



Public Meeting of the Combined Board of Trustees
for
Universal Alcorn Charter School
Universal Vare Charter School
Universal Audenried Charter High School
Meeting held Virtually via Zoom
October 17, 2023 at 6:00 PM
Meeting Minutes

BOARD MEMBERS PRESENT:

1. Christopher Hill
2. Dr. Patricia Williams-Diaw
3. Keith Pretlow
4. Michael Rice

BOARD MEMBERS ABSENT:

1. Wendell Holmes

Meeting called to Order at 6:05pm

I. Meeting Minutes

- i. The meeting minutes from September 19, 2023 were reviewed by board members prior to board meeting. Board members discussed and made corrections to the meeting minutes.
 - a. Mr. Hill asked for a motion to accept and approve the September 19, 2023 Meeting Minutes with additions and corrections.
 - b. Mr. Rice made a motion to approve the September 19, 2023 meeting minutes with additions and Corrections and Mr. Pretlow second that motion.
 - c. By a unanimous vote the September 19, 2023 meeting minutes were approved.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

II. Committee Reports

i. Financial Report

a. Alcorn Charter School

1. **Profit/Loss and Budget Statement:** Charter Choice financial management consultant. Kevin Corcoran presented the finance report for Alcorn Charter School.
2. Board members were given copies the Alcorn finance report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Alcorn financial report.
4. Mr. Hill asked for a motion to approve the Alcorn financial report.
5. Mr. Pretlow made a motion to accept and approve Alcorn finance report and Dr. Diaw second that motion.
6. By a unanimous vote the Alcorn financial report was accepted and approved.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**



b. **Vare Charter School**

1. **Profit/Loss and Budget Statement:** Charter Choice financial management consultant. Kevin Corcoran presented the finance report for Vare Charter School.
2. Board members were given copies the Vare finance report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Vare financial report.
4. Mr. Hill asked for a motion to approve the Vare financial report.
5. Mr. Pretlow made a motion to accept and approve Vare finance report and Dr. Diaw second that motion.
6. By a unanimous vote the Vare Financial Report was accepted and approved.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

c. **Audenried Charter High School**

1. **Profit/Loss and Budget Statement:** Charter Choice financial management consultant. Kevin Corcoran presented the finance report for Audenried Charter School.
2. Board members were given copies the Audenried finance report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Audenried financial report.
4. Mr. Hill asked for a motion to approve the Audenried financial report.
5. Mr. Pretlow made a motion to accept and approve Audenried finance report and Dr. Diaw second that motion.
6. By a unanimous vote the Audenried Financial report was accepted and approved.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

ii. **HR Committee Reports**

a. **Alcorn Charter School**

1. Dr. Nixon, presented the HR report for Alcorn Charter School, on behalf of the Chief Operating Officer.
2. Board members were given copies the Alcorn HR report which was reviewed by board members prior to the board meeting.
3. The HR report included:
 - Current vacancies for the 2023-2024 School year
 - 2023-2024 Terminations and Resignations
 - New Hires and Salaries for 2023-2024 school years
4. There was discussion amongst board members regarding the Alcorn HR report.
5. Mr. Hill asked for a motion to approve the Alcorn HR report.
6. Mr. Pretlow made a motion to accept and approve Alcorn HR report and Dr. Diaw second that motion.
7. By a unanimous vote the Alcorn HR report were accepted and approved.



- **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

b. Vare Charter School

1. Dr. Nixon presented the HR report for Vare Charter School on behalf of the Chief Operating Officer.
2. Board members were given copies the Vare HR report which was reviewed by board members prior to the board meeting.
3. The HR report included:
 - Current vacancies for the 2023-2024 School year
 - 2023-2024 Terminations and Resignations
 - New Hires and Salaries for 2023-2024 school years
4. There was discussion amongst board members regarding the Vare HR report.
5. Mr. Hill asked for a motion to approve the Vare HR report.
6. Dr. Diaw made a motion to accept and approve Vare HR report and Mr. Pretlow second that motion.
7. By a unanimous vote the Vare HR report were accepted and approved

- **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

c. Audenried Charter High School

1. Dr. Nixon, presented the HR report for Audenried Charter School on behalf of the Chief Operating Officer.
2. Board members were given copies the Audenried HR report which was reviewed by board members prior to the board meeting.
3. The HR report included:
 - Current vacancies for the 2023-2024 School year
 - 2023-2024 Terminations and Resignations
 - New Hires and Salaries for 2023-2024 school years
4. There was discussion amongst board members regarding the Audenried HR report.
5. Mr. Hill asked for a motion to approve the Audenried HR report.
6. Dr. Diaw made a motion to accept and approve Audenried HR report and Mr. Pretlow second that motion.
7. By a unanimous vote the Audenried HR report were accepted and approved.

- **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

iii. Facilities Committee Reports

a. Alcorn Charter School

1. Lawrence Threadgill Presented the facilities report for Alcorn Charter School.
2. Board members were given copies the Alcorn facilities report which was reviewed by board members prior to the board meeting.



