



Public Meeting of the Board of Trustees
for
Universal Creighton Charter School
Special Meeting held Virtually via Zoom
December 18, 2025 at 4:30 PM
Meeting Minutes

BOARD MEMBERS PRESENT:

1. Jackie Greene, Board President
2. Evelyn Johns, Board Secretary
3. Dr. Zenida Driver, Board Member
4. Marylissa Barbosa-Fish, Parent Board Member

BOARD MEMBERS ABSENT:

1. Dr. Beth Ann Harwell, Vice Board President

Meeting called to Order at 4:31pm

I. Meeting Minutes

- i. The meeting minutes from November 10, 2025 and November 18, 2025, were tabled.

II. Committee Reports

i. Financial Report

a. Creighton Charter School

1. **Audit Statement:** Haeefe, Flanagan & Co financial management consultant Brian Maloney presented Independent Auditor.
2. Mr. Brian presented a high-level overview of the Fiscal Year 2025 Annual Financial Audit for Universal Creighton Charter School. Key highlights included:
3. The audit resulted in an unmodified (clean) opinion, indicating the highest level of assurance with no material misstatements.
4. Cash balances increased significantly from approximately \$10.1 million to \$12.2 million, reflecting strong fiscal performance.
5. Federal subsidies receivable declined substantially due to the expiration of COVID-related funding; remaining receivables primarily relate to Title I and IDEA funds.
6. Net OPEB and PSERS pension liabilities were reported in accordance with state actuarial calculations.
7. Local education agency revenue increased from approximately \$11.8 million to \$13.1 million, driven by enrollment growth and higher per-pupil funding rates.
8. Instructional expenditures reflected staffing costs, while capital outlays included facility and programmatic improvements.
9. Budget-to-actual comparisons demonstrated positive variances.
10. Total federal expenditures exceeded \$750,000, triggering a Single Audit.
11. Title I was selected and tested as the major federal program, with no findings or questioned costs.
12. Reports on internal controls and federal compliance reflected no deficiencies.



13. Mrs. Johns moved to accept and approve annual finance statement for fiscal year ending June 30, 2025, for Creighton and Dr. Driver seconded that motion.
14. By a unanimous vote the annual finance statement for fiscal year ending June 30, 2025, for Creighton was accepted and approved.
 - **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

III. Board Action Items

a. Universal Creighton Charter School

i. Resolution C24-25-013: FY25 Annual Financial Statement

1. Mrs. Barbosa-Fish moved to accept Resolution C24-25-013 and Mrs. Johns seconded that motion.
2. By a unanimous vote Resolution C24-25-013 was accepted.

RESOLVED, that the Board of Trustees authorizes Universal Community Homes, through the Chief Financial Officer or his designee, the execution, delivery, and performance by Haefele, Flanagan & Co, the completion of the Annual Financial Audit for FY 2025 ending June 30, 2025, for Universal Creighton Charter School

- **Board Vote:**
 - **Yes: 4**
 - **No: 0**
 - **Abstain: 0**

IV. Public Comments

- a. There were no public comments.

V. Adjournment

- a. The meeting concluded at 4:42PM

