



Public Meeting of the Board of Trustees
for
Universal Creighton Charter School
Meeting held Virtually via Zoom
May 7, 2024 at 6:00 PM
Meeting Minutes

BOARD MEMBERS PRESENT:

1. Garland Thompson
2. Orlando Perez
3. Amina Saunders

Meeting called to Order at 6:05pm

I. Meeting Minutes

- i. The meeting minutes from March 12, 2024 were reviewed by board members prior to board meeting. Board members discussed and made corrections to the meeting minutes.
 - a. Mr. Thompson asked for a motion to accept and approve the March 12, 2024 meeting minutes with additions and corrections.
 - b. Mrs. Saunders made a motion to approve the March 12, 2024 meeting minutes with additions and corrections and Mr. Perez second that motion.
 - c. By a majority vote the March 12, 2024 meeting minutes were approved.
 - **Board Vote:**
 - **Yes: 3**
 - **No: 0**
 - **Abstain: 0**

II. Committee Reports

i. Financial Report

a. Creighton Charter School

1. **Profit/Loss and Budget Statement:** Mr. Michael Horsey Presented the Finance Report for Creighton Charter School.
2. Board members were given copies the Creighton finance report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Creighton Financial report.
4. Mr. Thompson asked for a motion to approve the Creighton Financial Report.
5. Ms. Saunders made a motion to accept and approve Creighton Finance report and Mr. Perez second that motion.
6. By a majority vote the Creighton Financial report was accepted and approved unanimously.
 - **Board Vote:**
 - **Yes: 3**
 - **No: 0**
 - **Abstain: 0**

ii. HR Committee Reports

a. Creighton Charter School

1. Karina Dean, Director of Human Resources, presented the HR report.
2. Board members were given copies the Creighton HR report which was reviewed by board members prior to the board meeting.



3. The HR report included:
 - Current vacancies for the 2023-2024 School year
 - 2023-2024 Terminations and Resignations
 - New Hires and Salaries for 2023-2024 school years
4. There was discussion amongst board members regarding the Creighton HR report.
5. Mr. Thompson asked for a motion to approve the Creighton HR report
6. Mrs. Saunders made a motion to approve the Creighton HR report and Mr. Perez second that motion.
7. By a majority vote the Creighton HR report was approved unanimously.

iii. Facilities Committee Report

b. Creighton Charter School

1. There was no facilities committee report.

III. Presentations

i. Creighton Monthly Reports

- a. Assistant Principal Ronald Creighton presented Creighton’s monthly school report.
 1. Creighton’s total enrollment is currently at 674.
 2. Creighton will continue to promote a system-wide culture of safety, effective engagement, cultural competency, and customer service.
 3. There was some discussion regarding the Creighton Principal report
 4. Mr. Thompson asked for a motion to approve the Creighton Principal Report
 5. Mrs. Saunders made a motion to approve the Creighton Principal Report and Mr. Perez second that motion.
 6. By a majority vote the Creighton Principal Report was approved unanimously.
 - **Board Vote:**
 - **Yes: 3**
 - **No: 0**
 - **Abstain: 0**

ii. Central Office Report

- a. Dr. Nixon, presented the Central Office report for Creighton.
 1. Dr. Nixon presented the School Progress Report on Education and Equity (SPREE).
 2. The SPREE is a critical tool that shows each school’s progress towards the annual targets and its performance on other important measures like attendance and graduation rates.
 3. The SPREE is part of the District’s work to continually improve schools.
 4. The SPREE Provide a summary of how each school is performing and improving on the Goals & Guardrails and other important measures in the following areas: Reading and Language Arts, Math & Science, College and Career Readiness, Climate, Culture And Opportunity.
 5. Based on that information, each measure gets a color label (blue, green, yellow or red)
 6. The SPREE provides each school an overall level -- the combined result of its performance and improvement on each target or measure.
 7. There was some discussion about the Central Office Report.
 8. Mr. Thompson asked for a motion to approve the Central Office Report.



