



Public Meeting of the Board of Trustees
for
Universal Creighton Charter School
Meeting held Virtually via Zoom
January 9, 2024 at 6:00 PM
Meeting Minutes

BOARD MEMBERS PRESENT:

1. Garland Thompson
2. Orlando Perez
3. Amina Saunders

Meeting called to Order at 6:01pm

I. Meeting Minutes

- i. The meeting minutes from December 21, 2023 were reviewed by board members prior to board meeting. Board members discussed and made corrections to the meeting minutes.
 - a. Mr. Thompson asked for a motion to accept and approve the December 21, 2023 meeting minutes with additions and corrections.
 - b. Mrs. Saunders made a motion to approve the December 21, 2023 meeting minutes with additions and corrections and Mr. Perez second that motion.
 - c. By a majority vote the December 21, 2023 meeting minutes were approved.
 - **Board Vote:**
 - **Yes: 3**
 - **No: 0**
 - **Abstain: 0**
- ii. The meeting minutes from November 14, 2023 were reviewed by board members prior to board meeting. Board members discussed and made corrections to the meeting minutes.
 - a. Mr. Thompson asked for a motion to accept and approve the November 14, 2023 meeting minutes with additions and corrections.
 - b. Mrs. Saunders made a motion to approve the November 14, 2023 meeting minutes with additions and corrections and Mr. Perez second that motion.
 - c. By a majority vote the November 14, 2023 meeting minutes were approved.
 - **Board Vote:**
 - **Yes: 3**
 - **No: 0**
 - **Abstain: 0**

II. Committee Reports

i. Financial Report

a. Creighton Charter School

1. **Profit/Loss and Budget Statement:** Mr. Michael Horsey Presented the Finance Report for Creighton Charter School.
2. Board members were given copies the Creighton finance report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Creighton Financial report.
4. Mr. Thompson asked for a motion to approve the Creighton Financial Report.



5. Ms. Saunders made a motion to accept and approve Creighton Finance report and Mr. Perez second that motion.
6. By a majority vote the Creighton Financial report was accepted and approved unanimously.
 - **Board Vote:**
 - **Yes: 3**
 - **No: 0**
 - **Abstain: 0**

ii. HR Committee Reports

a. Creighton Charter School

1. Board members were given copies the Creighton HR report which was reviewed by board members prior to the board meeting.
2. The HR report included:
 - Current vacancies for the 2023-2024 School year
 - 2023-2024 Terminations and Resignations
 - New Hires and Salaries for 2023-2024 school years
3. There was discussion amongst board members regarding the Creighton HR report.
4. Mr. Thompson asked for a motion to approve the Creighton HR report
5. Mrs. Saunders made a motion to approve the Creighton HR report and Mr. Perez second that motion.
6. By a majority vote the Creighton HR report was approved unanimously.

iii. Facilities Committee Report

b. Creighton Charter School

1. Lawrence Threadgill Presented the facilities report for Creighton Charter School.
2. Board members were given copies the Creighton facilities report which was reviewed by board members prior to the board meeting.
3. The repairs to the leak in the first-floor women's bathroom were completed.
4. Maintenance installed radiators covers in classrooms in the main building.
5. The new refrigerator for the teacher's lounge has been purchased.
6. New student lockers on the third-floor are scheduled to be delivered December 15th.
7. There was discussion amongst board members regarding the Creighton facilities report
8. Mr. Thompson asked for a motion to approve the Creighton facilities report
9. Mrs. Saunders made a motion to approve the Creighton facilities report and Mr. Perez second that motion.
10. By a majority vote the Creighton facilities report was approved unanimously.
 - **Board Vote:**
 - **Yes: 3**
 - **No: 0**
 - **Abstain: 0**

III. Presentations

i. Creighton Monthly Reports

- a. Assistant Principal Mr. Creighton presented a Creighton's monthly school report.
 1. Creighton's total enrollment is currently at 674.
 2. Creighton will continue to promote a system-wide culture of safety, effective engagement, cultural competency, and customer service.
 3. There was some discussion regarding the Creighton Principal report



4. Mr. Thompson asked for a motion to approve the Creighton Principal Report
5. Mrs. Saunders made a motion to approve the Creighton Principal Report and Mr. Perez second that motion.
6. By a majority vote the Creighton Principal Report was approved unanimously.
 - **Board Vote:**
 - **Yes: 3**
 - **No: 0**
 - **Abstain: 0**

ii. Legal Report

- a. Dana King presented the legal update and special education legal matters. Creighton have an open special education matter.

i. Special Education Settlement Recommendation: A.R.

1. There is a settlement recommendation for compensatory education for student A.R. for \$40,800 compensatory education benefit and reasonable attorney fees not to exceed \$14,000.
2. Mr. Thompson asked for a motion to accept and approve the legal update
3. Mrs. Saunders made a motion to accept and approve the settlement recommendation for compensatory education for student A.R. for \$40,800 compensatory education benefit and reasonable attorney fees not to exceed \$14,000 and Mr. Perez second that motion.
4. By a majority vote the motion to accept and approve the settlement recommendation was approved
 - **Board Vote:**
 - **Yes: 3**
 - **No: 0**
 - **Abstain: 0**

IV. Board Action Items

a. Universal Creighton Charter School

i. Resolution C23-24-012: Special Education Settlement Recommendation: A.R.

1. Mr. Thompson asked for a motion to accept and approve Resolution C23-24-012.
2. Ms. Saunders made a motion to accept Resolution C23-24-012 and Mr. Perez second that motion.
3. By a majority vote Resolution C23-24-012 was accepted and approved unanimously.

RESOLVED, that the Board of Trustees authorizes Universal Education Company, through the Superintendent or her designee, in the form attached, to execute, and deliver, a settlement agreement for compensatory education for student A.R. for 40,800 compensatory education benefit and reasonable attorney fees not to exceed \$14,000

- **Board Vote:**
 - **Yes: 3**
 - **No: 0**
 - **Abstain: 0**

ii. Resolution C23-24-013: Technology Purchase Request: CDW

4. Mr. Thompson asked for a motion to accept and approve Resolution C23-24-013.



5. Ms. Saunders made a motion to accept Resolution C23-24-013 and Mr. Perez second that motion.
6. By a majority vote Resolution C23-24-013 was accepted and approved unanimously.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Community Homes, through the Chief Operating Officer or her designee, of a purchase from **CDW** for 100 student Chromebooks in an amount not to exceed **\$21,600** for Creighton.

➤ **Board Vote:**

- **Yes: 3**
- **No: 0**
- **Abstain: 0**

iii. Resolution C23-24-014: Student Activity Purchase Request

7. Mr. Thompson asked for a motion to accept and approve Resolution C23-24-014.
8. Ms. Saunders made a motion to accept Resolution C23-24-014 and Mr. Perez second that motion.
9. By a majority vote Resolution C23-24-014 was accepted and approved unanimously.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for Student Activity, in an amount not to exceed **\$16,698.29** for Creighton.

➤ **Board Vote:**

- **Yes: 3**
- **No: 0**
- **Abstain: 0**

V. Public Comments

- a. There were no public comments.

VI. Adjournment

- a. Ms. Saunders made a motion to adjourn and Mr. Perez second that motion
- b. The meeting concluded at 6:55PM

