



Public Meeting of the Combined Board of Trustees
for
Universal Alcorn Charter School
Universal Vare Charter School
Universal Audenried Charter High School
Meeting held at Universal Audenried Charter High School
3301 Tasker Street, Philadelphia PA 19145
June 18, 2024, at 6:00 PM
Meeting Minutes

BOARD MEMBERS PRESENT:

1. Christopher Hill
2. Keith Pretlow
3. Michael Rice
4. Trumell Lamb

BOARD MEMBERS ABSENT:

1. Dr. Patricia Williams-Diaw
2. Wendel Holmes

Meeting called to Order at 6:13pm

I. Meeting Minutes

- a. The meeting minutes from May 23, 2024, were reviewed by board members prior to board meeting. Board members discussed and made corrections to the meeting minutes.
 - a. Mr. Hill asked for a motion to accept and approve the May 23, 2024, meeting minutes with additions and corrections.
 - b. Mr. Pretlow made a motion to approve the May 23, 2024, meeting minutes with additions and Corrections and Mr. Rice second that motion.
 - c. By a majority vote the May 23, 2024, meeting minutes were approved.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**
- b. The meeting minutes from April 16, 2024, were reviewed by board members prior to board meeting. Board members discussed and made corrections to the meeting minutes.
 - d. Mr. Hill asked for a motion to accept and approve the April 16, 2024, meeting minutes with additions and corrections.
 - e. Mr. Pretlow made a motion to approve the April 16, 2024, meeting minutes with additions and Corrections and Mr. Rice second that motion.
 - f. By a majority vote the April 16, 2024, meeting minutes were approved.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

II. Committee Reports

i. Financial Report

a. Alcorn Charter School

1. **Profit/Loss and Budget Statement:** Charter Choice financial management consultant. Kevin Corcoran presented the finance report for Alcorn Charter School.



2. Board members were given copies the Alcorn finance report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Alcorn financial report.
4. Mr. Hill asked for a motion to approve the Alcorn financial report.
5. Mr. Pretlow made a motion to accept and approve Alcorn finance report and Mrs. Lamb second that motion.
6. By a unanimous vote the Alcorn financial report was accepted and approved.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 1- Dr. Diaw Abstain**

b. Vare Charter School

1. **Profit/Loss and Budget Statement:** Charter Choice financial management consultant. Kevin Corcoran presented the finance report for Vare Charter School.
2. Board members were given copies the Vare finance report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Vare financial report.
4. Mr. Hill asked for a motion to approve the Vare financial report.
5. Mr. Pretlow made a motion to accept and approve Vare finance report and Mr. Rice second that motion.
6. By a unanimous vote the Vare Financial Report was accepted and approved.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

c. Audenried Charter High School

1. **Profit/Loss and Budget Statement:** Charter Choice financial management consultant. Kevin Corcoran presented the finance report for Audenried Charter School.
2. Board members were given copies the Audenried finance report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Audenried financial report.
4. Mr. Hill asked for a motion to approve the Audenried financial report.
5. Mr. Pretlow made a motion to accept and approve Audenried finance report and Mrs. Lamb second that motion.
6. By a unanimous vote the Audenried Financial report was accepted and approved.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

ii. HR Committee Reports

a. Alcorn Charter School



1. Karina Dean, Director of Human Resources presented the HR report for Alcorn Charter School.
2. Board members were given copies the Alcorn HR report which was reviewed by board members prior to the board meeting.
3. The HR report included:
 - Current vacancies for the 2023-2024 School year
 - 2023-2024 Terminations and Resignations
 - New Hires and Salaries for 2024-2025 school year
 - Projected vacancies for 2024-2025 school year
4. There was discussion amongst board members regarding the Alcorn HR report.
5. Mr. Hill asked for a motion to approve the Alcorn HR report.
6. Mr. Pretlow made a motion to accept and approve Alcorn HR report and Mrs. Lamb second that motion.
7. By a unanimous vote the Alcorn HR report was accepted and approved.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

b. Vare Charter School

1. Karina Dean, Director of Human Resources presented the HR report for Vare Charter School.
2. Board members were given copies the Vare HR report which was reviewed by board members prior to the board meeting.
3. The HR report included:
 - Current vacancies for the 2023-2024 School year
 - 2023-2024 Terminations and Resignations
 - New Hires and Salaries for 2024-2025 school year
 - Projected vacancies for 2024-2025 school year
4. There was discussion amongst board members regarding the Vare HR report.
5. Mr. Hill asked for a motion to approve the Vare HR report.
6. Mr. Pretlow made a motion to accept and approve Vare HR report and Mr. Rice second that motion.
7. By a unanimous vote the Vare HR report was accepted and approved
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

