



Public Meeting of the Combined Board of Trustees  
 for  
 Universal Alcorn Charter School  
 Universal Vare Charter School  
 Universal Audenried Charter High School  
*Meeting held Virtually via Zoom*  
*December 20, 2022 at 6:00 PM*  
**Meeting Minutes**

**BOARD MEMBERS PRESENT:**

1. Curtis Savoy
2. Christopher Hill
3. Dr. Patricia Williams – Diaw
4. Wendell Holmes

**Meeting called to Order at 6:05pm**

**I. Meeting Minutes**

- i. The meeting minutes from December 15, 2022 were reviewed by board members prior to board meeting. Board members discussed and made corrections to the meeting minutes.
  - a. Mr. Savoy asked for a motion to accept and approve the December 15, 2022 Meeting Minutes with additions and corrections.
  - b. Dr. Diaw made a motion to approve the December 15, 2022 meeting minutes with additions and Corrections and Mr. Holmes second that motion.
  - c. By a unanimous vote the December 15, 2022 meeting minutes were approved.
    - **Board Vote:**
      - **Yes: 4**
      - **No: 0**
      - **Abstain: 0**
- ii. The meeting minutes from October 18, 2022 were reviewed by board members prior to board meeting. Board members discussed and made corrections to the meeting minutes.
  - a. Mr. Savoy asked for a motion to accept and approve the October 18, 2022 Meeting Minutes with additions and corrections.
  - b. Mr. Hill made a motion to approve the October 18, 2022 meeting minutes with additions and Corrections and Dr. Diaw second that motion.
  - c. By a unanimous vote the October 18, 2022 meeting minutes were approved.
    - **Board Vote:**
      - **Yes: 4**
      - **No: 0**
      - **Abstain: 0**

**II. Committee Reports**

**i. Financial Report**

**a. Alcorn Charter School**

1. **Profit/Loss and Budget Statement:** Charter Choice financial management consultant. Kevin Corcoran presented the finance report for Alcorn Charter School.
2. Board members were given copies the Alcorn finance report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Alcorn financial report.



4. Mr. Savoy asked for a motion to approve the Alcorn financial report.
5. Mr. Hill made a motion to accept and approve Alcorn finance report and Mr. Holmes second that motion.
6. By a unanimous vote the Alcorn financial report was accepted and approved.
  - **Board Vote:**
    - **Yes: 4**
    - **No: 0**
    - **Abstain: 0**

**b. Vare Charter School**

1. **Profit/Loss and Budget Statement:** Charter Choice financial management consultant. Kevin Corcoran presented the finance report for Vare Charter School.
2. Board members were given copies the Vare finance report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Vare financial report.
4. Mr. Savoy asked for a motion to approve the Vare financial report.
5. Mr. Holmes made a motion to accept and approve Vare finance report and Mr. Hill second that motion.
6. By a unanimous vote the Vare Financial Report was accepted and approved.
  - **Board Vote:**
    - **Yes: 4**
    - **No: 0**
    - **Abstain: 0**

**c. Audenried Charter High School**

1. **Profit/Loss and Budget Statement:** Charter Choice financial management consultant. Kevin Corcoran presented the finance report for Audenried Charter School.
2. Board members were given copies the Audenried finance report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Audenried financial report.
4. Mr. Savoy asked for a motion to approve the Audenried financial report.
5. Mr. Holmes made a motion to accept and approve Audenried finance report and Mr. Hill second that motion.
6. By a unanimous vote the Audenried Financial report was accepted and approved.
  - **Board Vote:**
    - **Yes: 4**
    - **No: 0**
    - **Abstain: 0**

**ii. Facilities Committee Reports**

**a. Alcorn Charter School**

1. Mr. Hill presented the facilities report for Alcorn Charter School.
2. Board members were given copies the Alcorn facilities report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Alcorn facilities report.
4. Mr. Savoy asked for a motion to approve the Alcorn facilities report.



5. Mr. Holmes made a motion to accept and approve Alcorn facilities report and Dr. Diaw second that motion.
6. By a unanimous vote the Alcorn facilities report were accepted and approved.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

**b. Vare Charter School**

1. Mr. Hill presented the facilities report for Vare Charter School.
2. Board members were given copies the Vare facilities report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Vare facilities report.
4. Mr. Savoy asked for a motion to approve the Vare facilities report.
5. Dr. Diaw made a motion to accept and approve Vare facilities report and Mr. Holmes second that motion.
6. By a unanimous vote the Vare facilities report were accepted and approved.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

**c. Audenried Charter High School**

1. Mr. Hill presented the facilities report for Audenried Charter School.
2. Board members were given copies the Audenried facilities report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Audenried facilities report.
4. Mr. Savoy asked for a motion to approve the Audenried facilities report.
5. Dr. Diaw made a motion to accept and approve Audenried facilities report and Mr. Holmes second that motion.
6. By a unanimous vote the Audenried facilities report were accepted and approved.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

