



Public Meeting of the Board of Trustees
for
Universal Creighton Charter School
Meeting held Virtually via Zoom
June 14, 2022 at 6:00 PM
Meeting Minutes

BOARD MEMBERS PRESENT:

1. Garland Thompson
2. Curtis Savoy
3. Orlando Perez
4. Amina Saunders

BOARD MEMBERS ABSENT:

1. Gail Greene
2. Roger Tenant

Meeting called to Order at 6:15pm

I. Meeting Minutes

- a. The Meeting Minutes from April 27, 2022 were reviewed by board members prior to board meeting. Board Members discussed and made corrections to the meeting minutes.
 - a. Mr. Thompson asked for a motion to accept and approve the April 27, 2022 Meeting Minutes with additions and corrections.
 - b. Mr. Savoy made a motion to approve the April 27, 2022 Meeting Minutes with additions and Corrections and Mr. Perez second that motion.
 - c. By a majority vote the April 27, 2022 Meeting Minutes were approved.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

II. Committee Reports

i. Financial Report

a. Creighton Charter School

1. **Profit/Loss and Budget Statement:** Mr. Michael Horsey Presented the Finance Report for Creighton Charter School.
2. Board members were given copies the Creighton finance report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Creighton Financial report.
4. Mr. Thompson asked for a motion to approve the Creighton Financial Report.
5. Mr. Savoy made a motion to accept and approve Creighton Finance report and Mr. Perez second that motion.
6. By a majority vote the Creighton Financial report was accepted and approved unanimously.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**



ii. HR Committee Reports

a. Creighton Charter School

1. Mrs. Hinson-Threadgill presented the HR report for Creighton Charter School.
2. Board members were given copies the Creighton HR report which was reviewed by board members prior to the board meeting.
3. The HR report included:
 - Current Vacancies and vacancies for the 2022-2023 School year
 - 2021-2022 Terminations and Resignations
 - New Hires and Salaries for 2021-2022 school years
 - New Hires and Salaries for positions that will begin during 2022-2023 School year
4. There was discussion amongst board members regarding the Creighton HR report.
5. Mr. Thompson asked for a motion to approve the Creighton HR report.
6. Mr. Savoy made a motion to accept and approve Creighton HR report and Mr. Perez second that motion.
7. By a unanimous vote the Creighton HR report were accepted and approved.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

iii. Facilities Committee Reports

b. Creighton Charter School

1. Mr. Tenant presented the Facilities report for Creighton Charter School.
2. Board members were given copies the Creighton facilities report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Creighton facilities report.
4. Mr. Thompson asked for a motion to approve the Creighton facilities report.
5. Mr. Savoy made a motion to accept and approve Creighton facilities report and Mr. Perez second that motion.
6. By a majority vote the Creighton Facilities report were accepted and approved unanimously.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

III. Presentations

i. Creighton Monthly Reports

- a. Principal. Baldwin presented a Creighton's monthly school report.
 1. Creighton's total enrollment is 705. Creighton enrollment cap is 741.
 2. Creighton implements Positive Behavioral Intervention and Supports (PBIS) through a Multi-Tiered System of Support (MTSS) for behavior. The three (3) tiered system is as follows:
 - a. Tier 1- the base level of school behavior that is applied to all scholars as school policy



- b. Tier 2- Develop individual positive behavior support plans, including: mentorship, monthly team meetings with STS providers, Group Counseling and individual counseling
 - c. Tier 3- referral for evaluation for specialized services, Bi-weekly agency and school based meetings.
3. Creighton’s leadership team is in the process of identifying scholars that are in need of behavioral support. There are 6 scholars that carried over from the previous school year.
 4. Creighton has a goal to achieve a ten (10) percent gain in all subject of scholars performing proficient or advanced.
 5. Creighton will continue to promote a system-wide culture of safety, effective engagement, cultural competency, and customer service There was some discussion regarding the Creighton Principal report
 6. Mr. Thompson asked for a motion to approve the Creighton Principal Report
 7. Mr. Savoy made a motion to approve the Creighton Principal Report and Ms. Saunders second that motion.
 8. By a majority vote the Creighton Principal Report was approved unanimously.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

