



Public Meeting of the Board of Trustees
for
Universal Creighton Charter School
Meeting held Virtually via Zoom
March 21, 2023 at 6:00 PM
Meeting Minutes

BOARD MEMBERS PRESENT:

1. Garland Thompson
2. Orlando Perez
3. Amina Saunders

BOARD MEMBERS ABSENT:

1. Gail Greene

Meeting called to Order at 6:05pm

I. Meeting Minutes

- i. The meeting minutes from January 31, 2023 were reviewed by board members prior to board meeting. Board members discussed and made corrections to the meeting minutes.
 - a. Mr. Thompson asked for a motion to accept and approve the January 31, 2023 meeting minutes with additions and corrections.
 - b. Mrs. Saunders made a motion to approve the January 31, 2023 meeting minutes with additions and corrections and Mr. Perez second that motion.
 - c. By a majority vote the January 31, 2023 meeting minutes were approved.
 - **Board Vote:**
 - **Yes: 3**
 - **No: 0**
 - **Abstain: 0**

II. Committee Reports

i. Financial Report

a. Creighton Charter School

1. **Profit/Loss and Budget Statement:** Mr. Michael Horsey Presented the Finance Report for Creighton Charter School.
2. Board members were given copies the Creighton finance report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Creighton Financial report.
4. Mr. Thompson asked for a motion to approve the Creighton Financial Report.
5. Ms. Saunders made a motion to accept and approve Creighton Finance report and Mr. Perez second that motion.
6. By a majority vote the Creighton Financial report was accepted and approved unanimously.
 - **Board Vote:**
 - **Yes: 3**
 - **No: 0**
 - **Abstain: 0**



III. Presentations

i. Creighton Monthly Reports

- a. Principal. Baldwin presented a Creighton's monthly school report.
 1. Creighton's total enrollment increased and is currently at 725.
 2. Creighton began its partnership with Children's Literacy Initiative.
 3. Creighton will continue to promote a system-wide culture of safety, effective engagement, cultural competency, and customer service.
 4. There was some discussion regarding the Creighton Principal report
 5. Mr. Thompson asked for a motion to approve the Creighton Principal Report
 6. Mrs. Saunders made a motion to approve the Creighton Principal Report and Mr. Perez second that motion.
 7. By a majority vote the Creighton Principal Report was approved unanimously.
 - **Board Vote:**
 - **Yes: 3**
 - **No: 0**
 - **Abstain: 0**

ii. Central Office Report

- a. Dr. Nixon, presented the Central Office report for Creighton.
 1. All Universal Schools will continue to follow the guidance outlined by the Philadelphia Department of Public Health.
 2. Individual Reading Improvement Plans (IRIPS) are being implemented for all scholars who are reading below grade level.
 3. Dr. Nixon presented the 2023-2024 Academic Calendar, with the fiscal year beginning July 1, 2023 through June 30, 2024.
 4. The 23-24 academic calendar has a total of 181 days for scholars and 193 days for staff.
 5. The first day of school for scholars is September 5, 2023. The last day for scholars is June 14, 2024.
 6. There was some discussion about the Central Office Report.
 7. Mr. Thompson asked for a motion to approve the Central Office Report.
 8. Ms. Saunders made a motion to approve the Central Office Report and Mr. Perez second that motion.
 9. By a unanimous vote the Central Office Report was approved.
 - **Board Vote:**
 - **Yes: 3**
 - **No: 0**
 - **Abstain: 0**

b. Legal Report

- a. Dana King presented the legal update and special education legal matters. Creighton has two (2) open special education matter.
 - i. **Special Education Settlement Recommendation: J.P.**
 1. There is a settlement recommendation for compensatory education for student J.P. for \$36,000.00 compensatory education benefit and reasonable attorney fees not to exceed four thousand dollars (\$4,000.00)
 2. Mr. Thompson asked for a motion to accept and approve the legal update