c. Audenried Charter High School

1. Karina Dean, Director of Human Resources presented the HR report for Audenried Charter School.
2. Board members were given copies the Audenried HR report which was reviewed by board members prior to the board meeting.
3. The HR report included:
 - Current vacancies for the 2023-2024 School year
 - 2023-2024 Terminations and Resignations
 - New Hires and Salaries for 2024-2025 school years
 - Projected vacancies for 2024-2025 school years



4. There was discussion amongst board members regarding the Audenried HR report.
5. Mr. Hill asked for a motion to approve the Audenried HR report.
6. Mr. Pretlow made a motion to accept and approve Audenried HR report and Mrs. Lamb second that motion.
7. By a unanimous vote the Audenried HR report were accepted and approved.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

iii. **Facilities Committee Reports**

a. **Alcorn Charter School**

1. Lawrence Threadgill Presented the facilities report for Alcorn Charter School.
2. Board members were given copies the Alcorn facilities report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Alcorn facilities report.
4. Mr. Hill asked for a motion to approve the Alcorn facilities report.
5. Mr. Pretlow made a motion to accept and approve Alcorn facilities report and Mr. Rice second that motion.
6. By a unanimous vote the Alcorn facilities report was accepted and approved.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

b. **Vare Charter School**

1. Lawrence Threadgill Presented the facilities report for Vare Charter School.
2. Board members were given copies the Vare facilities report which was reviewed by board members prior to the board meeting.
3. There was discussion amongst board members regarding the Vare facilities report.
4. The board request facilities to contact the Charter school Office regarding leaks at the McDaniels Annex building.
5. Mr. Hill asked for a motion to approve the Vare facilities report.
6. Mr. Pretlow made a motion to accept and approve Vare facilities report and Mrs. Lamb second that motion.
7. By a unanimous vote the Vare facilities report was accepted and approved.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

c. **Audenried Charter High School**

1. Lawrence Threadgill Presented the facilities report for Audenried Charter School.
2. Board members were given copies the Audenried facilities report which was reviewed by board members prior to the board meeting.



3. There was discussion amongst board members regarding the Audenried facilities report.
4. Mr. Hill asked for a motion to approve the Audenried facilities report.
5. Mr. Pretlow made a motion to accept and approve Audenried facilities report and Mr. Rice second that motion.
6. By a unanimous vote the Audenried facilities report were accepted and approved.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

III. Presentations

a. Central Office Report

- i. Dr. Nixon presented the Central office report for Alcorn, Vare and Audenried.
 1. Dr. Nixon introduced the 2024-2029 Academic Plan, for all three schools.
 2. Academic Plan 2024-2029 will serve as a roadmap that will guide education transformation in Universal Schools.
 3. The Academic Plan is rooted in Universal’s Shared Values and Belief System.
 4. Universal is committed to being an innovative and national leader in urban education passionately pursuing the vision of its founder, Kenny Gamble, to educate and create career options for inner city youth and improve the quality of life in their neighborhoods
 5. Dr. Nixon requested that board members review the academic plans during the summer as there will be a full presentation when school resume in September.
 6. There was some discussion regarding the Central Office report.
 7. Mr. Hill asked for a motion to approve the Central Office Report.
 8. Mr. Pretlow made a motion to approve the Central Office Report and Mrs. Lamb second that motion.
 9. By a unanimous vote the Central Office Report was approved.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

b. Climate, Culture and Safety Report

- i. Kelli Woods, Director of Climate Culture and Safety presented the Climate, Culture and Safety report for Alcorn, Vare and Audenried.
 1. Universal Charter Schools received a PCCD grant for security improvements.
 2. The schools are updating their Emergency Operations Plans (EOP) and Emergency Operations Guides for the 2024-2025 school year.
 3. Mrs. Woods introduced the safety plan, for all three schools.
 4. There was some discussion regarding the Climate, Culture and Safety report.
 5. Mr. Hill asked for a motion to approve the Climate, Culture and Safety report.
 6. Mr. Pretlow made a motion to approve the Climate, Culture and Safety report and Mr. Rice second that motion.
 7. By a unanimous vote the Climate, Culture and Safety report was approved.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**



IV. Board Action Items

i. Universal Alcorn Charter School

a. Resolution AL23-24-018: 2024-2025 Operating Budget

1. Mr. Hill asked for a motion to accept and approve Resolution AL23-24-018.
2. Mr. Holmes made a motion to accept and approve Resolution AL23-24-018 and Dr. Diaw second that motion.
3. By a majority vote Resolution AL23-24-018 was approved.