**III. Presentations**

**i. Central Office Report**

- a. Dr. Nixon presented the Central Office report for Alcorn, Vare and Audenried.
  1. Universal recommended the use of masks for all scholars, staff, and visitors inside buildings following the Thanksgiving break.
  2. All Universal Schools will continue to follow the guidance outlined by the Philadelphia Department of Public Health.
  3. 2022-2023 Focus: Individual Reading Plans are being implemented for all scholars reading below grade level.
  4. Principal Leadership – The November Principal’s meeting/ instructional rounds was held on November 10, 2022, at Alcorn. The topics discussed were:



- Operations Updates
  - Classroom Instructional Rounds/Mission Elements Observations
  - Individual Reading Improvement Plan Execution 4.
  - Academic Presentation
  - Organizational Compliance Site Visits Trends/Updates
  - Act 13 7. Attendance Policy Reminders
5. The first cohort of the “Universal Aspiring Teacher Certification Program.” Includes 16 Universal teachers. This initiative is in partnership with LaSalle University and is designed to build our teaching staff within the Universal Family of Schools.
  6. Universal Schools joined the PA Department of Education for their upcoming Virtual SDB Cohort!
  7. System Design Benchmarking- Teams benchmark their districts against the policies and practices associated with the highest-performing education jurisdictions in the world to consider how their own system could be redesigned to accelerate excellence, equity, and efficiency.
  8. Future Ready PA Index is live and the following indicators are displayed.
    - Proficient or Advanced on Pennsylvania State Assessments
    - English Language Growth and Attainment
    - Early Indicators of Success
    - Industry-Based Learning
    - Rigorous Courses of Study
    - Post-Secondary Transition to School, Military, or Work
  9. Mr. Savoy asked for a motion to approve the Central Office Report.
  10. Dr. Diaw made a motion to approve the Central Office Report and Mr. Hill second that motion.
  11. By a unanimous vote the Central Office Report was approved.

- **Board Vote:**
  - **Yes: 4**
  - **No: 0**
  - **Abstain: 0**

#### IV. Board Action Items

##### i. Universal Alcorn Charter School

###### a. Resolution AL22-23-007: 2022-2023 Service Agreement I AM B.U.M.I.

1. Mr. Savoy asked for a motion to accept and approve Resolution AL22-23-007.
2. Mr. Hill made a motion to accept and approve Resolution AL22-23-007 and Dr. Diaw second that motion.
3. By a majority vote Resolution AL22-23-007 was approved.

**RESOLVED**, that the Board of Trustees authorizes Universal Education Company, through the Superintendent or her designee, in the form attached, to execute, and deliver, a Contract with I AM B.U.M.I. for the period commencing December 21, 2022 through June 15, 2023 in an amount not to exceed \$13,000

- **Board Vote:**
  - **Yes: 4**
  - **No: 0**
  - **Abstain: 0**

##### ii. Universal Vaire Charter School

###### a. Resolution V22-23-010: 2022-2023 Service Agreement: I AM B.U.M.I.

1. Mr. Savoy asked for a motion to accept and approve Resolution V22-23-010.



2. Dr. Diaw made a motion to accept and approve Resolution V22-23-010 and Mr. Hill second that motion.
3. By a majority vote Resolution V22-23-010 was approved.

**RESOLVED**, that the Board of Trustees authorizes Universal Education Company, through the Superintendent or her designee, in the form attached, to execute, and deliver, a Contract with I AM B.U.M.I. for the period commencing December 21, 2022 through June 15, 2023 in an amount not to exceed \$13,000

**Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

**iii. Universal Aundenried Charter School**

**a. Resolution AU22-23-012: CTE Advisory**

1. Mr. Savoy asked for a motion to accept and approve Resolution AU22-23-012.
2. Dr. Diaw made a motion to accept and approve Resolution AU22-23-012 and Mr. Hill second that motion.
3. By a majority vote Resolution AU22-23-012 was approved.

**RESOLVED**, that the Board of Trustees authorizes Universal Education Company, through the Superintendent or her designee, and the Career and Technical Director to continue obtaining the crucial support of industry professionals by membership in the Occupational Advisory Committees for the five State approved programs at Universal Aundenried Charter High School.

**FURTHER RESOLVED** the Board authorizes the members of the Occupational advisory committee to provide industry specific feedback on the curriculum, supplies, equipment, and certifications that each program utilizes to ensure that all graduates are prepared for entry into a high wage career.

**Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

**b. Resolution AU22-23-013: Newsela**

1. Mr. Savoy asked for a motion to accept and approve Resolution AU22-23-013.
2. Mr. Hill made a motion to accept and approve Resolution AU22-23-013 and Dr. Diaw second that motion.
3. By a majority vote Resolution AU22-23-013 was approved.

**RESOLVED**, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for curriculum from **Newsela** for education curriculum in an amount not to exceed **\$11,700** for Aundenried.

**Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

**V. Public Comments**

- a. There were no public comments

**VI. Adjournment**

- a. The meeting concluded at 8:17 p.m.

