



Public Meeting of the Board of Trustees
for
Universal Creighton Charter School
Meeting held Virtually via Zoom
January 11, 2022 at 6:00 PM
Meeting Minutes

BOARD MEMBERS PRESENT:

1. Garland Thompson
2. Curtis Savoy
3. Gail Greene
4. Roger Tenant
5. Orlando Perez

Meeting called to Order at 6:05pm

I. Meeting Minutes

- a. The Meeting Minutes from December 23, 2021 were reviewed by board members prior to board meeting. Board Members discussed and made corrections to the meeting minutes.
 1. Mr. Thompson asked for a motion to accept and approve the December 23, 2021 Meeting Minutes with additions and corrections.
 2. Mrs. Greene made a motion to approve the December 23, 2021 Meeting Minutes with additions and Corrections and Mr. Savoy second that motion.
 3. By a majority vote the December 23, 2021 Meeting Minutes were approved.
 - **Board Vote:**
 - **Yes: 5**
 - **No: 0**
 - **Abstain: 0**
- b. The Meeting Minutes from November 9, 2021 were reviewed by board members prior to board meeting. Board Members discussed and made corrections to the meeting minutes.
 1. Mr. Thompson asked for a motion to accept and approve the November 9, 2021 Meeting Minutes with additions and corrections.
 2. Mrs. Greene made a motion to approve the November 9, 2021 Meeting Minutes with additions and Corrections and Mr. Savoy second that motion.
 3. By a majority vote the November 9, 2021 Meeting Minutes were approved.
 - **Board Vote:**
 - **Yes: 5**
 - **No: 0**
 - **Abstain: 0**



II. Superintendent Remarks

a. Dr. Nixon presented the Superintendents remarks.

1. Universal schools are currently 100% virtual.
2. School will resume in-person learning on Tuesday January 18, 2022 from 2 weeks of remote-learning after winter break.
3. Universal schools will mandate staff and scholars to wear mask in all buildings.
4. Universal Community Homes will provide N95 mask across the family of schools.
5. Universal will partner with organizations to provide on-site testing for staff. Staff with symptoms are asked to leave the school buildings immediately.
6. The school nurse will test symptomatic students.
7. All buildings will be fully cleaned and sanitized upon reopening.

➤ **Board Vote:**

- **Yes: 5**
- **No: 0**
- **Abstain: 0**

III. Committee Reports

i. Financial Report

a. Creighton Charter School

1. **Profit/Loss and Budget Statement:** Mrs. Greene Presented the Finance Report for Creighton Charter School.
2. Board members were given copies the Creighton finance report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Creighton Financial report.
4. Mr. Thompson asked for a motion to approve the Creighton Financial Report.
5. Mr. Savoy made a motion to accept and approve Creighton Finance report and Mrs. Greene second that motion.
6. By a majority vote the Creighton Financial report was accepted and approved unanimously.

➤ **Board Vote:**

- **Yes: 5**
- **No: 0**
- **Abstain: 0**

ii. Facilities Committee Reports

a. Creighton Charter School

1. Mr. Threadgill Presented the Facilities report for Creighton Charter School.
2. Board members were given copies the Creighton facilities report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Creighton facilities report.



4. Mr. Thompson asked for a motion to approve the Creighton facilities report.
5. Mr. Savoy made a motion to accept and approve Creighton facilities report and Mrs. Greene second that motion.
6. By a majority vote the Creighton Facilities report were accepted and approved unanimously.

➤ **Board Vote:**

- **Yes: 5**
- **No: 0**
- **Abstain: 0**

IV. Presentations

i. Creighton Monthly Reports

a. Principal. Baldwin presented a Creighton's monthly school report.