RESOLVED, that the Board of Trustees authorizes the Universal Community Homes, through the Chief Financial Officer or his designee, in the form attached, to produce the 2024 - 2025 Operating Budget, to which include the salary and benefits of employees, other operating expenses and revenue for the period commencing July 1, 2024, through June 30, 2025.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

b. Resolution AL23-24-019: 2024-2025 Board Meeting Calendar

1. Mr. Hill asked for a motion to accept and approve Resolution AL23-24-019.
2. Mr. Holmes made a motion to accept and approve Resolution AL23-24-019 and Dr. Diaw second that motion.
3. By a majority vote Resolution AL23-24-019 was approved.

RESOLVED, that the Board of Trustees authorize Universal Education Management, through the Superintendent or her designee, in the form attached, to produce the 2024 - 2025 Board Meeting Calendar, which reflects Board Meetings will begin September 1, 2024, through June 30, 2025, to reflect meetings to be held throughout the school year.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

c. Resolution AL23-24-020: PA Future Ready Comprehensive Plan Portal Reports

1. Mr. Hill asked for a motion to accept and approve Resolution AL23-24-020.
2. Mr. Holmes made a motion to accept and approve Resolution AL23-24-020 and Dr. Diaw second that motion.
3. By a majority vote Resolution AL23-24-020 was approved.

RESOLVED, the Board of Trustees authorize Universal Education Company through the Superintendent or her designee, in the form attached, to execute, and deliver the required state reports and Schoolwide Title I Comprehensive Plan due in PDE's Future Ready Comprehensive Planning Portal for Alcorn.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**



d. Resolution AL23-24-021: Fiscal Year 2024 Financial Audit Agreement

1. Mr. Hill asked for a motion to accept and approve Resolution AL23-24-021.
2. Mr. Holmes made a motion to accept and approve Resolution AL23-24-021 and Dr. Diaw second that motion.
3. By a majority vote Resolution AL23-24-021 was approved.

RESOLVED, that the Board of Trustees authorizes the Universal Community Homes, through the Chief Financial Officer or his designee, in the form attached, to execute and deliver a service agreement with Haeefe-Flanagan, to complete auditing services for the 2024 fiscal year ending June 30, 2024 in an amount not to exceed \$27,500 for Alcorn.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

e. Resolution AL23-24-022: Service Agreement Dunbar

1. Mr. Hill asked for a motion to accept and approve Resolution AL23-24-022.
2. Mr. Holmes made a motion to accept and approve Resolution AL23-24-022 and Dr. Diaw second that motion.
3. By a majority vote Resolution AL23-24-022 was approved.

RESOLVED, that the Board of Trustees authorizes Universal Education Management, through the Superintendent or her designee, in the form attached, to execute and deliver a service agreement with Dunbar Community Health, for community mental health and behavior health services in an amount not to exceed \$17,000 for Alcorn.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

f. Resolution AL23-24-023: Curriculum Purchase Request: Great Minds

1. Mr. Hill asked for a motion to accept and approve Resolution AL23-24-023.
2. Mr. Holmes made a motion to accept and approve Resolution AL23-24-023 and Dr. Diaw second that motion.
3. By a majority vote Resolution AL23-24-023 was approved.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for instructional supplies from **Great Minds** for education curriculum in an amount not to exceed **\$28,309.54** for Alcorn.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**



ii. **Universal Vare Charter School**

a. **Resolution V23-24-012: 2024-2025 Operating Budget**

1. Mr. Hill asked for a motion to accept and approve Resolution V23-24-012.
2. Mr. Pretlow made a motion to accept and approve Resolution V23-24-012 and Mr. Rice second that motion.
3. By a majority vote Resolution V23-24-012 was approved.

