



Public Meeting of the Board of Trustees
for
Universal Creighton Charter School
Meeting held Virtually via Zoom
November 9, 2021 at 6:00 PM
Meeting Minutes

BOARD MEMBERS PRESENT:

1. Garland Thompson
2. Curtis Savoy
3. Gail Greene

BOARD MEMBERS ABSENT:

1. Roger Tenant

Meeting called to Order at 6:10pm

I. Meeting Minutes

- a. The Meeting Minutes from September 28, 2021 were reviewed by board members prior to board meeting. Board Members discussed and made corrections to the meeting minutes.
 - a. Mr. Thompson asked for a motion to accept and approve the September 28, 2021 Meeting Minutes with additions and corrections.
 - b. Mrs. Greene made a motion to approve the September 28, 2021 Meeting Minutes with additions and Corrections and Mr. Savoy second that motion.
 - c. By a majority vote the September 28, 2021 Meeting Minutes were approved.
 - **Board Vote:**
 - **Yes: 3**
 - **No: 0**
 - **Abstain: 0**

II. Superintendent Remarks

- a. Dr. Nixon presented the Superintendents remarks.
 1. Universal schools welcomed scholars back into the buildings for 100% in-person learning for the first time in 18 months.
 2. School opening is off to a great start in all Universal schools.
 3. Universal continues to provide timely communication to the school community including Board member, administration, teachers, staff, students, and families.
 4. Universal Schools continue to follow the guidance of government and public health officials and medical professionals.
 5. The conditions surrounding the COVID-19 pandemic are dynamic. Universal will continue to closely monitor it.
 6. Mr. Thompson asked for a motion to accept and approve the Superintendents remarks.
 7. Mr. Savoy made a motion to approve the Superintendents remarks and Mrs. Greene second that motion.
 8. By a majority vote the Superintendents remarks was approved.
 - **Board Vote:**
 - **Yes: 3**
 - **No: 0**
 - **Abstain: 0**



III. Committee Reports

i. Financial Report

a. Creighton Charter School

1. **Profit/Loss and Budget Statement:** Mrs. Greene Presented the Finance Report for Creighton Charter School.
2. Board members were given copies the Creighton finance report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Creighton Financial report.
4. Mr. Thompson asked for a motion to approve the Creighton Financial Report.
5. Mr. Savoy made a motion to accept and approve Creighton Finance report and Mrs. Greene second that motion.
6. By a majority vote the Creighton Financial report was accepted and approved unanimously.

➤ **Board Vote:**

- **Yes: 3**
- **No: 0**
- **Abstain: 0**

ii. Academic Committee Reports

a. Creighton Charter School

1. There was no written Academic Committee report.

iii. HR Committee Reports

a. Creighton Charter School

1. There was no HR Committee report.

iv. Facilities Committee Reports

b. Creighton Charter School

1. Mr. Threadgill Presented the Facilities report for Creighton Charter School.
2. Board members were given copies the Creighton facilities report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Creighton facilities report.
4. Mr. Thompson asked for a motion to approve the Creighton facilities report.
5. Mr. Savoy made a motion to accept and approve Creighton facilities report and Mrs. Greene second that motion.
6. By a majority vote the Creighton Facilities report were accepted and approved unanimously.

➤ **Board Vote:**

- **Yes: 3**
- **No: 0**
- **Abstain: 0**

IV. Presentations

i. Creighton Monthly Reports

- a. Principal. Baldwin presented a Creighton's monthly school report.



1. Creighton's total enrollment is 705. Creighton enrollment cap is 741.
2. Creighton implements Positive Behavioral Intervention and Supports (PBIS) through a Multi-Tiered System of Support (MTSS) for behavior. The three (3) tiered system is as follows:
 - a. Tier 1- the base level of school behavior that is applied to all scholars as school policy
 - b. Tier 2- Develop individual positive behavior support plans, including: mentorship, monthly team meetings with STS providers, Group Counseling and individual counseling
 - c. Tier 3- referral for evaluation for specialized services, Bi-weekly agency and school based meetings.
3. Creighton's leadership team is in the process of identifying scholars that are in need of behavioral support. There are 6 scholars that carried over from the previous school year.
4. Creighton has a goal to achieve a ten (10) percent gain in all subject of scholars performing proficient or advanced.
5. Creighton will continue to promote a system-wide culture of safety, effective engagement, cultural competency, and customer service There was some discussion regarding the Creighton Principal report
6. Mr. Thompson asked for a motion to approve the Creighton Principal Report
7. Mrs. Greene made a motion to approve the Creighton Principal Report and Mr. Savoy second that motion.
8. By a majority vote the Creighton Principal Report was approved unanimously.