1. Creighton's total enrollment is 705. Creighton enrollment cap is 741.
2. Creighton implements Positive Behavioral Intervention and Supports (PBIS) through a Multi-Tiered System of Support (MTSS) for behavior. The three (3) tiered system is as follows:
 - a. Tier 1- the base level of school behavior that is applied to all scholars as school policy
 - b. Tier 2- Develop individual positive behavior support plans, including: mentorship, monthly team meetings with STS providers, Group Counseling and individual counseling
 - c. Tier 3- referral for evaluation for specialized services, Bi-weekly agency and school based meetings.
3. Creighton's leadership team is in the process of identifying scholars that are in need of behavioral support. There are 6 scholars that carried over from the previous school year.
4. Creighton has a goal to achieve a ten (10) percent gain in all subject of scholars performing proficient or advanced.
5. Creighton will continue to promote a system-wide culture of safety, effective engagement, cultural competency, and customer service There was some discussion regarding the Creighton Principal report
6. Mr. Thompson asked for a motion to approve the Creighton Principal Report
7. Mrs. Greene made a motion to approve the Creighton Principal Report and Mr. Savoy second that motion.
8. By a majority vote the Creighton Principal Report was approved unanimously.

➤ **Board Vote:**

- **Yes: 3**
- **No: 0**
- **Abstain: 0**



ii. Central Office Report

- i. Dr. Nixon presented the Central Office report presented for Creighton Board members were given copies of the Central Office report prior to the board meeting.
 1. Dr. Nixon established a COVID-19 response team that coordinates all things COVID in all the school buildings, including but not limited to testing, responding to positive test results and exposure.
 2. The COVID response team created all letters and/or correspondence to notify parents of COVID case within the schools building and exposures procedures.
 3. The COVID response team maintain a dashboard on the school websites.
 4. The Central Office team will begin school support visit the week of November 29th.
 5. The school support visits will focus on each category of the Annual Charter Evaluation.
 6. There is a Central Office team member assigned to each category that will observe and evaluate the specific area and look at trends across the category.
 7. The team member will also set goals for the school to improve the trends.
 8. Dr. Nixon contracted with a safety expert to work closely with the Director of Climate Culture and Safety arounds best practices for the safety of our schools and the violence throughout the City of Philadelphia.
 9. Central Office launched the ACE dashboards to put each section of the Annual Charter Evaluation into perspective for the schools to see areas that the school may be struggling.
 10. There was some discussion about the Central Office Report.
 11. Mr. Thompson asked for a motion to approve the Central Office Report.
 12. Mr. Savoy made a motion to approve the Central Office Report and Mrs. Greene second that motion.
 13. By a majority vote the Central Office Report was approved unanimously.

➤ **Board Vote:**

- **Yes: 3**
- **No: 0**
- **Abstain: 0**

V. Board Action Items

a. Universal Creighton Charter School

a. Resolution C21-22-003: Technology Purchase Request: Desktops

1. Mr. Thompson asked for a motion to accept and approve Resolution C21-22-003.



2. Mr. Savoy made a motion to accept and approve Resolution C21-22-003 and Mrs. Greene second that motion.
3. By a majority vote Resolution C21-22-003 was approved.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for technology supplies from **Creative Learning System** for 13 all-in-one Lenovo 24inch desktop computers in an amount not to exceed **\$22,958** for Creighton.

➤ **Board Vote:**

- **Yes: 5**
- **No: 0**
- **Abstain: 0**

b. Resolution C21-22-004: Technology Purchase Request: Software

1. Mr. Thompson asked for a motion to accept and approve Resolution C21-22-004.
2. Mr. Savoy made a motion to accept and approve Resolution C21-22-004 and Mrs. Greene second that motion.
3. By a majority vote Resolution C21-22-004 was approved.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for technology supplies from **Creative Learning System** for 13 all-in-one Lenovo 24inch desktop computers in an amount not to exceed **\$8,612.60** for Creighton.

➤ **Board Vote:**

- **Yes: 5**
- **No: 0**
- **Abstain: 0**

VI. Public Comments

- a. There were no public comments.

VII. Adjournment

- a. The meeting concluded at 7:05 p.m.