RESOLVED, that the Board of Trustees authorizes the Universal Community Homes, through the Chief Financial Officer or his designee, in the form attached, to produce the 2024 - 2025 Operating Budget, to which include the salary and benefits of employees, other operating expenses and revenue for the period commencing July 1, 2024, through June 30, 2025.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

b. **Resolution V23-24-013: 2024-2025 Board Meeting Calendar**

1. Mr. Hill asked for a motion to accept and approve Resolution V23-24-013.
2. Mr. Pretlow made a motion to accept and approve Resolution V23-24-013 and Mr. Rice second that motion.
3. By a majority vote Resolution V23-24-013 was approved.

RESOLVED, that the Board of Trustees authorize Universal Education Management, through the Superintendent or her designee, in the form attached, to produce the 2024 - 2025 Board Meeting Calendar, which reflects Board Meetings will begin September 1, 2024, through June 30, 2025, to reflect meetings to be held throughout the school year.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

c. **Resolution V23-24-014: PA Future Ready Comprehensive Plan Portal Reports**

1. Mr. Hill asked for a motion to accept and approve Resolution V23-24-014.
2. Mr. Pretlow made a motion to accept and approve Resolution V23-24-014 and Mr. Rice second that motion.
3. By a majority vote Resolution V23-24-014 was approved.

RESOLVED, the Board of Trustees authorize Universal Education Company through the Superintendent or her designee, in the form attached, to execute, and deliver the required state reports and Schoolwide Title I Comprehensive Plan due in PDE's Future Ready Comprehensive Planning Portal for Vare.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

d. **Resolution V23-24-015: Fiscal Year 2024 Financial Audit Agreement**

1. Mr. Hill asked for a motion to accept and approve Resolution V23-24-015.
2. Mr. Pretlow made a motion to accept and approve Resolution V23-24-015 and Mr. Rice second that motion.
3. By a majority vote Resolution V23-24-015 was approved.



RESOLVED, that the Board of Trustees authorizes the Universal Community Homes, through the Chief Financial Officer or his designee, in the form attached, to execute and deliver a service agreement with Haeefe-Flanagan, to complete auditing services for the 2024 fiscal year ending June 30, 2024 in an amount not to exceed \$27,500 for Vare.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

e. Resolution V23-24-016: Service Agreement: Dunbar

1. Mr. Hill asked for a motion to accept and approve Resolution V23-24-016.
2. Mr. Pretlow made a motion to accept and approve Resolution V23-24-016 and Mr. Rice second that motion.
3. By a majority vote Resolution V23-24-016 was approved.

RESOLVED, that the Board of Trustees authorizes Universal Education Management, through the Superintendent or her designee, in the form attached, to execute and deliver a service agreement with Dunbar Community Health, for community mental health and behavior health services in an amount not to exceed \$17,000 for Vare.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

f. Resolution V23-24-017: Curriculum Purchase Request: Great Minds

1. Mr. Hill asked for a motion to accept and approve Resolution V23-24-017
2. Mr. Pretlow made a motion to accept and approve Resolution V23-24-017 and Mr. Rice second that motion.
3. By a majority vote Resolution V23-24-017 was approved.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for instructional supplies from **Great Minds** for education curriculum in an amount not to exceed **\$11,652.36** for Vare.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

g. Resolution V23-24-018: Curriculum Purchase Request: Curriculum Associates

1. Mr. Hill asked for a motion to accept and approve Resolution V23-24-018
2. Mr. Pretlow made a motion to accept and approve Resolution V23-24-018 and Mr. Rice second that motion.
3. By a majority vote Resolution V23-24-018 was approved.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for instructional supplies from **Curriculum Associates** for education curriculum in an amount not to exceed **\$12,475** for Vare.



- **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

h. Resolution V23-24-019: Curriculum Purchase Request: Smart Lab

1. Mr. Hill asked for a motion to accept and approve Resolution V23-24-019
2. Mr. Pretlow made a motion to accept and approve Resolution V23-24-019 and Mr. Rice second that motion.
3. By a majority vote Resolution V23-24-019 was approved.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for instructional supplies from **Smart Lab** for education curriculum in an amount not to exceed **\$120,990** for Vare.

- **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

i. Resolution V23-24-020: Facilities Purchase Request: Chadwick

1. Mr. Hill asked for a motion to accept and approve Resolution V23-24-020
2. Mr. Pretlow made a motion to accept and approve Resolution V23-24-020 and Mr. Rice second that motion.
3. By a majority vote Resolution V23-24-020 was approved.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Community Homes, through the Chief Operating Officer or her designee, to execute and deliver a service agreement with **Chadwick for HVAC repairs** in an amount not to exceed **\$33,470** for Vare.

