



Universal Family of Schools Board of Trustees Application Form

Thank you for your interest in serving as a member of the Board of Trustees of Universal Family of Schools. Serving on the board is a rewarding experience and an opportunity for personal and professional growth. Completing this form will help you understand the skills and time/resource commitments of this leadership position. You may find it helpful to read through the entire application and Board Member Responsibilities before you begin filling it out.

Please return the completed application and your resume to the Universal Companies, Attn: Latoya Finney 800 S. 15th Street, Philadelphia, PA 19146 or by email to lfinney@universalcompanies.org.

This application will be kept confidential and on file at the corporate office. Applications are used by the Board's Nominating Committee to identify and evaluate potential board candidates. All new trustees are elected by a majority vote of current board members.

Board Member Responsibilities

1. Serves a minimum of one (1) three-year or (1) five-year term on the Board. Eligible to serve two (2) terms if re-elected.
2. Attend a minimum of two (2) Trustee events each month (includes board meetings and committee meetings). The Full Board of Trustees meets the 3rd Tuesday or Thursday of every month from 6:00 p.m. to 8:00 p.m.
3. Makes a serious commitment to participate actively in Board committee work. The UFOS Board is a working board where each Trustee chairs a committee.
4. Stays informed about committee matters, is prepared for meetings, and reviews and comments on minutes and reports.
5. Builds a collegial working relationship with other committee members that contributes to consensus.
6. Participates in the school's annual evaluation and planning efforts.
7. Participates in the advancement of the strategic plan of UFOS.

Candidate Information

Name: _____

Home Phone Number: _____ Cell Number: _____

Address: _____

Email address (please write it carefully):

Where you recommended to the board? If yes, by whom?

Which Board of Trustees are you interested in joining? Please check all that apply.

- Universal Alcorn - Vare – Audenried combined Board of Trustees
- Universal Creighton Board of Trustees
- Universal Institute Board of Trustees

Briefly describe why you would like to join our Board of Trustees:

Your current organizational affiliations (names of the organization and your role(s):

1. _____
2. _____
3. _____
4. _____

Which of your skills would you like to utilize on the Board? Check those that apply:

- | | | |
|--|---|--|
| <input type="checkbox"/> Board development | <input type="checkbox"/> Financial management | <input type="checkbox"/> Training |
| <input type="checkbox"/> Strategic planning | <input type="checkbox"/> Fundraising | <input type="checkbox"/> Marketing |
| <input type="checkbox"/> Staffing / HR | <input type="checkbox"/> Evaluation | <input type="checkbox"/> Volunteer management |
| <input type="checkbox"/> Program development | <input type="checkbox"/> Community networking | <input type="checkbox"/> Facilities management |

Other skill(s) of yours that you would like to utilize? _____

What would you like to get for yourself out of your participation on the Board, e.g., what types of experiences, skills to develop, interests to cultivate for you, etc.?

If you join the Board, you agree that you can provide at least 2-4 hours a month in attendance to Board and Committee meetings, and that you do not have any conflict-of-interest in participating on the Board.

Signature: _____ Date: _____