ii. Central Office Report

1. Dr. Nixon presented the Central Office report for Creighton.
 1. Universal Schools joined the PA Department of Education for their upcoming Virtual SDB Cohort!
 2. System Design Benchmarking- Teams benchmark their districts against the policies and practices associated with the highest-performing education jurisdictions in the world to consider how their own system could be redesigned to accelerate excellence, equity, and efficiency.
 3. Future Ready PA Index is live and the following indicators are displayed.
 - Proficient or Advanced on Pennsylvania State Assessments
 - English Language Growth and Attainment
 - Early Indicators of Success
 - Industry-Based Learning
 - Rigorous Courses of Study
 - Post-Secondary Transition to School, Military, or Work
 4. Dr. Nixon will meet with the academic committee chairs to review and go the school’s ratings.
 5. There was some discussion about the Central Office Report.
 6. Mr. Thompson asked for a motion to approve the Central Office Report.
 7. Mr. Savoy made a motion to approve the Central Office Report and Mr. Perez second that motion.
 8. By a unanimous vote the Central Office Report was approved.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0 m**



IV. Board Action Items

i. Universal Creighton Charter School

a. Resolution C21-22-014: Charter Renewal Resolution

1. Mr. Thompson asked for a motion to accept Resolution C21-22-014.
2. Mr. Savoy made a motion to accept and approve Resolution C21-22-014 and Mr. Perez second that motion.
3. By a majority vote Resolution C21-22-014 was approved.

RESOLVED, that **Garland Thompson**, Chairman shall be authorized to execute and deliver the Charter Renewal Agreement (“Agreement”) for a term of five years and shall be in the name of and on behalf of the Corporation under its corporate seal and to deliver, any and all documents and instruments necessary to the performance of or required in furtherance of any act hereby authorized with respect to the Agreement (as hereinafter described), and for the Corporation to comply with any and all obligations within the Agreement and perform any acts as the authorized officer may in his or her discretion deem reasonably necessary, proper and included within the scope of the provisions of this authorization;

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

b. Resolution C21-22-015: 2022-2023 Operating Budget

1. Mr. Thompson asked for a motion to accept Resolution C21-22-015.
2. Mr. Savoy made a motion to accept and approve Resolution C21-22-015 and Ms. Saunders second that motion.
3. By a majority vote Resolution C21-22-015 was approved.

RESOLVED, that the Board of Trustees authorizes the Universal Community Homes, through the Chief Financial Officer or his designee, in the form attached, to produce the 2022 - 2023 Operating Budget, to which include the salary and benefits of employees, other operating expenses and revenue for the period commencing July 1, 2022, through June 30, 2023.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

c. Resolution C21-22-016: 2022-2023 Board Calendar

1. Mr. Thompson asked for a motion to accept Resolution C21-22-016.
2. Mr. Savoy made a motion to accept and approve Resolution C21-22-016 and Ms. Saunders second that motion.
3. By a majority vote Resolution C21-22-016 was approved.

RESOLVED, that the Board of Trustees authorize Universal Education Management, through the Superintendent or her designee, in the form attached, to produce the 2022 - 2023 Board Meeting Calendar, which reflects Board



Meetings will begin September 1, 2022, through June 30, 2023, to reflect meetings to be held monthly throughout the school year.

- **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

d. Resolution C21-22-017: Management Agreements

1. Mr. Thompson asked for a motion to accept Resolution C21-22-017.
2. Mr. Savoy made a motion to accept and approve Resolution C21-22-0147 and Ms. Saunders second that motion.
3. By a majority vote Resolution C21-22-017 was approved.

RESOLVED, that the Board of Trustees authorizes Universal Education Company, through the Superintendent or her designee, in the form attached, to execute and deliver the management agreements for UEC and UCH to begin effective July 1, 2022, through June 30, 2027 to the School District of Philadelphia Charter Schools Office.

