



Special Public Meeting of the Board of Trustees
for
Universal Institute Charter School
Meeting held Virtually via Zoom
November 29, 2023 at 5:00 PM
Meeting Minutes

Board Members Present:

1. Salima Rabb
2. David Thompson

Board Members Absent:

1. Michelle Martin

Meeting called to Order at 5:04pm

I. Meeting Minutes

- a. The Meeting Minutes from October 30, 2023 were tabled.

II. Committee Reports

i. Financial Report

a. Institute Charter School

1. **Audit Statement:** Haefele, Flanagan & Co financial management consultant Jim Rogers presented the annual finance audit statement the fiscal year ending June 30, 2023 for Institute Charter School.
2. Board members were given copies the Institute annual finance statement for fiscal year ending June 30, 2023 which was reviewed by board members prior to the board meeting.
3. Institute received a clean opinion which is highest level of opinions a public certified accountant can issue.
4. There was discussion amongst board members regarding the Alcorn financial report.
5. Ms. Rabb asked for a motion to accept and approve the Institute financial annual finance statement for fiscal year ending June 30, 2023.
6. Mr. Thompson made a motion to accept and approve Institute finance annual finance statement for fiscal year ending June 30, 2023 and Ms. Rabb second that motion.
7. By a majority vote the Institute finance annual finance statement for fiscal year ending June 30, 2023 was accepted and approved unanimously.

➤ **Board Vote:**

- **Yes: 2**
- **No: 0**
- **Abstain: 0**

III. Board Action Items

i. Universal Institute Charter School

a. Resolution I23-24-015: FY23 Annual Financial Statment

1. Ms. Rabb asked for a motion to accept and approve Resolution I23-24-015.
2. Mr. Thompson made a motion to accept and approve Resolution I23-24-015 and Ms. Rabb second that motion.
3. By a majority vote Resolution I23-24-015 was approved.



RESOLVED, that the Board of Trustees authorizes Universal Community Homes, through the Chief Financial Officer or his designee, the execution, delivery, and performance by Haeefe, Flanagan & Co, the completion of the Annual Financial Audit for FY 2023 ending June 30, 2023 for Universal Institute Charter School

➤ **Board Vote:**

- **Yes: 2**
- **No: 0**
- **Abstain: 0**

IV. Public Comments

- a. Ms. Alieah, teacher, made a comment regarding the Institute's bottom line financial health.

V. Adjournment

- a. The meeting concluded at 5:40 p.m.

