Public Meeting of the Combined Board of Trustees
for
Universal Alcorn Charter School
Universal Vare Charter School
Universal Audenried Charter High School
Meeting held Virtually via Zoom
October 21, 2025, at 6:00 PM
Meeting Minutes

BOARD MEMBERS PRESENT

Christopher Hill, Board President
Wendell Holmes, Trustee
Michael Rice, Trustee
Tramell Lamb, Trustee
Dr. Keith Pretlow, Trustee (joined during meeting)

STAFF AND PRESENTERS

Dr. Penny Nixon, Superintendent/CEO
Wallace Dawan, Chief Financial Officer
Latoya Finney, Board Secretary
Kevin Corcoran, Finance
Lawrence Threadgill, Director of Facilities
Aaron Stark, Principal, Universal Alcorn
Karen Howell-Toomer, Principal, Universal Vare

I. CALL TO ORDER

The Public Meeting of the Combined Board of Trustees of Universal Alcorn Charter School, Universal Vare Charter School, and Universal Audenried Charter High School was called to order by Board President Christopher Hill at 6:04 PM after confirmation of a quorum.

II. ROLL CALL AND SUNSHINE ACT COMPLIANCE

Roll call was conducted by the Board Secretary. A quorum was confirmed. The meeting was duly advertised in compliance with the Pennsylvania Sunshine Act, including publication in the Philadelphia Daily News and posting on the school website.

III. APPROVAL OF PRIOR MEETING MINUTES

Resolution UCS25-26-006 – Approval of September 16, 2025 Public Board Meeting Minutes.

RESOLVED, that the Board of Trustees hereby approves the minutes of the September 16, 2025 Public Board Meeting, as presented, with any subsequent corrections to be submitted to the Board Secretary.

Motion properly moved and seconded. Vote: Unanimously approved.

IV. SUPERINTENDENT'S REPORT

Dr. Penny Nixon provided an update on the closing phase of the Universal Audenried Charter High School charter renewal process and acknowledged the efforts of school leadership and staff. The Board expressed confidence in a successful renewal outcome.

V. BOARD ACTION ITEMS & COMMITTEE REPORTS

Finance Committee

Resolution AL25-26-006 – Approval of Universal Alcorn Charter School Financial Report.
RESOLVED, that the Board approves the financial report noting strong reserves and positive projections.
Vote: Unanimously approved.

Resolution V25-26-006 – Approval of Universal Vare Charter School Financial Report.
RESOLVED, that the Board approves the report acknowledging enrollment-related losses offset by reserves.
Vote: Approved with one abstention.

Resolution AU25-26-007 – Approval of Universal Audenried Charter High School Financial Report.
RESOLVED, that the Board approves the report citing strong enrollment and operating margins.
Vote: Unanimously approved.

Human Resources / Personnel Committee

Resolution AL25-26-007 – Approval of Universal Alcorn Personnel Report.
Resolution AU25-26-008 – Approval of Universal Audenried Personnel Report.
Resolution V25-26-007 – Approval of Universal Vare Personnel Report.

All personnel actions were properly moved, seconded, and unanimously approved.

Facilities Committee

Resolution AU25-26-009 – Approval of Universal Audenried Facilities Report, including HVAC testing, fire and sprinkler repairs, and capital planning.

Resolution AL25-26-008 – Approval of Universal Alcorn Facilities Report, including lighting upgrades and facility improvements.

All facilities actions were unanimously approved.

VI. CENTRAL OFFICE REPORT

Resolution UCS25-26-009 – Approval of the Universal Charter Schools 2025–2026 Professional Learning Series, aligned to PDE, ESSA, and school climate requirements.

Vote: Unanimously approved.

VII. PRINCIPAL REPORTS

Resolution AL25-26-009 – Approval of Universal Alcorn Principal's Report.
Resolution V25-26-008 – Approval of Universal Vare Principal's Report.

Both reports were unanimously approved.

VIII. PUBLIC COMMENT

There were no public comments.

IX. ADJOURNMENT

There being no further business, the meeting was adjourned by unanimous consent.