- **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

j. Resolution V23-24-021: Facilities Purchase Request: Elevator

1. Mr. Hill asked for a motion to accept and approve Resolution V23-24-021
2. Mr. Pretlow made a motion to accept and approve Resolution V23-24-021 and Mr. Rice second that motion.
3. By a majority vote Resolution V23-24-021 was approved.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Community Homes, through the Chief Operating Officer or her designee, to execute and deliver a service agreement with **TK Elevator for elevator repairs** in an amount not to exceed **\$6600** for Vare.

- **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

k. Resolution V23-24-022: Facilities Purchase Request: Sam Wexler Plumbing

1. Mr. Hill asked for a motion to accept and approve Resolution V23-24-022
2. Mr. Pretlow made a motion to accept and approve Resolution V23-24-022 and Mr. Rice second that motion.
3. By a majority vote Resolution V23-24-022 was approved.



RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Community Homes, through the Chief Operating Officer or her designee, to execute and deliver a service agreement with **Sam Wexler Plumbing for plumbing repairs** in an amount not to exceed **\$19,500** for Vare.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

iii. **Universal Aunderied Charter School**

a. **Resolution AU23-24-030: 2024-2025 Operating Budget**

1. Mr. Hill asked for a motion to accept and approve Resolution AU23-24-030
2. Dr. Diaw made a motion to accept and approve Resolution AU23-24-030 and Mr. Holmes second that motion.
3. By a majority vote Resolution AU23-24-030 was approved.

RESOLVED, that the Board of Trustees authorizes the Universal Community Homes, through the Chief Financial Officer or his designee, in the form attached, to produce the 2024 - 2025 Operating Budget, to which include the salary and benefits of employees, other operating expenses and revenue for the period commencing July 1, 2024, through June 30, 2025.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

l. **Resolution AU23-24-031: 2024-2025 Board Meeting Calendar**

1. Mr. Hill asked for a motion to accept and approve Resolution AU23-24-031.
2. Mr. Pretlow made a motion to accept and approve Resolution AU23-24-031 and Dr. Diaw second that motion.
3. By a majority vote Resolution AU23-24-031 was approved.

RESOLVED, that the Board of Trustees authorize Universal Education Management, through the Superintendent or her designee, in the form attached, to produce the 2024 - 2025 Board Meeting Calendar, which reflects Board Meetings will begin September 1, 2024, through June 30, 2025, to reflect meetings to be held throughout the school year

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

m. **Resolution AU23-24-032: PA Future Ready Comprehensive Plan Portal Reports**

1. Mr. Hill asked for a motion to accept and approve Resolution AU23-24-032.
2. Mr. Holmes made a motion to accept and approve Resolution AU23-24-032 and Dr. Diaw second that motion.
3. By a majority vote Resolution AU23-24-032 was approved.

RESOLVED, the Board of Trustees authorize Universal Education Company through the Superintendent or her designee, in the form attached, to execute, and



deliver the required state reports and ATSI Title I Comprehensive Plan due in PDE's Future Ready Comprehensive Planning Portal for Audenried.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

n. Resolution AU23-24-033: Fiscal Year 2024 Financial Audit Agreement

1. Mr. Hill asked for a motion to accept and approve Resolution AU23-24-033.
2. Mr. Holmes made a motion to accept and approve Resolution AU23-24-033 and Dr. Diaw second that motion.
3. By a majority vote Resolution AU23-24-033 was approved.

RESOLVED, that the Board of Trustees authorizes the Universal Community Homes, through the Chief Financial Officer or his designee, in the form attached, to execute and deliver a service agreement with Haeefe-Flanagan, to complete auditing services for the 2024 fiscal year ending June 30, 2024 in an amount not to exceed \$27,500 for Audenried.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

o. Resolution AU23-24-034: Facilities Purchase Request: (2) School Vans

1. Mr. Hill asked for a motion to accept and approve Resolution AU23-24-034.
2. Dr. Diaw made a motion to accept and approve Resolution AU23-24-034 and Mrs. Lamb second that motion.
3. By a majority vote Resolution AU23-24-034 was approved.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Community Homes, through the Chief Operating Officer or her designee, to execute and deliver a service agreement for the purchase of two 14 passenger vans in an amount not to exceed **\$160,000** for Audenried.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

