



Special Public Meeting of the Board of Trustees
for
Universal Institute Charter School
Meeting held Virtually via Zoom
August 28, 2023 at 6:00 PM
Meeting Minutes

Board Members Present:

1. Salima Rabb
2. Michelle Martin
3. David Thompson

Meeting called to Order at 6:10pm

I. Meeting Minutes

- a. The Meeting Minutes from June 28, 2023 were reviewed by board members prior to board meeting. Board Members discussed and made corrections to the meeting minutes.
 1. Ms. Rabb asked for a motion to accept and approve the June 28, 2023 Meeting Minutes with additions and corrections.
 2. Ms. Martin made a motion to approve the June 28, 2023 Meeting Minutes with additions and Corrections and Mr. Thompson second that motion.
 3. By unanimous vote the June 28, 2023 Meeting Minutes were approved.

➤ **Board Vote:**

- **Yes: 3**
- **No: 0**
- **Abstain: 0**

- b. The Meeting Minutes from July 13, 2023 were tabled.

II. Board Action Items

i. Universal Institute Charter School

a. Resolution I23-24-002: 2023-2024 Service Agreement: Youth Court

1. Ms. Rabb asked for a motion to accept and approve Resolution I23-24-002.
2. Mr. Thompson made a motion to accept and approve Resolution I23-24-002 and Ms. Martin second that motion.
3. By a majority vote Resolution I23-24-002 was approved.

RESOLVED, that the Board of Trustees authorizes Universal Education Company, through the Superintendent or her designee, in the form attached, to execute, and deliver, a Contract with Philadelphia Community Youth Court for the period commencing September 1, 2023 through June 30, 2024.

➤ **Board Vote:**

- **Yes: 3**
- **No: 0**
- **Abstain: 0**

b. Resolution I23-24-003: 2023-2024 Service Agreement: Pillars of Peace

1. Ms. Rabb asked for a motion to accept and approve Resolution I23-24-003.
2. Mr. Thompson made a motion to accept and approve Resolution I23-24-003 and Ms. Martin second that motion.
3. By a majority vote Resolution I23-24-003 was approved.



RESOLVED, that the Board of Trustees authorizes Universal Education Company, through the Superintendent or her designee, in the form attached, to execute, and deliver, a Contract with Pillars of Peace for the period commencing September 1, 2023 through June 30, 2024.

➤ **Board Vote:**

- **Yes: 3**
- **No: 0**
- **Abstain: 0**

c. Resolution I23-24-004: Curriculum Purchase Request: Great Minds

4. Ms. Rabb asked for a motion to accept and approve Resolution I23-24-004.
5. Mr. Thompson made a motion to accept and approve Resolution I23-24-004 and Ms. Martin second that motion.
6. By a majority vote Resolution I23-24-004 was approved.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase from **Great Minds for** instructional supplies in an amount not to exceed \$ _____ for UICS.

➤ **Board Vote:**

- **Yes: 3**
- **No: 0**
- **Abstain: 0**

d. Resolution I23-24-005: Curriculum Purchase Request: SAVVAS

7. Ms. Rabb asked for a motion to accept and approve Resolution I23-24-005.
8. Mr. Thompson made a motion to accept and approve Resolution I23-24-005 and Ms. Martin second that motion.
9. By a majority vote Resolution I23-24-005 was approved.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase from **SAVASS for** instructional supplies in an amount not to exceed \$ _____ for UICS.

➤ **Board Vote:**

- **Yes: 3**
- **No: 0**
- **Abstain: 0**

e. Resolution I23-24-006: Curriculum Purchase Request: Curriculum Associates

10. Ms. Rabb asked for a motion to accept and approve Resolution I23-24-006.
11. Mr. Thompson made a motion to accept and approve Resolution I23-24-006 and Ms. Martin second that motion.
12. By a majority vote Resolution I23-24-006 was approved.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase from **Curriculum Associates for** instructional supplies in an amount not to exceed \$ _____ for UICS.

➤ **Board Vote:**

- **Yes: 3**



- **No: 0**
- **Abstain: 0**

f. Resolution I23-24-007: Curriculum Purchase Request: Carnegie Learning

13. Ms. Rabb asked for a motion to accept and approve Resolution I23-24-007.
14. Mr. Thompson made a motion to accept and approve Resolution I23-24-007 and Ms. Martin second that motion.
15. By a majority vote Resolution I23-24-007 was approved.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase from **Carnegie Learning for** instructional supplies in an amount not to exceed \$ _____ for UICS.

➤ **Board Vote:**

- **Yes: 3**
- **No: 0**
- **Abstain: 0**

III. Public Comments

- a. There were no public comments.

IV. Adjournment

- a. The meeting concluded at 6:58 p.m.