9. Ms. Saunders made a motion to approve the Central Office Report and Mr. Perez second that motion.
10. By a unanimous vote the Central Office Report was approved.
 - **Board Vote:**
 - **Yes: 3**
 - **No: 0**
 - **Abstain: 0**

IV. Board Action Items

a. Universal Creighton Charter School

i. Resolution C23-24-021: Curriculum Purchase Request: Wit and Wisdom

1. Mr. Thompson asked for a motion to accept and approve Resolution C23-24-021.
2. Ms. Saunders made a motion to accept Resolution C23-24-021 and Mr. Perez second that motion.
3. By a majority vote Resolution C23-24-021 was accepted and approved unanimously.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for student curriculum from **Wit and Wisdom**, in an amount not to exceed **\$18,568.78** for Creighton.

- **Board Vote:**
 - **Yes: 3**
 - **No: 0**
 - **Abstain: 0**

ii. Resolution C23-24-022: Curriculum Purchase Request: Eureka Math

1. Mr. Thompson asked for a motion to accept and approve Resolution C23-24-022.
2. Ms. Saunders made a motion to accept Resolution C23-24-022 and Mr. Perez second that motion.
3. By a majority vote Resolution C23-24-022 was accepted and approved unanimously.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for student curriculum from **Teach Town**, in an amount not to exceed **\$18,568.78** for Creighton.

- **Board Vote:**
 - **Yes: 3**
 - **No: 0**
 - **Abstain: 0**

iii. Resolution C23-24-023: Curriculum Purchase Request: McGraw Hill

1. Mr. Thompson asked for a motion to accept and approve Resolution C23-24-023.
2. Ms. Saunders made a motion to accept Resolution C23-24-023 and Mr. Perez second that motion.
3. By a majority vote Resolution C23-24-023 was accepted and approved unanimously.



RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for student curriculum from **McGraw Hill**, in an amount not to exceed **\$31,712.41** for Creighton.

- **Board Vote:**
- **Yes: 3**
 - **No: 0**
 - **Abstain: 0**

iv. **Resolution C23-24-024: Curriculum Purchase Request: Math and Problem Solving**

1. Mr. Thompson asked for a motion to accept and approve Resolution C23-24-024.
2. Ms. Saunders made a motion to accept Resolution C23-24-024 and Mr. Perez second that motion.
3. By a majority vote Resolution C23-24-024 was accepted and approved unanimously.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for student curriculum from **Math and Problem Solving**, in an amount not to exceed **\$42,400** for Creighton.

- **Board Vote:**
- **Yes: 3**
 - **No: 0**
 - **Abstain: 0**

v. **Resolution C23-24-025: Curriculum Purchase Request: IXL**

1. Mr. Thompson asked for a motion to accept and approve Resolution C23-24-025.
2. Ms. Saunders made a motion to accept Resolution C23-24-025 and Mr. Perez second that motion.
3. By a majority vote Resolution C23-24-025 was accepted and approved unanimously.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for student curriculum from **IXL**, in an amount not to exceed **\$12,250** for Creighton.

- **Board Vote:**
- **Yes: 3**
 - **No: 0**
 - **Abstain: 0**

vi. **Resolution C23-24-026: Curriculum Purchase Request: iReady**

1. Mr. Thompson asked for a motion to accept and approve Resolution C23-24-026.
2. Ms. Saunders made a motion to accept Resolution C23-24-026 and Mr. Perez second that motion.
3. By a majority vote Resolution C23-24-026 was accepted and approved unanimously.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for student curriculum from **iReady**, in an amount not to exceed **\$34,589.36** for Creighton.

- **Board Vote:**



- **Yes: 3**
- **No: 0**
- **Abstain: 0**

vii. Resolution C23-24-027: FRCPP: Flexible Instructional Day Plan

4. Mr. Thompson asked for a motion to accept and approve Resolution C23-24-027.
5. Ms. Saunders made a motion to accept Resolution C23-24-027 and Mr. Perez second that motion.
6. By a majority vote Resolution C23-24-027 was accepted and approved unanimously.

RESOLVED, the Board of Trustees authorize Universal Education Company through the Superintendent or her designee, in the form attached, to execute, and deliver the required state report Flexible Instructional Day Plan due in PDE's Future Ready Comprehensive Planning Portal for Creighton.

➤ **Board Vote:**

- **Yes: 3**
- **No: 0**
- **Abstain: 0**

V. Public Comments

- a. There were no public comments.

VI. Adjournment

- a. Ms. Saunders made a motion to adjourn and Mr. Perez second that motion
- b. The meeting concluded at 7:27PM

