



Special Public Meeting of the Board of Trustees  
for  
Universal Creighton Charter School  
*Meeting held Virtually via Zoom*  
*April 27, 2022 at 4:00 PM*  
**Meeting Minutes**

**BOARD MEMBERS PRESENT:**

1. Garland Thompson
2. Curtis Savoy
3. Roger Tenant
4. Orlando Perez

**BOARD MEMBERS ABSENT:**

1. Gail Greene

**Meeting called to Order at 4:08pm**

**I. Meeting Minutes**

- a. The Meeting Minutes from March 22, 2022 were reviewed by board members prior to board meeting. Board Members discussed and made corrections to the meeting minutes.
  - a. Mr. Thompson asked for a motion to accept and approve the March 22, 2022 Meeting Minutes with additions and corrections.
  - b. Mr. Tenant made a motion to approve the March 22, 2022 Meeting Minutes with additions and Corrections and Mr. Savoy second that motion.
  - c. By a majority vote the March 22, 2022 Meeting Minutes were approved.
    - **Board Vote:**
      - **Yes: 4**
      - **No: 0**
      - **Abstain: 0**

**II. Old Business**

**a. Board Software Management Update**

1. Board Vice President Savoy would like to move forward with the purchase of the board management software. The purchase of the software was completed and the software should be up running by the next board meeting.

**III. Superintendent Remarks**

- a. Dr. Nixon presented the Superintendent remarks
  1. Congratulations to Creighton and the leadership team for an outstanding job on the charter renewal site visit.
  2. Philadelphia Department of Health relaxed the mask mandated in schools and offices throughout the city.
  3. Universal Charter Schools mask mandate will remain in effect.
  4. Universal will require all staff, students, and visitors to wear mask in all school buildings through May 31, 2022
  5. Universal will continue to monitor the data of COVID-19 through the Philadelphia department of Health and will extend the mask mandate if the number of positive cases continue to increase.



#### IV. Committee Reports

##### i. HR Committee Reports

###### a. Creighton Charter School

1. Mrs. Hinson-Threadgill presented the HR report for Creighton Charter School.
2. Board members were given copies the Creighton HR report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Creighton HR report.
4. Mr. Savoy asked for a motion to approve the Creighton HR report.
5. Mr. Tenant made a motion to accept and approve Creighton HR report and Mrs. Greene second that motion.
6. By a unanimous vote the Creighton HR report were accepted and approved.
  - **Board Vote:**
    - **Yes: 4**
    - **No: 0**
    - **Abstain: 0**

##### ii. Facilities Committee Reports

###### b. Creighton Charter School

1. Mr. Tenant presented the Facilities report for Creighton Charter School.
2. Board members were given copies the Creighton facilities report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Creighton facilities report.
4. Mr. Savoy asked for a motion to approve the Creighton facilities report.
5. Mrs. Greene made a motion to accept and approve Creighton facilities report and Mr. Perez second that motion.
6. By a majority vote the Creighton Facilities report were accepted and approved unanimously.
  - **Board Vote:**
    - **Yes: 4**
    - **No: 0**
    - **Abstain: 0**

#### V. Presentations

##### i. Legal Update

- a. Dana King presented the legal update and special education legal matters. Creighton have 1 open special education matter.

###### i. Special Education Settlement Recommendation: I.H.

1. There is a settlement recommendation for compensatory education for student I.H. for \$57,500.00 compensatory education benefit and reasonable attorney fees not to exceed twelve thousand five hundred dollars (\$12,500.00).
2. Mr. Thompson asked for a motion to accept and approve the legal update
3. Mr. Savoy made a motion to accept and approve the settlement recommendation for compensatory education for student I.H. for \$57,500.00 compensatory education benefit and reasonable attorney fees not to exceed twelve thousand five hundred dollars (\$12,500.00 and Mr. Savoy second that motion.



4. By a majority vote the motion to accept and approve the settlement recommendation was approved

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

**VI. Board Action Items**

**i. Universal Creighton Charter School**

**a. Resolution C21-22-015: Special Education Settlement Recommendation: I.H.**

1. Mr. Thompson asked for a motion to accept and approve Resolution C21-22-015.
2. Mr. Savoy made a motion to accept and approve Resolution C21-22-015 and Mr. Tenant second that motion.
3. By a majority vote Resolution C21-22-015 was approved.

**RESOLVED**, that the Board of Trustees authorizes Universal Education Company, through the Superintendent or her designee, in the form attached, to execute, and deliver, a settlement agreement for compensatory education for student I.H. for \$57,500.00 compensatory education benefit and reasonable attorney fees not to exceed twelve thousand five hundred dollars (\$12,500.00)

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

**b. Resolution C21-22-016: 2022-2023 Academic Calendar**

1. Mr. Thompson asked for a motion to table Resolution C21-22-016.
2. Mr. Savoy made a motion to table Resolution C21-22-016 and Mr. Perez second that motion.
3. By a majority vote Resolution C21-22-016 was approved.

**RESOLVED**, that the Board of Trustees authorizes Universal Education Management, through the Superintendent or her designee, in the form attached, to produce the 2022 - 2023 Academic Calendar, which reflects the school year to begin July 1, 2022, through June 30, 2023, to align the ending of the school year closely to the School District of Philadelphia year ending.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

**c.**

**d. Resolution C21-22-017: Curriculum Purchase Request: McGraw-Hill**

4. Mr. Thompson asked for a motion to table Resolution C21-22-017.
5. Mr. Savoy made a motion to table Resolution C21-22-017 and Mr. Tenant second that motion.
6. By a majority vote Resolution C21-22-017 was approved.



**RESOLVED**, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for instructional supplies from **McGraw-Hill** for special education curriculum in an amount not to exceed **\$15, 627.20** for Creighton.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

**e. Resolution C21-22-018: Curriculum Purchase Request: Teach Town**

7. Mr. Thompson asked for a motion to table Resolution C21-22-018.
8. Mr. Savoy made a motion to table Resolution C21-22-018 and Mr. Tenant second that motion.
9. By a majority vote Resolution C21-22-018 was approved.

**RESOLVED**, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for instructional supplies from **Teach Town** education curriculum in an amount not to exceed **\$25,801.70** for Creighton.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

**f. Resolution C21-22-019: Curriculum Purchase Request: School Specialty**

10. Mr. Thompson asked for a motion to table Resolution C21-22-019.
11. Mr. Savoy made a motion to table Resolution C21-22-019 and Mr. Tenant second that motion.
12. By a majority vote Resolution C21-22-019 was approved.

**RESOLVED**, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for instructional supplies from **School Specialty** education curriculum in an amount not to exceed **\$17,981.31** for Creighton.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

**VII. Public Comments**

- a. There were no public comments.

**VIII. New Business**

**a. Board Nominations Board Member**

- a. Mr. Savoy made a motion to open the floor nominations, Mr. Perez second that motion.
- b. By a majority vote the motion to open the floor for nominations passed.
- c. The Board discussed the vacancy for Board Member.
- d. Mr. Savoy made a motion to nominate Amina Saunders to be a member of the Board of Trustees for Universal Creighton. Mr. Perez second that motion.



e. By a majority vote the motion to accept and approve Amina Saunders as member of the Universal Creighton Board of Trustees was approved

**IX. Adjournment**

a. The meeting concluded at 5:05 p.m.