- **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

e. Resolution C21-22-018: Curriculum Purchase Request: Children Literacy Initiative

1. Mr. Thompson asked for a motion to accept Resolution C21-22-018.
2. Mr. Savoy made a motion to accept and approve Resolution C21-22-018 and Mr. Perez second that motion.
3. By a majority vote Resolution C21-22-018 was approved.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for instructional supplies from **Children Literacy Initiative** education curriculum in an amount not to exceed **\$100, 026.99** for Creighton.

- **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

f. Resolution C21-22-019: Curriculum Purchase Request: IXL Learning

1. Mr. Thompson asked for a motion to accept Resolution C21-22-019.
2. Mr. Savoy made a motion to accept and approve Resolution C21-22-019 and Ms. Saunders second that motion.
3. By a majority vote Resolution C21-22-019 was approved.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for instructional supplies from **IXL Learning** education curriculum in an amount not to exceed **\$15, 750** for Creighton.

- **Board Vote:**
 - **Yes: 4**



- **No: 0**
- **Abstain: 0**

g. Resolution C21-22-020: Curriculum Purchase Request: Curriculum Associates

1. Mr. Thompson asked for a motion to accept Resolution C21-22-020.
2. Mr. Savoy made a motion to accept and approve Resolution C21-22-020 and Ms. Saunders second that motion.
3. By a majority vote Resolution C21-22-020 was approved.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for instructional supplies from **Curriculum Associates** education curriculum in an amount not to exceed **\$32,082** for Creighton.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

h. Resolution C21-22-021: School Policies Update

1. Mr. Thompson asked for a motion to accept Resolution C21-22-021.
2. Mr. Savoy made a motion to table Resolution C21-22-021 and Ms. Saunders second that motion.
3. By a majority vote Resolution C21-22-021 was approved.

RESOLVED, that the Board of Trustees authorizes Universal Education Management, through the Superintendent or her designee, to update and revise school policies and bring the Policies in Compliance with School District of Philadelphia and PA Charter Law requirements.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

i. Resolution C21-22-022: UFOS Technology Initiative Policy

1. Mr. Thompson asked for a motion to accept Resolution C21-22-022.
2. Mr. Savoy made a motion to accept and approve Resolution C21-22-022 and Ms. Saunders second that motion.
3. By a majority vote Resolution C21-22-022 was approved.

RESOLVED, that the Board of Trustees authorizes Universal Education Management, through the Superintendent or her designee, to produce and implement the Universal Technology Initiative: Chromebook and iPad policy to create a collaborative learning environment for all learners using technology. for Universal Creighton Charter School.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**



- **Abstain: 0**

j. Resolution C21-22-023: Facilities Request: Cement Step Repairs

1. Mr. Thompson asked for a motion to accept Resolution C21-22-023.
2. Mr. Savoy made a motion to accept and approve Resolution C21-22-023 and Ms. Saunders second that motion.
3. By a majority vote Resolution C21-22-023 was approved.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a contract to repair the cement steps at the school from **Mark Cement** in an amount not to exceed **\$70,750** for Creighton.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

k. Resolution C21-22-024: Facilities Purchase Request: Lighting repairs

1. Mr. Thompson asked for a motion to accept Resolution C21-22-024.
2. Mr. Savoy made a motion to accept and approve Resolution C21-22-024 and Ms. Saunders second that motion.
3. By a majority vote Resolution C21-22-024 was approved.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Community Homes, through the Chief Operating Officer or her designee, of a contract to install and repair the lighting in the school auditorium from **Maximum Electric Service** in an amount not to exceed **\$19,796.20** for Creighton.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

l. Resolution C21-22-025: Technology Purchase Request: Chromebooks

1. Mr. Thompson asked for a motion to accept Resolution C21-22-025.
2. Mr. Savoy made a motion to accept and approve Resolution C21-22-025 and Ms. Saunders second that motion.
3. By a majority vote Resolution C21-22-025 was approved.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Community Homes, through the Chief Operating Officer or her designee, of a contract to purchase _____ Chromebooks from **CDW** in an amount not to exceed **\$102,140** for Creighton.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**



V. Public Comments

- a. There were no public comments.

VI. Adjournment

- a. The meeting concluded at 8:45 p.m.

