22-001: 2021-2022 HR Personnel Terminations

1. Mr. Savoy asked for a motion to accept and approve Resolution C21-22-001.
2. Mr. Tenant made a motion to accept and approve Resolution C21-22-001 and Mrs. Greene second that motion.
3. By a majority vote Resolution C21-22-001 was approved.

RESOLVED, that the Board of Trustees authorizes Universal Community Homes, through the Chief Operating Officer or her designee, in the form attached, to terminate contracts for the 2021 - 2022 HR terminations, to which include the termination of salary and benefits of employees.

➤ **Board Vote:**

- **Yes: 3**
- **No: 0**
- **Abstain:**

b. Resolution C21-22-002: Special Education Legal Matter: J.J.

1. Mr. Savoy asked for a motion to accept and approve Resolution C21-22-002.
2. Mr. Tenant made a motion to accept Resolution C21-22-002 and Mrs. Greene second that motion.
3. By a majority vote Resolution C21-22-002 was accepted and approved unanimously.

RESOLVED, that the Board of Trustees authorizes Universal Education Company, through the Superintendent or her designee, in the form attached, to execute, and deliver, a settlement agreement for compensatory education for student J.J with reasonable attorney fees.

➤ **Board Vote:**

- **Yes: 3**
- **No: 0**
- **Abstain: 0**

VI. Public Comments

- a. Batya Rawlinson, Teacher, made a comment regarding the advertisement posted on the school website have misleading information.

VII. Adjournment

- a. The meeting concluded at 7:15 p.m.