3. Ms. Saunders made a motion to accept and approve the settlement recommendation for compensatory education for student J.P. for \$36,000.00 compensatory education benefit and reasonable attorney fees not to exceed four thousand dollars (\$4,000.00).
 4. By a majority vote the motion to accept and approve the settlement recommendation was approved
 - **Board Vote:**
 - **Yes: 3**
 - **No: 0**
 - **Abstain: 0**
- ii. Special Education Settlement Recommendation: N.V.**
5. There is a settlement recommendation for compensatory education for student N.V. for \$91,000.00 compensatory education benefit and reasonable attorney fees not to exceed twenty-five thousand two hundred dollars (\$25,200.00).
 6. Mr. Thompson asked for a motion to accept and approve the legal update
 7. Ms. Saunders made a motion to accept and approve the settlement recommendation for compensatory education for student N.V. for \$91,000.00 compensatory education benefit and reasonable attorney fees not to exceed twenty-five thousand two hundred dollars (\$25,200.00).
 8. By a majority vote the motion to accept and approve the settlement recommendation was approved
 - **Board Vote:**
 - **Yes: 3**
 - **No: 0**
 - **Abstain: 0**

IV. Board Action Items

a. Universal Creighton Charter School

i. Resolution C22-23-017: 2023-2024 Academic Calendar

1. Mr. Thompson asked for a motion to accept and approve Resolution C22-23-017.
2. Ms. Saunders made a motion to accept Resolution C22-23-017 and Mr. Perez second that motion.
3. By a majority vote Resolution C22-23-017 was accepted and approved unanimously.

RESOLVED, that the Board of Trustees authorizes Universal Education Management, through the Superintendent or her designee, in the form attached, to produce the 2023 - 2024 Academic Calendar, which reflects the school year to begin July 1, 2023, through June 30, 2024, to align the ending of the school year closely to the School District of Philadelphia year ending.

- **Board Vote:**
 - **Yes: 3**
 - **No: 0**
 - **Abstain: 0**

ii. Resolution C22-23-018: Special Education Settlement Recommendation: J.P.

1. Mr. Thompson asked for a motion to accept and approve Resolution C22-23-018.
2. Ms. Saunders made a motion to accept Resolution C22-23-018 and Mr. Perez second that motion.



3. By a majority vote Resolution C22-23-018 was accepted and approved unanimously.

RESOLVED, that the Board of Trustees authorizes Universal Education Company, through the Superintendent or her designee, in the form attached, to execute, and deliver, a settlement agreement for compensatory education for student J.P. for \$36,000.00 compensatory education benefit and reasonable attorney fees not to exceed four thousand dollars (\$4,000.00).

➤ **Board Vote:**

- **Yes: 3**
- **No: 0**
- **Abstain: 0**

iii. Resolution C22-23-019: Special Education Settlement Recommendation: N.V.

1. Mr. Thompson asked for a motion to accept and approve Resolution C22-23-019.
2. Ms. Saunders made a motion to accept Resolution C22-23-019 and Mr. Perez second that motion.
3. By a majority vote Resolution C22-23-019 was accepted and approved unanimously.

RESOLVED, that the Board of Trustees authorizes Universal Education Company, through the Superintendent or her designee, in the form attached, to execute, and deliver, a settlement agreement for compensatory education for student N.V. for \$91,000.00 compensatory education benefit and reasonable attorney fees not to exceed twenty-five thousand two hundred dollars (\$25,200.00)

➤ **Board Vote:**

- **Yes: 3**
- **No: 0**
- **Abstain: 0**

iv. Resolution C22-23-020: 2022-2023 Service Agreement: I AM B.U.M.I.

1. Mr. Thompson asked for a motion to accept and approve Resolution C22-23-020.
2. Ms. Saunders made a motion to accept Resolution C22-23-020 and Mr. Perez second that motion.
3. By a majority vote Resolution C22-23-020 was accepted and approved unanimously.

RESOLVED, that the Board of Trustees authorizes Universal Education Company, through the Superintendent or her designee, in the form attached, to execute, and deliver, a Contract with I AM B.U.M.I. for the period commencing April 1, 2023 through April 30, 2023 in an amount not to exceed \$13,000

➤ **Board Vote:**

- **Yes: 3**
- **No: 0**
- **Abstain: 0**

V. Public Comments

- a. There were no public comments.

VI. Adjournment

- a. Ms. Saunders made a motion to adjourn and Mr. Perez second that motion
- b. The meeting concluded at 6:45 p.m.

