



Public Meeting of the Board of Trustees
for
Universal Creighton Charter School
Meeting held Virtually via Zoom
March 22, 2022 at 6:00 PM
Meeting Minutes

BOARD MEMBERS PRESENT:

1. Curtis Savoy
2. Gail Greene
3. Roger Tenant
4. Orlando Perez

BOARD MEMBERS ABSENT:

1. Garland Thompson

Meeting called to Order at 6:15pm

I. Meeting Minutes

- a. The Meeting Minutes from January 11, 2022 were reviewed by board members prior to board meeting. Board Members discussed and made corrections to the meeting minutes.
 - a. Mr. Saovy asked for a motion to accept and approve the January 11, 2022 Meeting Minutes with additions and corrections.
 - b. Mr. Tenant made a motion to approve the January 11, 2022 Meeting Minutes with additions and Corrections and Mrs. Greene second that motion.
 - c. By a majority vote the January 11, 2022 Meeting Minutes were approved.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

II. Old Business

a. Board Software Management Update

1. Board Vice President Savoy would like to move forward with the purchase of the board management software.

b. Science Smart Lab

1. Science smart lab has been completed.

III. Superintendent Remarks

- a. Dr. Nixon presented the Superintendent remarks
 1. Congratulations to Creighton and the leadership team for an outstanding job on the charter renewal site visit.
 2. Philadelphia Department of Health relaxed the mask mandated in schools and offices throughout the city.
 3. Universal Charter Schools mask mandate will remain in effect.
 4. Universal will require all staff, students, and visitors to wear mask in all school buildings through May 31, 2022
 5. Universal will continue to monitor the data of COVID-19 through the Philadelphia department of Health and will extend the mask mandate if the number of positive cases continue to increase.



IV. Committee Reports

i. Financial Report

a. Creighton Charter School

1. **Profit/Loss and Budget Statement:** Mrs. Greene Presented the Finance Report for Creighton Charter School.
2. Board members were given copies the Creighton finance report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Creighton Financial report.
4. Mr. Savoy asked for a motion to approve the Creighton Financial Report.
5. Mr. Tenant made a motion to accept and approve Creighton Finance report and Mrs. Greene second that motion.
6. By a majority vote the Creighton Financial report was accepted and approved unanimously.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

ii. HR Committee Reports

a. Creighton Charter School

1. Mrs. Hinson-Threadgill presented the HR report for Creighton Charter School.
2. Board members were given copies the Creighton HR report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Creighton HR report.
4. Mr. Savoy asked for a motion to approve the Creighton HR report.
5. Mr. Tenant made a motion to accept and approve Creighton HR report and Mrs. Greene second that motion.
6. By a unanimous vote the Creighton HR report were accepted and approved.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

iii. Facilities Committee Reports

b. Creighton Charter School

1. Mr. Tenant presented the Facilities report for Creighton Charter School.
2. Board members were given copies the Creighton facilities report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Creighton facilities report.
4. Mr. Savoy asked for a motion to approve the Creighton facilities report.
5. Mrs. Greene made a motion to accept and approve Creighton facilities report and Mr. Perez second that motion.
6. By a majority vote the Creighton Facilities report were accepted and approved unanimously.
 - **Board Vote:**
 - **Yes: 4**



