



Special Public Meeting of the Combined Board of Trustees
for
Universal Alcorn Charter School
Universal Vare Charter School
Universal Audenried Charter High School
Meeting held Virtually via Zoom
November 10, 2025, at 6:00 PM
Meeting Minutes

Board Members Present

1. Christopher Hill, Board President
2. Dr. Keith Pretlow, Trustee
3. Wendell Holmes, Trustee

Board Members Absent

1. Michael Rice, Trustee
2. Tramell Lamb, Secretary

Staff and Guests Present

1. Dr. Penny Nixon, Superintendent/CEO
2. Wallace Dawan, Chief Financial Officer
3. Latoya Finney, Board Secretary
4. Josh Anderson, Principal, Universal Audenried

I. Call to Order

Board President Christopher Hill called the Special Public Meeting of the Combined Board of Trustees to order after confirmation of a quorum.

III. Unfinished Business

There was no unfinished business.

IV. Board Action Items

A. Universal Alcorn Charter School

- i. **Resolution AL25-26-007:** Purchase Request — ShopRite Gift Cards for Family Support

RESOLVED, that the Board of Trustees hereby authorizes the purchase of \$50 ShopRite gift cards to support families experiencing food insecurity, in response to SNAP benefit disruptions, for Universal Alcorn Charter School students, in an amount not to exceed \$22,674.

Motion: Properly moved and seconded.

Board Vote: Unanimously approved (Yes: 3 • No: 0 • Abstain: 0).

B. Universal Vare Charter School

- i. Family Support Purchase (Administrative Approval): The Superintendent reported a proposed expenditure of \$3,384 for ShopRite gift cards for Universal Vare Charter School. As the amount did not exceed the Board approval threshold, no formal Board action was required.
- i. **Resolution V25-26-005:** Service Agreement — Urban Youth Racing School

RESOLVED, that the Board of Trustees hereby authorizes the execution and delivery of a service agreement with Urban Youth Racing School for a ten-week student program, in an amount not to exceed \$40,000.

Motion: Properly moved and seconded.

Board Vote: Unanimously approved (Yes: 3 • No: 0 • Abstain: 0).

C. Universal Audenried Charter High School

- i. **Resolution AU25-26-008:** Purchase Request — ShopRite Gift Cards for Family Support

RESOLVED, that the Board of Trustees hereby authorizes the purchase of \$50 ShopRite gift cards to support families experiencing food insecurity for Universal Audenried Charter High School students, in an amount not to exceed \$29,056.

Motion: Properly moved and seconded.

Board Vote: Unanimously approved (Yes: 3 • No: 0 • Abstain: 0).

- ii. **Resolution AU25-26-009:** Policy Approval — Special Education Policy and Student & Family Handbook

RESOLVED, that the Board of Trustees hereby approves the revised Universal Charter Schools Special Education Policy and the updated Universal Audenried Charter High School Student and Family Handbook for the 2025–2026 school year, as presented.

Motion: Properly moved and seconded.

Board Vote: Unanimously approved (Yes: 3 • No: 0 • Abstain: 0).

- iii. **Resolution AU25-26-010:** Facilities Project — Solar States Rooftop Solar Array

RESOLVED, that the Board of Trustees hereby authorizes the execution and delivery of a facilities agreement with Solar States for the installation of an off-grid rooftop solar array and battery system at Universal Audenried Charter High School, in an amount not to exceed \$950,318, as part of a grant-supported sustainability project.

Motion: Properly moved and seconded.

Board Vote: Unanimously approved (Yes: 3 • No: 0 • Abstain: 0).

iv. **Resolution AU25-26-011:** Approval of Preferred Vendors List

RESOLVED, that the Board of Trustees hereby approves the preferred vendors list, including recommended not-to-exceed amounts, to streamline procurement and operational efficiency while maintaining fiscal oversight.

Motion: Properly moved and seconded.

Board Vote: Unanimously approved (Yes: 3 • No: 0 • Abstain: 0).

V. Public Comment

There were no public comments.

VI. New Business

There was no new business.

VII. Announcements

No announcements were made.

VIII. Adjournment

There being no further business, the meeting was adjourned by unanimous consent.