3. There was discussion amongst board members regarding the Alcorn facilities report.
4. Mr. Hill asked for a motion to approve the Alcorn facilities report.
5. Mr. Pretlow made a motion to accept and approve Alcorn facilities report and Mr. Rice second that motion.
6. By a unanimous vote the Alcorn facilities report were accepted and approved.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

b. Vare Charter School

1. Lawrence Threadgill Presented the facilities report for Vare Charter School.
2. Board members were given copies the Vare facilities report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Vare facilities report.
4. Mr. Hill asked for a motion to approve the Vare facilities report.
5. Dr. Diaw made a motion to accept and approve Vare facilities report and Mr. Pretlow second that motion.
6. By a unanimous vote the Vare facilities report were accepted and approved.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

c. Audenried Charter High School

1. Lawrence Threadgill Presented the facilities report for Audenried Charter School.
2. Board members were given copies the Audenried facilities report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Audenried facilities report.
4. Mr. Hill asked for a motion to approve the Audenried facilities report.
5. Mr. Pretlow made a motion to accept and approve Audenried facilities report and Mr. Rice second that motion.
6. By a unanimous vote the Audenried facilities report were accepted and approved.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

III. Presentations

i. Central Office Report

1. Dr. Nixon presented the 2023-2024 ACE Summer Preview draft reports for Alcorn, Audenried and Vare.
2. The Charter School Office released the rating for the charter school performance and compliance in 2 domains:
 - Academic Success



- Organizational Compliance and Viability
- 3. Central Office is working with the principal to challenge the current ratings of “Does Not Meet Standard” for the 2 domains and provided supporting documents and evidence.
- 4. The CSO will provide feedback once they review the supporting documents and change the ratings to “Meets Standard”.
- 5. Mr. Hill asked for a motion to approve the Central Office Report.
- 6. Mr. Pretlow made a motion to approve the Central Office Report and Mr. Holmes second that motion.
- 7. By a unanimous vote the Central Office Report was approved.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

IV. Board Action Items

i. Universal Alcorn Charter School

a. Resolution AL23-24-007: 2023-2024 Service Agreement: I AM B.U.M.I.

1. Mr. Hill asked for a motion to accept and approve Resolution AL23-24-007.
2. Mr. Pretlow made a motion to accept and approve Resolution AL23-24-007 and Mr. Holmes second that motion.
3. By a majority vote Resolution AL23-24-007 was approved.

RESOLVED, that the Board of Trustees authorizes Universal Education Company, through the Superintendent or her designee, in the form attached, to execute, and deliver, a Contract with **I AM B.U.M.I.** in an amount not to exceed **\$27,000** for the period commencing November 1, 2023 through June 30, 2024

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

b. Resolution AL23-24-008: 2023-2024 Service Agreement: Eleone Dance Theater

1. Mr. Hill asked for a motion to accept and approve Resolution AL23-24-008.
2. Mr. Pretlow made a motion to accept and approve Resolution AL23-24-008 and Dr. Diaw second that motion.
3. By a majority vote Resolution AL23-24-008 was approved.

RESOLVED, that the Board of Trustees authorizes Universal Education Company, through the Superintendent or her designee, in the form attached, to execute, and deliver, a Contract with **Eleone Dance Theater** in an amount not to exceed **\$38,720** for the period commencing November 1, 2023 through June 30, 2024

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

c. Resolution AL23-24-009: 2023-2024 Service Agreement: Key Arts Production

1. Mr. Hill asked for a motion to accept and approve Resolution AL23-24-009.
2. Mr. Pretlow made a motion to accept and approve Resolution AL23-24-009 and Dr. Diaw second that motion.
3. By a majority vote Resolution AL23-24-009 was approved.



RESOLVED, that the Board of Trustees authorizes Universal Education Company, through the Superintendent or her designee, in the form attached, to execute, and deliver, a Contract with **Key Arts Production** in an amount not to exceed **\$26,000** for the period commencing November 1, 2023 through June 30, 2024

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

d. Resolution AL23-24-010: 2023-2024 Service Agreement: Eyes of Distinction

4. Mr. Hill asked for a motion to accept and approve Resolution AL23-24-010.
5. Mr. Pretlow made a motion to accept and approve Resolution AL23-24-010 and Mr. Holmes second that motion.
6. By a majority vote Resolution AL23-24-010 was approved.

RESOLVED, that the Board of Trustees authorizes Universal Education Company, through the Superintendent or her designee, in the form attached, to execute, and deliver, a Contract with **Eyes of Distinction** in an amount not to exceed **\$18,800** for the period commencing November 1, 2023 through June 30, 2024

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

ii. Universal VARE Charter School

a. Resolution V23-24-006: Copier Lease Agreement:

1. Mr. Hill asked for a motion to accept and approve Resolution V23-24-006.
2. Mr. Pretlow made a motion to accept and approve Resolution V23-24-006 and Dr. Diaw second that motion.
3. By a majority vote Resolution V23-24-006 was approved.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Community Homes, through the Chief Operating Officer or her designee, to execute and deliver a contract for a new leases agreement and copier equipment from **RICOH** in an amount not to exceed **\$16,235.28** for VARE.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

iii. Universal Aundenried Charter School

a. Resolution AU23-24-007: Student Activity Purchase Request: Chef Table

1. Mr. Hill asked for a motion to accept and approve Resolution AU23-24-007
2. Dr. Diaw made a motion to accept and approve Resolution AU23-24-007 and Mr. Pretlow second that motion.
3. By a majority vote Resolution AU23-24-007 was approved.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for senior activities from **Chef Table** in an amount not to exceed **\$10,680** for Aundenried



- **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

b. Resolution AU23-24-008: Facilities Purchase Request: TRANE

1. Mr. Hill asked for a motion to accept and approve Resolution AU23-24-008
2. Mr. Pretlow made a motion to accept and approve Resolution AU23-24-008 and Dr. Diaw second that motion.
3. By a majority vote Resolution AU23-24-008 was approved.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Community Homes, through the Chief Operating Officer or her designee, to execute and deliver a service agreement with **TRANE for HVAC system repairs** in an amount not to exceed **\$22,330** for Audenried.

- **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

V. Public Comments

- a. There were no public comments.

VI. Adjournment

- a. Mr. Pretlow made a motion to adjourn, and Mr. Rice second that motion.
- b. By unanimous vote the motion to adjourn passed.
- c. The meeting concluded at 8:25 p.m.