- **No: 0**
- **Abstain: 0**

V. Presentations

i. Creighton Monthly Reports

- a. Principal. Baldwin presented a Creighton’s monthly school report.
1. Creighton’s total enrollment is 705. Creighton enrollment cap is 741.
 2. Creighton implements Positive Behavioral Intervention and Supports (PBIS) through a Multi-Tiered System of Support (MTSS) for behavior. The three (3) tiered system is as follows:
 - a. Tier 1- the base level of school behavior that is applied to all scholars as school policy
 - b. Tier 2- Develop individual positive behavior support plans, including: mentorship, monthly team meetings with STS providers, Group Counseling and individual counseling
 - c. Tier 3- referral for evaluation for specialized services, Bi-weekly agency and school based meetings.
 3. Creighton’s leadership team is in the process of identifying scholars that are in need of behavioral support. There are 6 scholars that carried over from the previous school year.
 4. Creighton has a goal to achieve a ten (10) percent gain in all subject of scholars performing proficient or advanced.
 5. Creighton will continue to promote a system-wide culture of safety, effective engagement, cultural competency, and customer service There was some discussion regarding the Creighton Principal report
 6. Mr. Savoy asked for a motion to approve the Creighton Principal Report
 7. Mrs. Greene made a motion to approve the Creighton Principal Report and Mr. Perez second that motion.
 8. By a majority vote the Creighton Principal Report was approved unanimously.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

ii. Central Office Report

1. Dr. Nixon presented the Central Office report for Creighton.
 1. Universal Schools will continue to mandate all staff, students and visitors to wear mask in all of the school buildings until May 31, 2022
 2. The COVID-19 response team continues to coordinate all things COVID in all the school buildings, including but not limited to testing, responding to positive test results and exposure.
 3. The Central Office team will complete the final school support visit for Creighton in May 2022.
 4. PSSA Mock Testing dates have been established. The Chief Academic Officer and team continue to visit schools to provide academic support.
 5. Universal Schools will be joining the PA Department of Education for their upcoming Virtual SDB Cohort!
 6. System Design Benchmarking- Teams benchmark their districts against the policies and practices associated with the highest-performing



education jurisdictions in the world to consider how their own system could be redesigned to accelerate excellence, equity, and efficiency.

7. Future Ready PA Index is live and the following indicators are displayed.
 - Proficient or Advanced on Pennsylvania State Assessments
 - English Language Growth and Attainment
 - Early Indicators of Success
 - Industry-Based Learning
 - Rigorous Courses of Study
 - Post-Secondary Transition to School, Military, or Work
8. Dr. Nixon will meet with the academic committee chairs to review and go the school's ratings.
9. The 2022-2023 Budget meetings were held with principals. The final budgets will be submitted to the board of trustees in April for review and approval.
10. The DVEC Virtual Recruitment Fair will be held on March 28, 2022. All schools will attend. There was some discussion about the Central Office Report.
11. Mr. Savoy asked for a motion to approve the Central Office Report.
12. Mrs. Greene made a motion to approve the Central Office Report and Mr. Tenant second that motion.
13. By a unanimous vote the Central Office Report was approved.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

iii. Corporate Office Report

1. Mrs. Hinson-Threadgill presented the Corporate Office report for
2. Board members were given copies the Corporate Office report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Corporate Office report.
4. Mr. Savoy asked for a motion to approve the Corporate Office report.
5. Mrs. Greene made a motion to accept and approve Corporate Office report and Mr. Tenant second that motion.
6. By unanimous vote the Corporate Office report were accepted and approved.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

iv. Legal Update

- a. Dana King presented the legal update and special education legal matters. Creighton have 3 open special education matter.
 - i. **Special Education Settlement Recommendation: K.G.**
 1. There is a settlement recommendation for compensatory education for student K.G. for \$2,500.00 compensatory education benefit and reasonable attorney fees not to exceed nine thousand dollars (\$9,000.00).
 2. Mr. Savoy asked for a motion to accept and approve the legal update
 3. Mr. Tenant made a motion to accept and approve the settlement recommendation for compensatory education for student K.G. for \$2,500.00



compensatory education benefit and reasonable attorney fees not to exceed nine thousand dollars (\$9,000.00) and Mrs. Greene second that motion.

4. By a majority vote the motion to accept and approve the settlement recommendation was approved

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

ii. Special Education Settlement Recommendation: F.B.