p. Resolution AU23-24-035: Facilities Purchase Request: DM Cleaning Service

1. Mr. Hill asked for a motion to accept and approve Resolution AU23-24-035.
2. Mr. Holmes made a motion to accept and approve Resolution AU23-24-035 and Mrs. Lamb second that motion.
3. By a majority vote Resolution AU23-24-035 was approved.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Community Homes, through the Chief Operating Officer or her designee, to execute and deliver a service agreement with **DM Cleaning Service for floor cleaning** in an amount not to exceed **\$107,648** for Audenried.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**



q. Resolution AU23-24-036: Student Uniform Purchase Request: Cramers

1. Mr. Hill asked for a motion to accept and approve Resolution AU23-24-036.
2. Mr. Pretlow made a motion to accept and approve Resolution AU23-24-036 and Dr. Diaw second that motion.
3. By a majority vote Resolution AU23-24-036 was approved.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Education Company, through the Superintendent or her designee, of a purchase for student uniforms from **Cramers** in an amount not to exceed **\$38,379** for Audenried.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

r. Resolution AU23-24-037: Facilities Request: Heatwave Heating and Cooling

1. Mr. Hill asked for a motion to accept and approve Resolution AU23-24-037.
2. Mr. Holmes made a motion to accept and approve Resolution AU23-24-037 and Dr. Diaw second that motion.
3. By a majority vote Resolution AU23-24-037 was approved.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Community Homes, through the Chief Operating Officer or her designee, to execute and deliver a service agreement with **Heatwave Heating and Cooling** for an amount not to exceed \$ **19,115** for Audenried.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

s. Resolution AU23-24-038: Facilities Purchase Request: Hybrid Roofing

1. Mr. Hill asked for a motion to accept and approve Resolution AU23-24-038.
2. Mr. Pretlow made a motion to accept and approve Resolution AU23-24-038 and Mrs. Lamb second that motion.
3. By a majority vote Resolution AU23-24-038 was approved.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Community Homes, through the Chief Operating Officer or her designee, to execute and deliver a service agreement with **Hybrid Roofing** for roof repairs, in an amount not to exceed **\$279,000** for Audenried.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

t. Resolution AU23-24-039: Technology Purchase Request: Apple

1. Mr. Hill asked for a motion to accept and approve Resolution AU23-24-039.
2. Mr. Pretlow made a motion to accept and approve Resolution AU23-24-039 and Mrs. Lamb second that motion.
3. By a majority vote Resolution AU23-24-039 was approved.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Community Homes, through the Chief Operating Officer or her designee, to execute and deliver a service agreement with Apple **for the purchase of technology equipment** in an amount not to exceed **\$27,832** for Audenried.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

u. Resolution AU23-24-040: Facilities Purchase Request: American Flooring Inc.

1. Mr. Hill asked for a motion to accept and approve Resolution AU23-24-040.
2. Mr. Pretlow made a motion to accept and approve Resolution AU23-24-040 and Mrs. Lamb second that motion.
3. By a majority vote Resolution AU23-24-040 was approved.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Community Homes, through the Chief Operating Officer or her designee, to execute and deliver a service agreement with **American Flooring Inc. for renovations to the freshmen suite**, in an amount not to exceed **\$19,553** for Audenried.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

v. Resolution AU23-24-041: Facilities Purchase Request: Delta Brothers

1. Mr. Hill asked for a motion to accept and approve Resolution AU23-24-041.
2. Mr. Pretlow made a motion to accept and approve Resolution AU23-24-041 and Mrs. Lamb second that motion.
3. By a majority vote Resolution AU23-24-041 was approved.

RESOLVED, the Board of Trustees hereby authorizes the execution, delivery, and performance by Universal Community Homes, through the Chief Operating Officer or her designee, to execute and deliver a service agreement with **Delta Brothers to paint the interior of the building**, in an amount not to exceed **\$37,500** for Audenried.

➤ **Board Vote:**

- **Yes: 4**
- **No: 0**
- **Abstain: 0**

V. Public Comments

- a. Charles Reeves, community member, made a comment regarding the air conditioning system at Vare, and the time frame for repairs.

VI. Adjournment

- a. Mr. Pretlow made a motion to adjourn, and Mr. Rice second that motion.
- b. By unanimous vote the motion to adjourn passed.
- c. The meeting concluded at 8:30 p.m.