➤ **Board Vote:**

- **Yes: 3**
- **No: 0**
- **Abstain: 0**

ii. **Central Office Report**

- i. Dr. Nixon presented the Central Office report presented for Creighton Board members were given copies of the Central Office report prior to the board meeting.
 1. Dr. Nixon established a COVID-19 response team that coordinates all things COVID in all the school buildings, including but not limited to testing, responding to positive test results and exposure.
 2. The COVID response team created all letters and/or correspondence to notify parents of COVID case within the schools building and exposures procedures.
 3. The COVID response team maintain a dashboard on the school websites.
 4. The Central Office team will begin school support visit the week of November 29th.
 5. The school support visits will focus on each category of the Annual Charter Evaluation.
 6. There is a Central Office team member assigned to each category that will observe and evaluate the specific area and look at trends across the category.
 7. The team member will also set goals for the school to improve the trends.



8. Dr. Nixon contracted with a safety expert to work closely with the Director of Climate Culture and Safety arounds best practices for the safety of our schools and the violence throughout the City of Philadelphia.
9. Central Office launched the ACE dashboards to put each section of the Annual Charter Evaluation into perspective for the schools to see areas that the school may be struggling.
10. There was some discussion about the Central Office Report.
11. Mr. Thompson asked for a motion to approve the Central Office Report.
12. Mr. Savoy made a motion to approve the Central Office Report and Mrs. Greene second that motion.
13. By a majority vote the Central Office Report was approved unanimously.

➤ **Board Vote:**

- **Yes: 3**
- **No: 0**
- **Abstain: 0**

V. Board Action Items

a. Universal Creighton Charter School

a. Resolution C21-22-003: Health Services Policy

1. Mr. Thompson asked for a motion to accept and approve Resolution C21-22-003.
2. Mr. Savoy made a motion to accept and approve Resolution C21-22-003 and Mrs. Greene second that motion.
3. By a majority vote Resolution C21-22-003 was approved.

RESOLVED, that the Board of Trustees authorizes Universal Education Management, through the Superintendent or her designee, to update and revised the Health Services policy to align the policy with the School District of Philadelphia policy and ensure the policy is in compliance.

➤ **Board Vote:**

- **Yes: 3**
- **No: 0**
- **Abstain: 0**

b. Resolution C21-22-004: Student Attendance Policy

1. Mr. Thompson asked for a motion to accept and approve Resolution C21-22-004.
2. Mr. Savoy made a motion to accept and approve Resolution C21-22-004 and Mrs. Greene second that motion.
3. By a majority vote Resolution C21-22-004 was approved.

RESOLVED, that the Board of Trustees authorizes Universal Education Management, through the Superintendent or her designee, to update and revised the Student Attendance policy to align the policy with the School District of Philadelphia policy and ensure the policy is in compliance.

➤ **Board Vote:**

- **Yes: 3**
- **No: 0**
- **Abstain:**



c. Resolution C21-22-005: Enrollment and Withdrawal Policy

1. Mr. Thompson asked for a motion to accept and approve Resolution C21-22-002.
2. Mr. Savoy made a motion to accept Resolution C21-22-002 and Mrs. Greene second that motion.
3. By a majority vote Resolution C21-22-002 was accepted and approved unanimously.

RESOLVED, that the Board of Trustees authorizes Universal Education Management, through the Superintendent or her designee, to update and revised the Enrollment and Withdrawal policy to align the policy with the School District of Philadelphia policy and ensure the policy is in compliance.

➤ **Board Vote:**

- **Yes: 3**
- **No: 0**
- **Abstain: 0**

d. Resolution C21-22-006: Curriculum Software Purchase Request

4. Mr. Thompson asked for a motion to table Resolution C21-22-006.
5. Mr. Savoy made a motion to table Resolution C21-22-006 and Mrs. Greene second that motion.
6. By a majority vote Resolution C21-22-006 was tabled.

VI. Public Comments

- a. There were no public comments.

VII. New Business

a. Board Nominations Board Member

- a. Mr. Savoy made a motion to open the floor nominations, Mrs. Greene second that motion.
- b. By a majority vote the motion to open the floor for nominations passed.
- c. The Board discussed the vacancy for Board Member.
- d. Mr. Savoy made a motion to nominate Orlando Perez to be a parent member of the Board of Trustees for Universal Creighton. Mrs. Greene second that motion.
- e. By a majority vote the motion to nominate Orlando Perez as a parent member of the Board of Trustees for Universal Creighton was accepted and approved.

➤ **Board Vote:**

- **Yes: 3**
- **No: 0**
- **Abstain: 0**

VIII. Adjournment

- a. The meeting concluded at 7:47 p.m.

