



Special Public Meeting of the Board of Trustees  
for  
Universal Institute Charter School  
*Meeting held Virtually via Zoom*  
*July 11, 2024 at 12:00 PM*  
**Meeting Minutes**

**Board Members Present:**

1. Michelle Martin
2. Trumell Lamb

**Board Members Absent:**

1. David Thompson

**Meeting called to Order at 12:05pm**

**I. Meeting Minutes**

- a. The Meeting Minutes from June 13, 2024 were tabled.

**II. Board Action Items**

**i. Universal Institute Charter School**

**a. Resolution I24-25-001: Institute Charter HR Personnel Report**

1. Mrs. Martin asked for a motion to accept and approve Resolution I24-25-001.
2. Mrs. Lamb moved to accept and approve Resolution I24-25-001 and Mrs. Martin seconded that motion.
3. By a majority vote Resolution I24-25-001 was approved.

**RESOLVED**, that the Board of Trustees authorizes Universal Community Homes, through the Chief Operating Officer or her designee, in the form attached, to execute and deliver contracts for the 2024 - 2025 school year HR hires, to which include the salary and benefits of employees, including administration, teachers and staff.

**RESOLVED**, that the Board of Trustees authorizes Universal Community Homes, through the Chief Operating Officer or her designee, in the form attached, to execute and deliver a contract for the 2024 - 2025 school year HR hires, to which include the salary and benefits of Taleka Waters as Interim Principal for Universal Institute.

**FURTHER RESOLVED**, that the Board of Trustees authorizes Universal Community Homes, through the Chief Operating Officer or her designee, in the form attached, to terminate contracts for the 2024 - 2025 school year HR terminations, to which include the termination of salary and benefits of employees, including administration, teachers and staff.

➤ **Board Vote:**

- **Yes: 2**
- **No: 0**
- **Abstain: 0**

**III. Public Comments**

- a. There were no public comments.

**IV. Adjournment**

- a. The meeting concluded at 12:25 p.m.