1. There is a settlement recommendation for compensatory education for student F.B. for \$21,000.00 compensatory education benefit and reasonable attorney fees not to exceed nine thousand dollars (\$3,000.00).
2. Mr. Savoy asked for a motion to accept and approve the legal update
3. Mr. Tenant made a motion to accept and approve the settlement recommendation for compensatory education for student F.B. for \$21,000.00 compensatory education benefit and reasonable attorney fees not to exceed nine thousand dollars (\$3,000.00) and Mrs. Greene second that motion.
4. By a majority vote the motion to accept and approve the settlement recommendation was approved

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

VI. Board Action Items

i. Universal Creighton Charter School

a. Resolution C21-22-010: Special Education Settlement Recommendation: K.G

1. Mr. Savoy asked for a motion to accept and approve Resolution C21-22-010.
2. Mr. Savoy made a motion to accept and approve Resolution C21-22-010 and Mrs. Greene second that motion.
3. By a majority vote Resolution C21-22-010 was approved.

RESOLVED, that the Board of Trustees authorizes Universal Education Company, through the Superintendent or her designee, in the form attached, to execute, and deliver, a settlement agreement for compensatory education for student K.G. for \$2,500.00 compensatory education benefit and reasonable attorney fees not to exceed nine thousand dollars (\$9,000.00)

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

b. Resolution C21-22-011: Special Education Settlement Recommendation: F.B.

1. Mr. Savoy asked for a motion to accept and approve Resolution C21-22-011.
2. Mr. Savoy made a motion to accept and approve Resolution C21-22-011 and Mrs. Greene second that motion.
3. By a majority vote Resolution C21-22-011 was approved.



RESOLVED, that the Board of Trustees authorizes Universal Education Company, through the Superintendent or her designee, in the form attached, to execute, and deliver, a settlement agreement for compensatory education for student F.B. for \$21,000.00 compensatory education benefit and reasonable attorney fees not to exceed nine thousand dollars (\$9,000.00)

- **Board Vote:**
- **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

c. Resolution C21-22-012: Curriculum Purchase Request: McGraw-Hill

1. Mr. Thompson asked for a motion to table Resolution C21-22-012.
2. Mr. Savoy made a motion to table Resolution C21-22-012 and Mrs. Greene second that motion.
3. By a majority vote Resolution C21-22-012 was approved.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for instructional supplies from **McGraw-Hill** for special education curriculum in an amount not to exceed **\$15, 627.20** for Creighton.

- **Board Vote:**
- **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

d. Resolution C21-22-013: Curriculum Purchase Request: Great Minds

4. Mr. Thompson asked for a motion to table Resolution C21-22-013.
5. Mr. Savoy made a motion to table Resolution C21-22-013 and Mrs. Greene second that motion.
6. By a majority vote Resolution C21-22-013 was approved.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for instructional supplies from **Great Minds: Wit and Wisdom** education curriculum in an amount not to exceed **\$15, 928.03** for Creighton.

- **Board Vote:**
- **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

e. Resolution C21-22-014: Curriculum Purchase Request: Great Minds

7. Mr. Thompson asked for a motion to table Resolution C21-22-014.
8. Mr. Savoy made a motion to table Resolution C21-22-014 and Mrs. Greene second that motion.
9. By a majority vote Resolution C21-22-014 was approved.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for instructional supplies from **Great Minds: Eureka Math** education curriculum in an amount not to exceed **\$50, 062.81** for Creighton.



- **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

VII. Public Comments

- a. There were no public comments.

VIII. New Business

a. Board Nominations Board Member

- a. Mr. Savoy made a motion to open the floor nominations, Mrs. Greene second that motion.
- b. By a majority vote the motion to open the floor for nominations passed.
- c. The Board discussed the vacancy for Board Member.
- d. Mr. Savoy made a motion to nominate Amina Saunders to be a member of the Board of Trustees for Universal Creighton. No member second that motion.
- e. The motion failed

IX. Adjournment

- a. The meeting concluded at 8:15 p.m.

